

CAPITAL PROJECT BIDS 2022/23

1. SUMMARY

- 1.1 This appendix outlines the Capital projects that have been put forward by officers prior to the approval of the 2022/23 budget and updated Medium Term Financial Strategy. The projects were taken to 6 January 2022 Strategy and Resources Committee after members of the Finance Working Group review them in detail and made recommendations to this meeting.
- 1.2 The Council's capital programme will need to reflect the three strategic themes set out in the Council's Corporate vision of Place, Community and Prosperity.
- 1.3 The 2022/23 project bids set out in the table below and detailed projects sheets can be found at **Appendix A**. The projects have been categorised by the Finance Working Group into the following two groups and shown on the first page of **Appendix A**:
 - Proposed Capital Programme 2022/23: These projects are deemed as essential as failure to carry out the project is likely to have health and safety implications and/or will have fundamental impact on service provision;
- 1.4 As part of the budget strategy the broad principles adopted in relation to capital are that expenditure will be financed from existing useable capital resources and not directly from revenue.
- 1.5 At the start of 2021/22 the Council had capital reserves totalling £2.0m. £0.5m is scheduled to be used to support the 2021/22 capital programme, which will leave £1.5m to support future programmes for 2022/23 and beyond.
- 1.6 The current 5-year capital programme is set out within MDC's Medium-Term Financial Strategy. In the absence of a sizeable capital receipt from a disposal of an asset, the Council will have used up its usable capital receipts within 3 years, at the rate of the capital programme suggested for 2022/23. That would mean that any capital programme extending beyond that would have to be funded from borrowing. The Council is currently debt free.
- 1.7 The Committee should note that any large capital project(s) as a result of the Commercial Strategy will be presented for consideration on a project by project business case basis under the governance arrangements for the delivery of the Commercial Strategy. The financing options of those project(s) would be included as part of the business case for the project(s).
- 1.8 It is essential that the Council's assets are maintained to ensure continued reliability and service provision either at current or improved level. To that end, repairs and renewals of Council assets are programmed into MDC's Medium-Term Financial Strategy.


2022/23 Service Capital Bids

Category	Project	£000
Vehicle and Plant Replacement		
SF	Replacement Electric Utility Vehicle (replaces fuel vehicle)	17
E	Replacement Parks 2004 Vehicle	32
E	Replacement Animal Warden Vehicle	12
E	Depot Forklift	19
E	Maintenance team vehicle	32
Maldon Promenade		
E	Prom Park new footpath alongside entrance road	25
E	Prom Entrance road bollard lighting (for Prom Park footpath)	16
E	Prom Park Marine Lake pumping station	11
E	Entrance Road Resurfacing	32
SF	Skate park resurfacing	45
Car Parks		
SF	White Horse Lane resurfacing	77
SF	Butt Lane Car Park Subsidence repairs	60
Leisure Centres		
SF	New Hot Water Boilers - Blackwater Leisure Centre (BLC)	31
Parks and Open Spaces		
SF	Oak tree Meadow surfacing	21
Rivers		
E	Burnham-on-Crouch (BoC) Pontoon Renovation	60
Total Capital Bids		490

KEY:

E	Essential
SF	Service Failure


Replacement Electric Utility Vehicle (replaces fuel vehicle)

Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Electric replacement John Deere Gator Utility Vehicle				
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Service Failure				
Project Lead Officer	Joe Poole				
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	To renew parks John Deere 'Gator' utility vehicle which is 9 years old and used daily on Promenade Park or across parks and open spaces in Maldon/Heybridge. This vehicle is essential for the day to day activities of the Parks team and basic maintenance duties within Promenade Park. Some capital may be raised through part exchange of old vehicle. The new vehicle would be the electric version with zero emmissions, which would be the first such vehcile in the whole MDC fleet.				
Project Start Date <i>(Month and year)</i>	Apr-22				
Project Completion Date <i>(Month and year)</i>	Jun-22				
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Procurement process				
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>					
	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	17,000				
2024/25					
2025/26					
2026/27					
TOTAL	17,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Protecting and shaping the district: Newer utility vehicle moving to electric therefore greener, reducing emissions. Delivering good quality, cost effective and valued services: current vehicle has spent much time out of action needing repair and cost the service on numerous times for these repairs.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Due to transport of the machine into the country the sooner this project progresses the more likely the machine will be in use with the parks team before we spend anymore on repairing our old machine</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	
<p>Are there Health & Safety implications? If so, please state</p>	<p>Ageing vehicle which is breaking down with increasing frequency. Whole body vibration exposure levels to staff expected to be much higher on current utility vehicle than a new one due to improved safety features that a new vehicle will have</p>
<p>Is this part of a statutory obligation? If so, state how</p>	
<p>Is the project contractually committed to in any way? If so, please describe</p>	
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>Deilvery of current ground maintainence obligations and can be used as part of commercial development of the parks department</p>

