PART 3 – RESPONSIBILITY AND FUNCTIONS

TERMS OF REFERENCE – COUNCIL

CONTENTS

Terms of Reference

COMMITTEE	**COUNCIL**
MEMBERSHIP	All 31 Members of the Council
LEAD OFFICER	Chief Executive
OFFICERS / UNITS PRIMARILY REPORTING	Statutory Officers and Directors

TERMS OF REFERENCE

The Council Meeting will deal with the following matters:

1. Adopt any fundamental changes to the Council's Constitution after consideration by the Performance, Governance and Audit Committee.

2. Make appointments to:
   - all committees and approve the delegation / allocation of functions to them; and
   - outside bodies and joint committees.

3. Determine the Budget Strategy in terms of the total revenue and capital budgets each year for the General Fund.

4. Determine the amount of Council Tax to be levied.

5. Adopt a Code of Conduct for Members and employees.

6. Approve or adopt the following applications, plans, schemes and strategies:
   - Corporate Plan and Thematic Strategies;
   - Local Development Plan and associated Supplementary Planning Guidance / Documents and Strategic Masterplan Frameworks;
   - Commercial Strategy;
   - Homelessness, Rough Sleeper and Housing Strategy;
   - Commissioning and Procurement Strategy;
   - ICT Strategy;
   - Strategic Plan for Workforce and Development;
   - Treasury Management and Annual Investment Strategy;
   - Corporate Communications Protocol;
   - Marketing and Communications Strategy;
   - Corporate Debt Recovery Strategy;
   - Medium Term Financial Strategy.

and any other plans, policies or strategies which have a significant corporate impact on the Council or which have a significant impact on the Council's resources.

7. Adopt an allowances scheme under Part VI of the Constitution having regard to the recommendations of the Independent Remuneration Panel;

8. Confirm the appointment of the Head of the Paid Service;

9. Appoint a Returning Officer, Electoral Registration Officer, and designate other Proper and Responsible Officers as required by statute.

10. Consider recommendations from the Investigating and Disciplinary Panel (Section 27a of the Localism Act) and agree action to be taken in relation to dismissal of the statutory officers.

11. Debate issues that are the subject of petitions signed by a specified number of people (as set out in the Petitions Scheme in the appendix to the Constitution);

12. The determination of neighbourhood area applications in the following circumstances:

    - where appropriate representations have been received;
    - where the area to be designated includes land within another civil parish not represented by the applicant;
    - where an application is made by an organisation or body not recognised by Section 61G of the Town and Country Planning Act 1990; or
    - where there are two competing neighbourhood area applications for the same location

13. Consider all other matters which, by law, must be reserved to Council or otherwise as provided for in the Council's Constitution.