

PERFORMANCE GOVERNANCE AND AUDIT COMMITTEE

MATTERS ARISING FROM THE MINUTES

18 JUNE 2024:

Minute Number	Minute Title		Action By	Completion Date / Update
13	Annual Governance Statement Actions Update	Assistant Director - Planning and Implementation to issue a formal update to all Town and Parish Councils, whether they had a Neighbourhood Development Plan or not, detailing the current Government guidance and providing clear information from the Council regarding the Maldon District LDP and Parish / Town Council Neighbourhood Development Plans.	Assistant Director - Planning and Implementation	28/08/24 - The letter to all Parishes (due end July 2024) was delayed due to publication of the draft National Planning Policy Framework by the new Government and the need to reflect on possible impacts. The Chairperson of this Committee was notified of the delay and the reason. The letter was sent on 28 August 2024 and copied to all District Councillors.
		Further to the above, at the meeting of this Committee on 18 July 2024 the Assistant Director - Planning and Implementation agreed to circulate, for completeness, the letter sent in June 2021 to Parish and Town Councils with designated Neighbourhood Areas in Althorne, Burnham-on-Crouch, Great Totham, Heybridge, Langford & Ulting, Latchingdon, Mayland, Tollesbury and Wickham Bishops.	Assistant Director - Planning and Implementation	28/08/24 - For completeness, link to the letter sent in June 2021: pdf - Maldon DC LDP Review NP letter BOC - 11.06.2021.pdf
16	Infrastructure Funding Statement	Details regarding the allotments at Handley Green to be provided to Councillor J Driver.	Head of Service - Planning Policy and Implementation	Councillor Driver was emailed on 22 July 2024 and further update will be provided following a visit by the Site Visit Officer in enforcement.

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MATTERS ARISING FROM THE MINUTES

18 JULY 2024:

Minute Number	Minute Title		Action By	Completion Date / Update
16	Internal Audit – Strategic Fraud Risk Assessment	Recommendations to the Council: (i) That Members online training be recorded and reported upon in the same manner as it is for staff (reporting via the Performance, Governance and Audit Committee); (ii) That Members are offered the same level of support and assistance as staff enabling them access to online material in respect of online training.	-	Agreed by the Council at the extraordinary meeting on 30 July 2024.