Replacement Parks 2004 Vehicle


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	1 x Replacement Parks Team Vehicle
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Essential
Project Lead Officer	Joe Poole
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Replacement of Parks Vehicle EF04 AFU with new vehicle which is suitable for carrying a ride on mower as we have a lack of suitable vehicles for this purpose. Current vehicle is close to 18 years old and although still roadworthy has many current issues that will need addressing soon. Indicative price below based upon similar replacement purchase in 2020/21 or potential to look at leasing as alternative (but would require ongoing Revenue Budget growth as an alternative)
Project Start Date <i>(Month and year)</i>	Apr-21
Project Completion Date <i>(Month and year)</i>	Jun-21
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Procurement Process
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	31,700				
2024/25					
2025/26					
2026/27					
TOTAL	31,700	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Protecting and shaping the district in aiding the team provide a maintenance service to its parks and open spaces. Delivering good quality, cost effective services by not paying for a vehicle which is old and in need of repair.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Potential to look at second hand vehicles to reduce cost but this brings the risk of acquiring vehicles with issues from day one whereas new they will come with a lengthy warranty etc. Potential to look at leasing to spread costs.</p> <p>New Ford vehicles not available until April</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	
<p>Are there Health & Safety implications? If so, please state</p>	<p>High likelihood of breakdowns if we keep with current vehicle which is by far the oldest in the fleet of vans.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	
<p>Is the project contractually committed to in any way? If so, please describe</p>	
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>Delivery of current Ground Maintenance obligations and will aid future commercial growth of the parks department.</p>

Replacement Animal Warden Vehicle


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Replacement of Animal Warden Vehicle
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) 	Essential
Project Lead Officer	Pat Mackshea
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	This vehicle is approaching 9 years old and for a commercial vehicle its effective / economical working life is decreasing rapidly. Recent Servicing and repair costs are increasing due to its age related wear. It has also transported dogs around for most of its working life resulting in high levels of wear especially in the rear load area. Its reliability is now becoming an operational issue due to the increased pressure on our vehicle fleet to perform a wider variety of frontline services.
Project Start Date <i>(Month and year)</i>	Apr-22
Project Completion Date <i>(Month and year)</i>	Jul-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	On going maintenance costs per year which will increase with life span
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	12,000				
2024/25			500		
2025/26			500		
2026/27					
TOTAL	12,000	0	1,000	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p style="text-align: center;">Goals 1,2,3& 4 applicable</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p style="text-align: center;">None</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p style="text-align: center;">Non required</p>
<p>Are there Health & Safety implications? If so, please state</p>	
<p>Is this part of a statutory obligation? If so, state how</p>	<p style="text-align: center;">The vehicle is an integral part of the council delivering many statutory services inc the stray dog service</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p style="text-align: center;">N/A</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	

Depot Forklift


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Electric Forklift - MDC Office Depot
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial © 	Essential
Project Lead Officer	David Burnham
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	To purchase a new electrically powered 1.5 ton forklift truck for use in the Princes Road Depot. Deliveries to the depot are increasingly palletised and of considerable weight which is currently handballed off trucks and lorries which is a high amount of manual handling. Without the advantage of having an asset such as a forklift on site, some deliveries are being returned to the sender as they cannot be unloaded by hand or there is an additional cost from the delivery company to offload. There is a health and safety risk as it requires that staff are being expected to manhandle which may require moving around the depot several times before being stored or loaded again and taken for use. This equipment will require a certificate of competence to be issued prior to use and the cost of training has been included in this submission.
Project Start Date <i>(Month and year)</i>	Apr-22
Project Completion Date <i>(Month and year)</i>	Jun-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	No additional costs other than those maintenance costs associated with the vehicle
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	19,000			0	0
2023/24					
2024/25					
2025/26					
TOTAL	19,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) Strengthening communities to be safe, active and healthy</p> <p>2) Protecting and shaping the District</p> <p>3) Creating opportunities for economic growth and prosperity</p> <p>4) Delivering good quality, cost effective and valued services</p>	<p>2 & 4</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>None</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>None</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>Manual handling large loads from delivery trucks and around the depot is likely to cause impact on staff. There is also a risk of accidents and accidents while manual handling is occurring.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>No</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>No</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	

