PART 3 – RESPONSIBILITY AND FUNCTIONS

TERMS OF REFERENCE – STRATEGY AND RESOURCES COMMITTEE

CONTENTS

1. **Terms of Reference**
2. **Operating Protocol**

COMMITTEE	**STRATEGY AND RESOURCES**
MEMBERSHIP	11 Members of the Council appointed annually and politically balanced
LEAD OFFICER	Chief Executive
OFFICERS / UNITS PRIMARILY REPORTING	Senior Leadership Team

1. TERMS OF REFERENCE

1.1 The Strategy and Resources Committee will exercise the Council's powers in relation to the following, subject to its recommending policy for those areas that fall outside the policy or budget framework, which will be submitted to the Council for approval or adoption.

a) Review and recommend to the Council on its budget framework including:

- Medium Term Financial Strategy
- Capital Strategy
- Capital and Revenue Budgets
- Treasury Management Strategy
- Fees and Charges levied by the Council
- Funding initiatives

provided that the Committee may change individual fees and charges where the Council needs to respond to market changes or changes to the cost base.

b) Regulation and control of the Council's finances, including investments and borrowing, in accordance with its treasury management strategy.

c) Ensure compliance with the Council's budget including its revenue and capital budgets

d) Review the Council's overall policy framework, and recommend on those plans, policies and strategies (except relating to Public Licensing and Risk Management) which are reserved to the Council for approval and adoption (see Terms of Reference- Council (6)).

e) Approval or adoption any other plans, policies and strategies which do not have a significant corporate impact on the Council or on its resources (see Terms of Reference - Council (6). [1]

f) Strategic control and management of the Council's assets, including decisions on leases with an annual value in excess of £25,000 or tenure in excess of 14 years.

g) Approval of business cases for new corporate and commercial projects, and allocation of resources where required.

h) Consideration and recommend to the Council on:

- Strategic and Corporate Objectives.
- Adoption of a new function or sphere of activity.
- Cessation of a new function or sphere of activity.
- Contracting out of an existing activity or reinstatement in-house of a previously contracted out activity (including service tender proposals under the Community Right to Challenge).

i) Preparation, planning and oversight of civil emergencies.

j) Consideration of strategic transport and flood management matters.

k) Review and appraisal of designated Conservation Areas, the approval of Conservation Area Management Plans, and the identification and designation of new Conservation Areas.

l) Approval of the Local Planning Authority's response to the Neighbourhood Planning Consultations under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012.

m) Decisions in exercise of any function, duty or power of the council which is not delegated to another Committee, Sub-Committee or an officer, or reserved for decision by full Council under this Constitution or by law.

n) Receive reports on Human Resources statistics.

o) Expenditure over £10,000 from the budget for the development of commercial opportunities and projects.

2. OPERATING PROTOCOL

2.1 The Committee will meet in accordance with arrangements determined by the Council.

2.2 Other Members, the Head of Paid Service, Monitoring Officer, Section 151 (S151) Officer and Directors will also have the right to attend.

2.3 In all other respects and as appropriate, the Council and Committee Procedure Rules will apply.

[1] With exception of Human Resources Policies and Procedures (Council 30/07/24)