



## **REPORT of DIRECTOR OF RESOURCES**

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to  
**FINANCE AND CORPORATE SERVICES COMMITTEE**  
**30 JANUARY 2018**

### **DISCRETIONARY FEES AND CHARGES 2018 / 19**

#### **1. PURPOSE OF REPORT**

- 1.1 To review the fees and charges set at the discretion of the Council that generate greater than £2,000 income per annum.
- 1.2 Fees and charges that generate less than £2,000 are reviewed and set by the Director of Resources under delegated powers.

#### **2. RECOMMENDATION**

The detailed Fees and charges for 2018 / 19 as set out in **APPENDIX 1** be agreed.

#### **3. SUMMARY OF KEY ISSUES**

- 3.1 The proposed fees and charges for 2018 / 19 are set out in **APPENDIX 1** and are based on the policy decisions recently updated and agreed by this Committee on 28 November 2017. There is little change proposed from prior year.
- 3.2 The 2017 / 18 and 2018 / 19 budgets for income generated from these fees and charges are detailed in the following table:

<b>Service</b>	<b>2017/18 Budget £000</b>	<b>2017/18 Forecast £000</b>	<b>2018/19 Budget £000</b>
Environmental Protection	10	8	7
Food Safety, and hygiene	1	2	2
Taxis and Private Hire Licensing	33	33	33
Premises Licensing	52	54	56
Animal Licensing	6	10	10
Gambling Licensing	4	2	3
Pest Control	39	31	32
Green Waste Bin Service	420	422	437
Cemeteries	129	132	126

Service	2017/18 Budget £000	2017/18 Forecast £000	2018/19 Budget £000
Off Street Parking	977	1044	1044
Funfairs and Circuses	16	14	16
Parks Sports Pitches	6	6	8
River Moorings	14	14	14
River Wharfage	16	26	26
Splash Park	110	94	110
Building Control - Chargeable Services	182	135	135
Land Charges - Full Searches	155	119	122
Pre-Application Advice	28	44	44

NB – Forecast 2017 / 18 and Budget 2018 / 19 are provisional figures

3.2.1 The total income in the table excludes that generated from statutory fees and charges.

### **3.3 Refuse and recycling containers for new properties**

3.3.1 A new policy has been approved to charge for refuse and recycling bins for new housing developments. The fee for each bin will be charged where a new development has five or more properties.

### **3.4 Administration of parish council elections and neighbourhood referendums**

3.4.1 The fee is an administration charge based on costs recovery of officer time involved in parish elections or referendums.

### **3.5 Residential Moorings**

3.5.1 The new fee relates to boat owners who use their vessels as residential berths on the river. This is at a lower rate than that charged by other bodies, as there are currently no serviced berths within the District. The fee is charged based on the size of the boat, in line with the councils other mooring charges.

## **4. CONCLUSIONS**

4.1 Fees and Charges should be updated in accordance with the agreed policies.

## **5. IMPACT ON CORPORATE GOALS**

5.1 Income from fees and charges is a key financial resource that enables the delivery of all Council goals.

## 6. IMPLICATIONS

- (i) **Impact on Customers** – This has been considered when setting fees and charges policies.
- (ii) **Impacts on Equalities** – There are not considered to be any issues.
- (ii) **Impact on Risk** – The actual income generated from fees and charges is subject to fluctuation based on changes in demand. This risk is managed by factoring potential losses into the calculation of the minimum general fund balance used in the budget setting process.
- (iii) **Impact on Resources (Financial)** – Fees and charges are a major financial resource of the Council. The financial implications of the changes to fees and charges have been incorporated into the 2018 / 19 budget proposals.
- (iv) **Impact on Resources (human)** – None.
- (v) **Impact on the Environment** – Sustainability has been considered, as far as possible, when setting Fees and Charges policies.

Background Papers: Fees and Charges Policies.

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