



REPORT of CHIEF EXECUTIVE

to
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
18 SEPTEMBER 2025

ANNUAL GOVERNANCE STATEMENT ACTIONS UPDATE

1. PURPOSE OF THE REPORT

- 1.1 To update the Committee on the actions identified in the Annual Governance Statement (AGS).

2. RECOMMENDATION

That the Committee reviews the Annual Governance Statements table and updates below and challenges where necessary.

3. SUMMARY OF KEY ISSUES

- 3.1 The AGS in its current format was approved by the Performance, Governance and Audit Committee (PGA) on 10 June 2021. In line with the Chartered Institute of Public Finance and Accountancy (CIPFA) best practice, it is reflective of governance matters and forward looking about where we could make improvements.
- 3.2 The report has an updated action plan for the year looking forwards and the Committee agreed that progress on the actions would be reported to and reviewed by the Committee.
- 3.3 The Action Plan is held on the Council's SharePoint system and updated by responsible officers.
- 3.4 The Actions Highlighted in Grey have been previously reported as **completed**.
- 3.5 The current table of actions and officer updates are detailed below for Member consideration.

Title	Owner	Status	Target Completion	Commentary
Draw out and link all of our policies and their objectives through a review of the Local Development Plan (LDP) (e.g., corporate plan, climate change)	Assistant Director - Planning and Implementation	Ongoing	31/12/2027	Quarter 1 (Q1) - Work is progressing on the LDP Review to ensure the planning policy framework for the district can be updated to cascade and interpret national, regional and local policies and any new legal requirements as required.

Title	Owner	Status	Target Completion	Commentary
Build engagement and information sharing with Parish Councils as part of the Local Development Plan review work through the new Parish and Town Council Engagement Forum	Assistant Director - Planning and Implementation	Ongoing	01/09/2026	Q1 - The Planning and Implementation department continues to respond to requests from Town and Parish Councils for subject specific briefings and Neighbourhood Plan support, including Maldon Town Council more recently. The department now features as a standing item at the relaunched Maldon District Parish and Town Council Forum and has had positive feedback for future agenda items. As necessary, formal letters are also being sent periodically to all Parish and Town Councils to help inform and advise on Neighbourhood Planning and any changes to national planning policy that may impact Parishes.
Decision Making Accountability (DMA) methodology work, supported by the Local Government Association (LGA) to review the Council's organisation and decision making processes	Chief Executive	Ongoing	31/03/2026	Q1 - As well as LGA review and governance, there has been wider legislative changes, the Planning and Infrastructure Bill's proposals to end area planning committees, have a maximum number of members on a planning committee and introducing a certification for planning committee members. A government letter indicating that Committee systems will cease to exist in preference for a Cabinet system of governance, and we are tracking these developments and ensuring governance and decision making is addressed accordingly
Consider the impact of any Local Government Review (LGR) and arrangements for restructure	Chief Executive	Ongoing	31/03/2026	Q1 - Business cases are currently being developed for LGR and will be submitted on 26/09/25 we will then await Government decision

Title	Owner	Status	Target Completion	Commentary
Refresh the risk management framework	Assistant Director - Programmes, Performance and Governance	Complete	31/07/2025	Q1 - 5 June 2025 PGA meeting approved the revised risk management framework, incorporating best practice and suggestions that have been made in audits.
Manager training to support awareness and capacity for Equality Impact Assessments (EQIAs)	Assistant Director - Resources	Complete	01/07/2025	Q1 - EQIA training provider sourced, and training delivered to managers in Quarter 1.

4. CONCLUSION

- 4.1 The information provided gives progress updates against the key actions defined in the AGS.

5. IMPACT ON PRIORITIES AS SET OUT IN THE CORPORATE PLAN 2025 - 2028

- 5.1 Good governance will enable delivery of strategic priorities going forwards.

6. IMPLICATIONS

- (i) **Impact on Customers** – Not applicable (N/A)
- (ii) **Impact on Equalities** – N/A
- (iii) **Impact on Risk (including Fraud Implications)** – Good governance will help minimise our corporate risk for the future.
- (iv) **Impact on Resources (human)** – The monitoring and delivery of this item is provided within existing resources.
- (v) **Impact on Resource (Financial)** - The monitoring and delivery of this item is provided within existing resources.
- (vi) **Impact on Devolution / Local Government Reorganisation** - Good governance supports the delivery of strategic goals, corporate priorities and quality services

Background Papers: None.

Enquiries to:

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