

REPAIRS AND RENEWALS SUMMARY SHEET

Appendix	Directorate	Service Team	Full Description of the proposal	2018/19 £
D1	Customer & Communities	Leisure & Community	Brickhouse Farm security doors phase 2 and 3. The access-fire doors to the main building are becoming a danger with failing joints and shrinkage, and on occasion rendering the building insecure, with constant visits required by the maintenance team and contractors to adjust locks and hinges and re-bed glazing panels.	9,000
D2	Customer & Communities	Leisure & Community	New Buck for the Parks Tipper truck. The current Buck does not work so cannot be used on site.	8,000
D3	Customer & Communities	Leisure & Community	Replacement street lights to LED'S for the following sites and car parks - Burnham Riverside park (12 units), Longfields(5 units), White Horse(11 units), Butt Lane (10 units), Friary Fields (7 units),West Maldon(14 units) and High Street East (3 units).	30,000
D4	Resources	Facilities	Carry out 5 year fixed wire and portable appliance testing.	7,000
			TOTAL	54,000

REQUEST FOR RESERVES

Please note that this reserve request sheet will be appended to the relevant Committee Report in the November cycle, therefore everything you put in the form will be shown in the public domain.

Reserve Required <small>(Please add detail of the reserve you are requesting funds from)</small>	Repairs and Renewals reserve
Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure
Lead Officer	Steve Krolzig
Works Description <small>(Clearly set out what the overall purpose and main aims of the project are)</small>	Brickhouse Farm security doors phase 2 and 3. The access-fire doors to the main building are becoming a danger with failing joints and shrinkage, and on occasion rendering the building insecure, with constant visits required by the maintenance team and contractors to adjust locks and hinges and re-bed glazing panels.
Works Start Date <small>(Month and year)</small>	Apr-18
Works Completion Date <small>(Month and year)</small>	Dec-18
Resource Implications <small>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</small>	Contractors will be used for the works

	Revenue Implications
	One-off
	£
2018/19	9,000

Describe links to Corporate Goals <small>Corporate goals: 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services</small>	Delivering good quality , cost effective and valued services
Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).	No
Are there Health & Safety implications? If so, please state	No
Is this part of a statutory obligation? If so, state how	No

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Reserve Required <small>(Please add detail of the reserve you are requesting funds from)</small>	Repairs and Renewals reserve
Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure
Lead Officer	Steve Krolzig
Works Description <small>(Clearly set out what the overall purpose and main aims of the project are)</small>	New Buck for the Parks Tipper truck. The current Buck does not work so cannot be used on site.
Works Start Date <small>(Month and year)</small>	Apr-18
Works Completion Date <small>(Month and year)</small>	Jun-18
Resource Implications <small>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</small>	Staff time for procurement

	Revenue Implications
	One-off
	£
2018/19	8,000

Describe links to Corporate Goals <small>Corporate goals: 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services</small>	Delivering good quality , cost effective and valued services
Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).	No
Are there Health & Safety implications? If so, please state	No
Is this part of a statutory obligation? If so, state how	No

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Reserve Required (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals reserve
Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure
Lead Officer	Steve Krolzig
Works Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Replacement street lights to LED'S for the following sites and car parks - Burnham Riverside park (12 units), Longfields(5 units), White Horse(11 units), Butt Lane (10 units), Friary Fields (7 units),West Maldon(14 units) and High Street East (3 units).
Works Start Date <i>(Month and year)</i>	Apr-18
Works Completion Date <i>(Month and year)</i>	Jul-18
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Staff time for procurement and installation

	Revenue Implications
	One-off
	£
2018/19	30,000

Describe links to Corporate Goals <i>Corporate goals:</i> 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services	Delivering good quality , cost effective and valued services
Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).	No
Are there Health & Safety implications? If so, please state	No
Is this part of a statutory obligation? If so, state how	No

REQUEST FOR RESERVES

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Reserve Required (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Essential
Lead Officer	David Rust
Works Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	5 Yearly testing of Fixed Wiring and Portable Appliance Testing.
Works Start Date <i>(Month and year)</i>	Jun-18
Works Completion Date <i>(Month and year)</i>	Sep-18
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Work will be carried out by an external contractor.

	Revenue Implications
	One-off
	£
2018/19	7,000

Describe links to Corporate Goals <i>Corporate goals:</i> 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services	Supports all, as is relevant to the Council offices where functions are performed.
Are there any risks to the delivery of this works in the timeframe and/or costs detailed above. (Please provide details).	None
Are there Health & Safety implications? If so, please state	Yes - If not completed, and there were to be an issue with the wiring or equipment, we would then be liable.
Is this part of a statutory obligation? If so, state how	Health and Safety at Work Act requires this testing.