Maintenance team vehicle


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	1 x Maintenance Team Vehicle
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Essential
Project Lead Officer	David Burnham
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Replacement of the maintenance team vehicle reg VA65 OYE. This vehicle is now at an age where it is experiencing faults and issues. This vehicle can be used as PX on a new vehicle and it would be beneficial to MDC to do so now before the value drops further and the mechanical works required start to outweigh the value of the vehicle. Replacement is essential as this vehicle is in operational daily and travel a fair distance on a weekly basis. The new vehicle would be inkeeping with the current vehicle i.e. double cab, twin axle but with the addition of a tipper back which will very much aid with maintenance works.
Project Start Date <i>(Month and year)</i>	Dec-22
Project Completion Date <i>(Month and year)</i>	Jan-23
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	NA
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	32,000				
2024/25					
2025/26					
2026/27					
TOTAL	32,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i> 1) <i>Strengthening communities to be safe, active and healthy</i> 2) <i>Protecting and shaping the District</i> 3) <i>Creating opportunities for economic growth and prosperity</i> 4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Protecting and shaping the district in aiding the team provide a maintenance service to its parks and all assets. Delivering good quality, cost effective services by not paying for a vehicle which is old and in need of repair.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Potential to look at second hand vehicles to reduce cost but this brings the risk of acquiring vehicles with issues from day one whereas new they will come with a lengthy warranty etc. Potential to look at leasing to spread costs.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p style="text-align: center;">NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>High likelihood of breakdowns if we keep with current vehicle which is approaching end of life and become uneconomical to repair.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p style="text-align: center;">NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p style="text-align: center;">NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p style="text-align: center;">NA</p>

Prom Park new footpath alongside entrance road


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	New footpath and lighting on main access road into Promenade Park.
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Service Improvement
Project Lead Officer	Frank Britt
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	The existing main entrance into Promenade Park is a 'one way' road from Park Drive down to the car parking areas. This access road is very often used by pedestrians, families with children, mothers with pushchairs, the wheelchair bound etc to access the park. There are obviously risks here for those pedestrians from any vehicular traffic using the road at the same time. We are proposing that we construct a dedicated footpath alongside the roadway and in association with this to install low energy bollard lighting or similar down the length of the path. This would be required during dusk or night time access and maybe other reduced daylight times as the pathway would be in the shadow of the trees.
Project Start Date <i>(Month and year)</i>	Jun-22
Project Completion Date <i>(Month and year)</i>	Nov-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Staff time to draw up the tender documents and carry out tender appraisal once received. There will be management time for the works phase and for agreeing the final account. Contractor costs to carry out the works following tender.
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	25,000				
2024/25					
2025/26					
2026/27					
TOTAL	25,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>To provide safer pedestrian access into Promenade Park, encouraging more people to access the park and enhancing the offer to the community at Promenade Park.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Consideration will have to be given to the exact location of the path as we would not want to affect the tree roots etc</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p style="text-align: center;">None</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>Increased safety for the park users through not having to walk down the access road. Also there is increased safety through having a suitable surface to walk on and the lighting for when the light conditions are poor.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p style="text-align: center;">No</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p style="text-align: center;">No</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p style="text-align: center;">No</p>

Prom Entrance road bollard lighting


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Prom Park Entrance & Entrance Road Lighting				
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Essential				
Project Lead Officer	David Burnham				
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Promenade Park entrance lighting bollards. Replacement of the current timber protection bollards along the main Prom entrance with new toughened plastic lighting bollards. The installation of lighting bollards along the main entrance route will provide vehicles and pedestrians with adequate lighting for safer travel along the road way.				
Project Start Date <i>(Month and year)</i>	Oct-22				
Project Completion Date <i>(Month and year)</i>	Nov-22				
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractors				
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>					

