



**REPORT of
DIRECTOR OF STRATEGY, PERFORMANCE AND GOVERNANCE**

**to
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
9 MARCH 2023**

**ESTABLISH A WORKING GROUP OF PERFORMANCE, GOVERNANCE AND AUDIT
COMMITTEE (PGA)**

1. PURPOSE OF THE REPORT

1.1 To establish a Working Group of the Committee for detailed review work.

2. RECOMMENDATIONS

- (i) That the terms of reference for the Performance Governance and Audit Committee Working Group are approved at **APPENDIX A**;
- (ii) That Members appoint five Committee members to sit on the Working Group for the remainder of the municipal year .

3. SUMMARY OF KEY ISSUES

- 3.1 On 21 September 2022, Council considered a paper highlighting that the Corporate Governance Working Group (CGWG) and PGA Committee both had responsibility for governance work. The CGWG was removed from the working group structure accordingly (minute 246 refers)
- 3.2 The Council uses working groups as a way for members to give detailed feedback and report to Committees to promote efficient meeting delivery.
- 3.3 The working group would be a good mechanism for governance reviews and detailed constitutional considerations. A proposed terms of reference can be found at **APPENDIX A**.
- 3.4 It is recommended that the PGA Committee establish this working group to support future governance reviews and efficient Committee meeting running.

4. CONCLUSION

4.1 The establishment of a working group of the Committee is proposed to give a mechanism for future detailed work and reporting.

5. IMPACT ON STRATEGIC THEMES

5.1 Good governance structures underpin the performance and efficiency corporate theme.

6. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – Working groups enable detailed, robust review work and could reduce corporate risk
- (iv) **Impact on Resources (financial)** – None
- (v) **Impact on Resources (human)** – Running of the working group will require additional officer resource, but this could be balanced by items being managed more smoothly in Committee meetings
- (vi) **Impact on the Environment** – None
- (vii) **Impact on Strengthening Communities** -None

Background Papers: [PGA Committee and CGWG.pdf \(maldon.gov.uk\)](#)

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