



## REPORT of CHIEF EXECUTIVE

to  
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE  
22 JANUARY 2026

### MEMBER TRAINING STATISTICS

#### 1. PURPOSE OF THE REPORT

- 1.1 To provide detail on member training completions.

#### 2. RECOMMENDATIONS

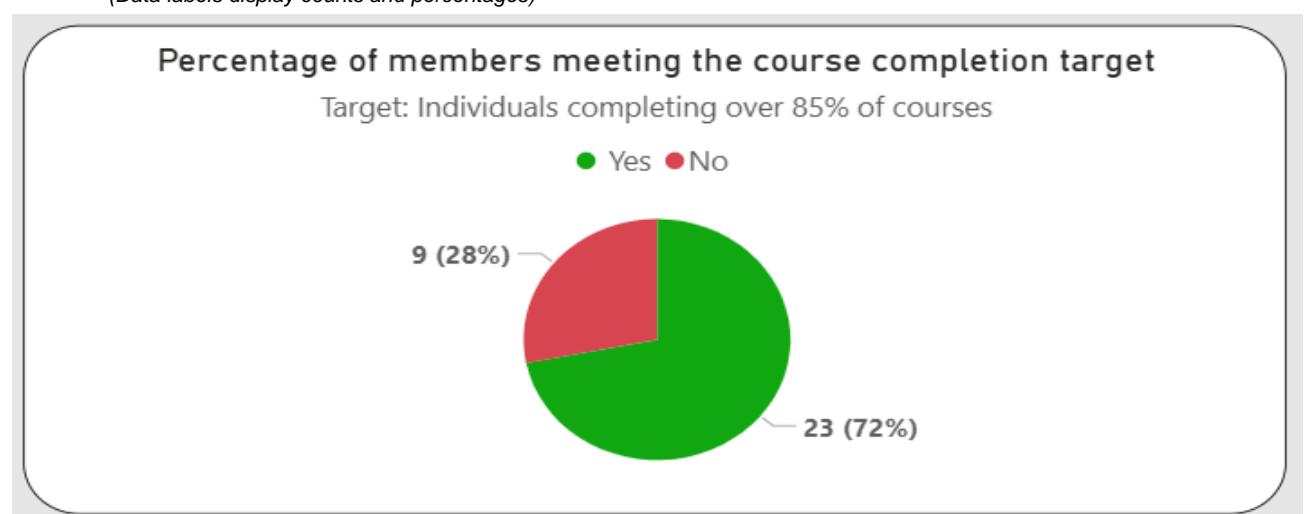
- (i) That the Committee notes the Member Training statistics and the required list of training courses that all Members should have completed;
- (ii) That the Committee continues to receive a six-monthly update to this report, appended to the Balance Scorecard exceptions.

