

PERFORMANCE GOVERNANCE AND AUDIT COMMITTEE

MATTERS ARISING FROM THE MINUTES

Meeting Date	Item (Title of Report)	Action	Lead Officer	Response / Update	Action response date
16-Jun-24	Infrastructure Funding Statement	Details regarding the allotments at Handley Green to be provided to Councillor J Driver	Head of Service - Planning Policy and Implementation	Councillor Driver was emailed on 22 July 2024. <u>November 2024 update</u> – Officers have written twice to the developer for an update on the allotments. The allotments should be delivered when the housing is complete on Phase 1 (the phase in which the allotments lie). As the housing is well on the way to be delivered Officers will continue to pursue this for the delivery timetable and who will be taking over the management of the allotments.	05/12/24 – The Chairperson requested that this item remained on the matters arising list.
05-Dec-24	Health and Safety 2024 / 25	That the draft Health and Safety (H&S) Policy be brought back to a future meeting of the Committee to review on a performance basis	Corporate Health and Safety Manager	The Policy will be considered at a future meeting of the Strategy and Resources Committee. Compliance and Governance in respect of the Policy will be reported through quarterly Health and Safety reports.	-
20-Feb-25	Report of the External Auditor on the Audit of Financial Year 2023 / 24	Independent Person questioned the actual value of fully depreciated assets within the 2023 / 24 year.	Interim Chief Finance Officer	Sent to Members	11-Mar-25
20-Feb-25	Corporate Performance - Quarter 3	Details of the number and location of trees planted.	Assistant Director - Place and Community	Information sent to Councillor Stilts	28-Feb-25
20-Feb-25	Health and Safety Update - Quarter Three 2024 / 25	It was agreed that an update from the relevant Manager would be sought in respect of the incident of unacceptable behaviour to reception staff.	Health and Safety Manager	The Health and Safety Manager reports that the staff involved in both instances are ok and did not require further assistance / support	21-May-25