

**CIRCULATED PRIOR
TO THE MEETING**



**REPORT of
DIRECTOR OF NEIGHBOURHOOD SERVICES AND COMMUNITIES**

**to
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
17 SEPTEMBER 2026**

ADDENDUM

AGENDA ITEM NO. 11 HEALTH AND SAFETY UPDATE - QUARTER ONE 2026 / 27

Please find below an updated version of the table from Section 3.4.2 of the report.

Department defined performance against each assigned Health and Safety activity

Service Plan Tasks	H&S Policies	H&S training	Occupational Health Monitoring Requirements	On-Site Staff Supervisions	Risk Assessments (including DSE)	Work Area/Equipment/PPE Checks and Inspections
Assets, Coast & Countryside	Nearly Complete (75%+)	In Progress (25% - 75%)	Started (up to 25%)	Started (up to 25%)	In Progress (25% - 75%)	In Progress (25% - 75%)
Community Protection	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
Customer Services	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
Development Management & Building Control	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
Environmental Health, Waste & Climate Action	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
Finance	Not Started	Not Started			Not Started	
Housing Services	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
HR	Not Started	Not Started			Not Started	
IT	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started
Legal & Governance	Started (up to 25%)	Started (up to 25%)	Nearly Complete (75%+)	Completed	Started (up to 25%)	Completed
Planning Policy	Not Started	Not Started			Not Started	
Programmes, Improvement & LGR	Completed	Nearly Complete (75%+)			Completed	
Revenues & Benefits	Completed	In Progress (25% - 75%)	Completed	Under Review	Under Review	Under Review
Strategy, Partnerships & Communications	Not Started	Not Started	Not Started	Not Started	Not Started	Not Started

Service Plan Performance Data Captured 10-9-2026.