

PERFORMANCE GOVERNANCE AND AUDIT COMMITTEE – 18 June 2024

MATTERS ARISING FROM THE MINUTES

Minute Number	Minute Title		Action By	Completion Date / Update
9	Review of Corporate Commercial Performance – Quarter 4	To provide Members with details of when the South Essex Parking Partnership funding was considered by the Council and agreed.	Assistant Director - Customer Services and Operations	A report came to the Strategy and Resources Committee on 23 January 2023 to consider and was resolved at the continuation meeting of this Committee on 9 February 2023.
11	Review of Corporate Performance – Quarter 4	Details of Member carbon literacy training.	Assistant Director - Place and Community	This will be one of the first agenda items at the proposed Net Zero Working Group, which is being recommended to Council on 11 July. Members who volunteer to be on this group will be prioritised for Carbon Literacy training, with others to follow shortly after. Our Climate Action Officer will be able to advise on timescales on 11 July as the courses are run by APSE (Association For Public Service Excellence) and are run throughout the year.
		Details of Affordable Housing scheme Delivery, including buying of houses on the open market.	Assistant Director - Planning and Implementation	Please see Appendix 1 .
13	Annual Governance Statement Actions Update	Production of a document detailing all Local Development Plan (LDP) policies, whether they were under review and a timescale for review	Assistant Director - Planning and Implementation	This is being pulled together for discussion at the Planning Policy Working Group, before being issued to all members through the next LDP Review All Member Briefing.

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		Dates of the next Maldon District Parish Forum to be circulated.	Assistant Director - Planning and Implementation	The next Town and Parish Clerk Forum is due to be held on Tuesday 23 July 2024 from 1 – 4pm. The first hour is for Clerks only as a networking opportunity, with the meeting starting at 2pm.
		Assistant Director - Planning and Implementation to issue a formal update to all Town and Parish Councils, whether they had a Neighbourhood Development Plan or not, detailing the current Government guidance and providing clear information from the Council regarding the Maldon District LDP and Parish / Town Council Neighbourhood Development Plans.	Assistant Director - Planning and Implementation	It is intended that a letter will be issued to all Parish Councils by the end July 2024 that will incorporate latest advice on this matter.
16	Infrastructure Funding Statement	To receive a report regarding Section 106 expiry dates.	Assistant Director - Planning and Implementation	Officers have been unable to extract this information separately via Excel. At this present time no clauses are due to expire.
		Details regarding the allotments at Handley Green to be provided to Councillor J Driver.	Head of Service - Planning Policy and Implementation	This is being looked into and Councillor Driver will be contacted.
		That Members be provided with a filtered (by health) version of Appendix A to Appendix 1.	Head of Service - Planning Policy and Implementation	Sent to Members on 20 June 2024