

PERFORMANCE GOVERNANCE AND AUDIT COMMITTEE

MATTERS ARISING FROM THE MINUTES

18 JUNE 2024:

Minute Number	Minute Title	Action	Action By	Completion Date / Update
16	Infrastructure Funding Statement	Details regarding the allotments at Handley Green to be provided to Councillor J Driver.	Head of Service - Planning Policy and Implementation	<u>Councillor Driver was emailed on 22 July 2024.</u> <u>November 2024 update – Officers have written twice to the developer for an update on the allotments. The allotments should be delivered when the housing is complete on Phase 1 (the phase in which the allotments lie). As the housing is well on the way to be delivered Officers will continue to pursue this for the delivery timetable and who will be taking over the management of the allotments.</u>

19 SEPTEMBER 2024:

Minute Number	Minute Title	Action	Action By	Completion Date / Update
288	Minutes of the last meeting	A further update on Audit fees would be brought to a future meeting of the Committee	Chief Finance Officer	<u>Deloitte should provide an update on fees as part of the 2021 / 22 and 2022 / 23 audit sign off at the Performance, Governance and Audit Committee meeting on 5 December 2024.</u>
		The Chief Finance Officer to query with the Auditors regarding whether they would offer indemnity in the event there was a claim against the Council	Chief Finance Officer	<u>Chief Finance Officer has queried this, and the answer is no.</u>

PERFORMANCE GOVERNANCE AND AUDIT COMMITTEE

MATTERS ARISING FROM THE MINUTES

Minute Number	Minute Title	Action	Action By	Completion Date / Update
		Officers would have an offline discussion with the Independent Person (Mr Smith) regarding some of the queries he raised.	Director of Strategy and Resources / Chief Finance Officer	<u>The Director of Strategy and Resources and Councillor Stamp met with Mr Smith on 25/11/24 to discuss his queries and provide further background and understanding of the Council's constitution and the role of Performance Governance and Audit Committee.</u>
292	Corporate Performance – Quarter 1	The Director of Strategy and Resources to ensure that for future reports and where acronyms were present, a key defining each would be provided within the report.	Director of Strategy and Resources	<u>Officers have been advised to include an acronym key in all reports.</u>
295	Annual Governance Statement Actions Update	Councillor R Pratt referred to the induction programme and suggested there were some areas for further development. In response the Chairperson suggested that the Assistant Director – Programmes, Performance and Governance or the Chairperson of the Working Group speak with Councillor Pratt regarding this.	Assistant Director – Programmes, Performance and Governance or the Chairperson of the Working Group	<u>Assistant Director - Programmes, Performance and Governance has met with Councillors L J Haywood and R G Pratt. The Member Training Working Group is due to meet on 5 November 2024 to discuss training records, the plan for 2025 / 26 and identifying any additional training needs.</u>