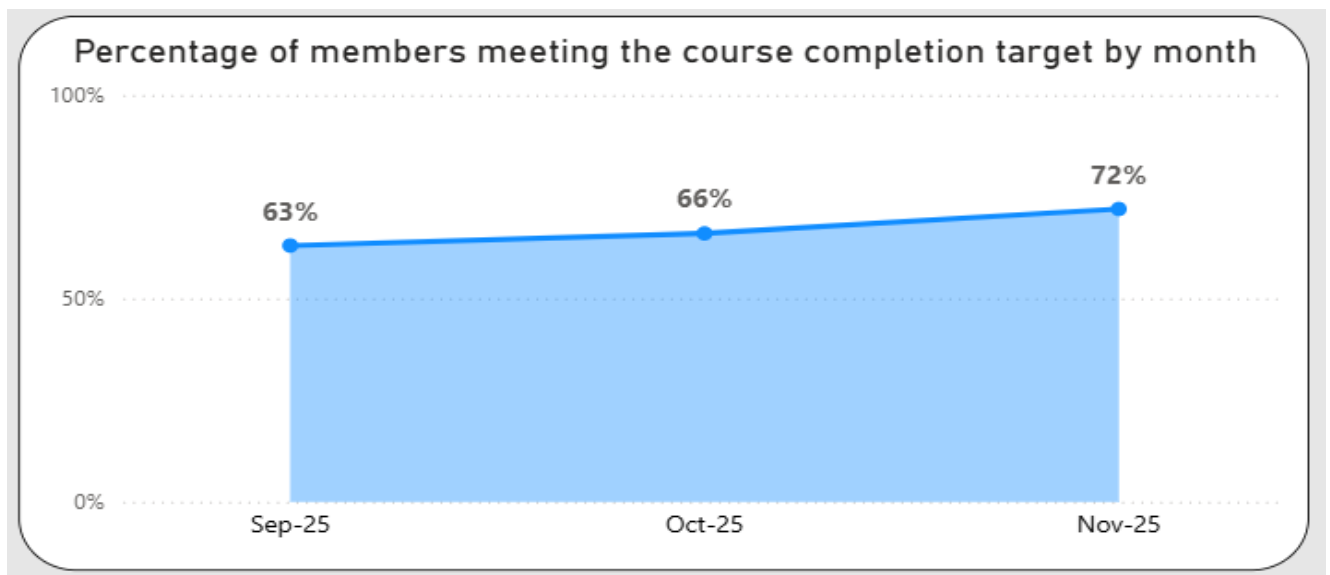
#### 3. SUMMARY OF KEY ISSUES

- 3.1 The Performance, Governance and Audit Committee requested further details of Member training completions at its meeting on 13 November 2025. This was under the item of the Governance Audit, where the recommendations had flagged low Member compliance for training, and recommended that methods were explored such as sanctions, to encourage take up.

- 3.2 Member training numbers for **Boxphish** as of the 1 December 2025 were as shown below:

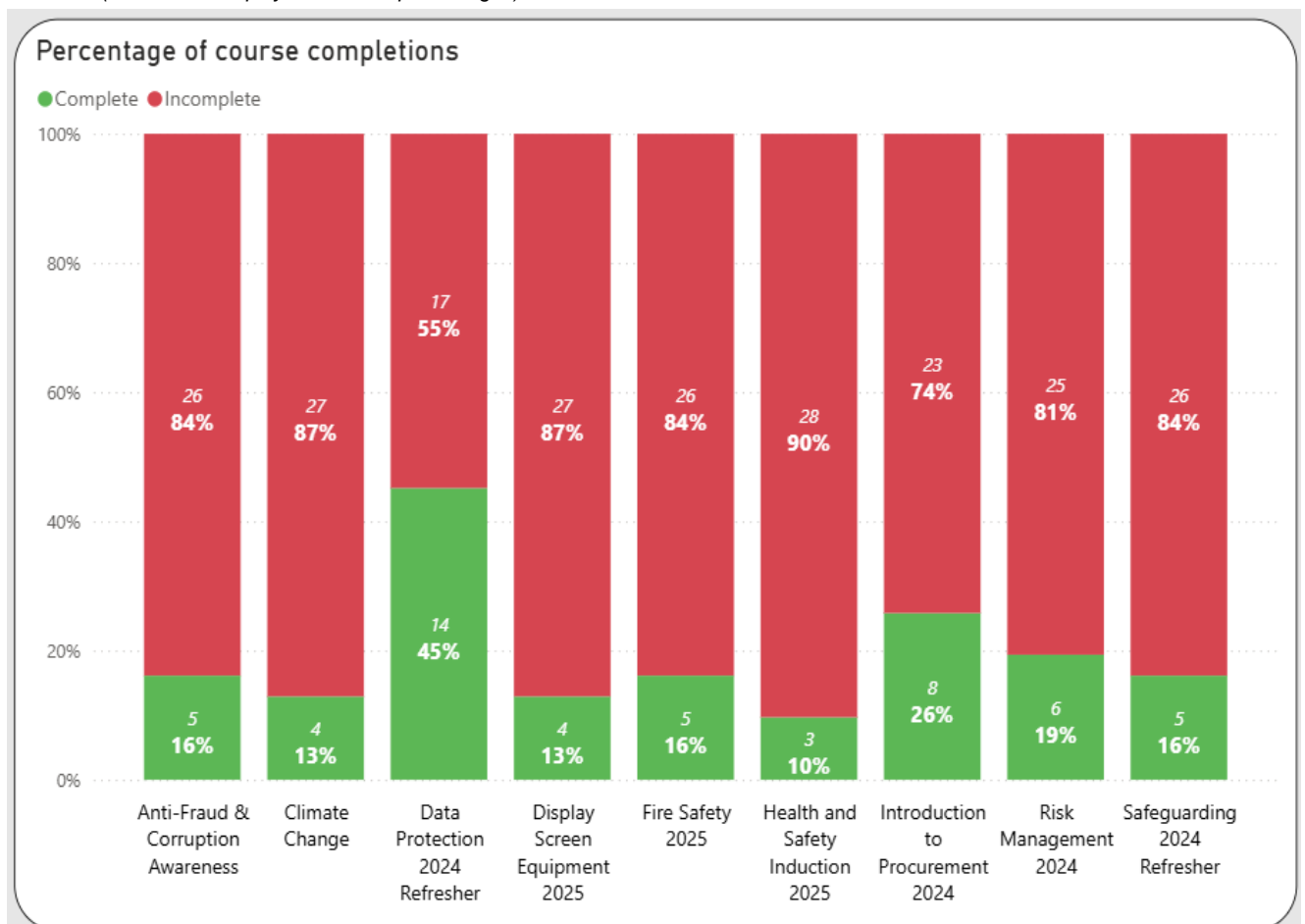
*(Data labels display counts and percentages)*

