



**REPORT of
CHIEF EXECUTIVE**

to
COUNCIL
21 DECEMBER 2017

ADDENDUM

**AGENDA ITEM NO. 7 RECOMMENDATIONS OF COMMITTEES FOR
DECISION BY THE COUNCIL**

3. PLANNING AND LICENSING COMMITTEE – 16 NOVEMBER 2017

**3.5 MINUTE 597 - CODE OF GOOD PRACTICE AND GUIDANCE ON THE CONDUCT OF
PLANNING MATTERS (PAGES 23 AND 24)**

Members are advised that recommendation (ii) to the above Minute is incorrect as it refers to two constitutional arrangements which have already been agreed by the Council at its meeting on 2 November 2017 (Minute No. 538 refers). Recommendation (ii) should therefore be amended as follows:

- (ii) that the changes to constitutional arrangements as set out below, be agreed.

Procedure Rule 13 – Voting

Add to (1) – If a Member has not been present at the meeting for the whole of the consideration of a planning application or related matter, or has not undergone fundamental induction training once such a programme has been introduced he/she shall not vote on the matter.

Planning and Licensing Committee Scheme of Delegation

~~To the Chief Executive (Director) –~~

~~In consultation with the Chairman of the Committee, to review the accuracy of agreed planning conditions due to the passage of time between the Committee decision and the issue of a decision notice consequent upon the completion of a S106 planning obligation.~~

Terms of Reference of Area Planning Committees

~~Delete provision (a) – To consider and report to the Council
Amend existing para. (b)(i)11 by the deletion of “The approval of”~~

MINUTE 588 – COUNCILLOR ENGAGEMENT IN PRE-APPLICATION DISCUSSIONS AND LOCAL DEVELOPMENT PLAN DISCUSSIONS (DEVELOPER MEETINGS)

This item of business was considered by the Planning and Licensing Committee at its November meeting but should have been a recommendation to the Council and is therefore being drawn to Members attention for consideration tonight.

The document considered by the Planning and Licensing Committee is attached at **APPENDIX A** to this addendum and highlights (with tracked changes) the following amendments:

- to ensure that the availability of Ward Members is taken into account when setting up pre-application discussions (see paragraph 2.2.1 of **APPENDIX A**).
- to remove provisions no longer required following adoption of the Local Development Plan.

Minute Extract:

The Committee received the report of the Chief Executive, the purpose of which was to consider and agree revisions to the protocol for Councillor Engagement in Pre-Application Discussions and Local Development Plan Discussions.

Committee resolution (which should be a recommendation):

That the Councillor Engagement in Pre-Application Discussions and Local Development Plan Discussions (Developer meetings) be amended as set out in **APPENDIX B** to this addendum.

4. FINANCE AND CORPORATE SERVICES COMMITTEE – 28 NOVEMBER 2017

4.1 MINUTE 640 - ANNUAL REVIEW OF FINANCIAL REGULATIONS

4.1.1 Minute Extract:

Members' attention is drawn to the following amendment to paragraph four of this Minute, as set out in the report at Agenda Item 7.

Councillor A S Fluker proposed that the Council should not extend ~~debts~~ **credit** to those persons whom had had previous debts to the Council written off. This proposal was duly seconded and agreed.