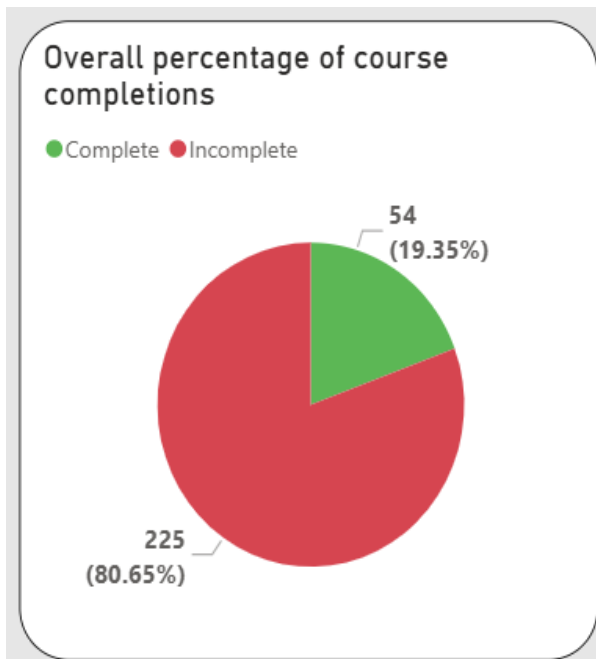




### 3.3 Member training numbers for wider **compulsory e-learning** courses as of 1 December 2025 were as shown below:

(Data labels display counts and percentages)





- 3.4 A full list of training by individual Members is available on the Maldon District Council Data Reports app (found on Member Desktops) so that Members can check what they have outstanding (if applicable.)

#### 4. CONCLUSION

- 4.1 The Member training data is provided for review, and ongoing monitoring to understand compliance. From the data shown in this report it is evident that a significant number of Members are not completing the required training modules.

#### 5. IMPACT ON PRIORITIES AS SET OUT IN THE CORPORATE PLAN 2025 - 2028

##### 5.1 Delivering good quality services

- 5.1.1 A good level of training and understanding across Members helps to support the delivery of good quality services.

#### 6. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – Training provides accessibility awareness for our Members.
- (iii) **Impact on Risk (including Fraud implications)** – It is important for Members to complete training as this reduces organisational risk in ensuring a good level of understanding in key areas.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.

(vi) **Impact on Devolution / Local Government Reorganisation** – None.

Background Papers: None.

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