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
		£	£	£	
2021/22	15,500				
2022/23					
2024/25					
2025/26					
TOTAL	15,500	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Strengthening communities to be safe, active and healthy -</p> <p>These works will ensure that the Prom Park entrance is well lit and safer for pedestrians and vehicles to use during periods where visibility is not good. The works will also help to improve the H&S risk rating and reduce the potential for slips, trips and falls via the public when natural light is at a low level or not present.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>There is currently no form of lighting present along the Prom Park entrance roadway, installation of lighting bollards will improve H&S levels for pedestrians and vehicles to use during periods where visibility is not good. The works will also help to improve the H&S risk rating and reduce the potential for slips, trips and falls via the public when natural light is at a low level or not present.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

Prom Park Marine Lake pumping station

Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Prom Park Marine Lake Pumping Station
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial © 	Essential
Project Lead Officer	David Burnham
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	<p>The Prom Park marine lake currently has no overflow system or pumping system to reduce the level of the lake during the winter / rainy season which results in the lake overflowing from both sides and ends. When the lake overflows there is a considerable amount of standing water in place that could be measured in inches, due to the standing water being around the exterior of the lake fencing it impacts on many visitors and especially young families / elderly. The installation of a dual pumping station at the marine lake could operate on auto or hand would mitigate the flooding and ensure the lake level is managed. The current management of the lake relies on manual handling and set up of depreciated pumps which rid lake water over the seawall or into the amphitheatre drainage run. There is a large element of H&S concerns and risks due to the manual set up and the area of operation.</p>
Project Start Date <i>(Month and year)</i>	May-22
Project Completion Date <i>(Month and year)</i>	May-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractors
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	10,500				
2024/25					
2025/26					
2026/27					
TOTAL	10,500	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <ul style="list-style-type: none"> 1) <i>Strengthening communities to be safe, active and healthy</i> 2) <i>Protecting and shaping the District</i> 3) <i>Creating opportunities for economic growth and prosperity</i> 4) <i>Delivering good quality, cost effective and valued services</i> 	<p>Strengthening communities to be safe, active and healthy - These works will ensure that the Prom Park marine lake is a safe feature to visit all year round. The works will also help to improve the H&S risk rating and reduce the potential for slips, trips and falls via standing surface water around the lake when it overflows.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>There is currently no form of overflow, run off or pumping station present at the marine lake which is control by manual labour, installation of a dual pumping station (2 x 3 inch pumps with a run into a tank and then appropriately dispatched into the drainage system will improve H&S levels due to removal of manual handling, risk of equipment operating in an area near the public. The works will also help to improve the H&S risk rating and reduce the potential for slips, trips and falls via the public when surface water has overflowed from the lake.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

Entrance Road Resurfacing

Reserve Required (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) 	Essential
Project Lead Officer	David Burnham
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Resurfacing of the Prom Park entrance road due to depreciation and H&S concerns / risk (large surface holes / cracks). The Prom Park has a huge amount of vehicle footfall through the main entrance and road across the year, this results in depreciation of the road surface. There are currently real concerns with the life expectancy of the current surface which has been patch repaired on numerous occasions over the years. This is now not an option as the majority of the tarmac surface is breaking up and out. Failure to resurface the 200m x 5m stretch of road could result in incidents and accidents including slips, trips and falls to the public and also other H&S concerns with vehicle access / usage.
Project Start Date <i>(Month and year)</i>	Apr-22
Project Completion Date <i>(Month and year)</i>	Apr-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractor




	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	32,000				
2024/25					
2025/26					
2026/27					
TOTAL	32,000	0	0	0	0

RESERVES PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) Strengthening communities to be safe, active and healthy</p> <p>2) Protecting and shaping the District</p> <p>3) Creating opportunities for economic growth and prosperity</p> <p>4) Delivering good quality, cost effective and valued services</p>	<p style="text-align: center;">Works required under H&S</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p style="text-align: center;">No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p style="text-align: center;">NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>The current road surface is now very high risk of breaking up and out which would create large and multiple potholes, cracks and diverts which could cause harm to the public and staff. The H&S implications are high for slip, trips and falls with a high likeness and high severity. Completion of the road surfacing works will mitigate the H&S risks that are currently present.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p style="text-align: center;">NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p style="text-align: center;">NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p style="text-align: center;">NA</p>


Skate park resurfacing

Reserve Required (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals				
Project Category • Essential (E) • Service failure (SF) • Service improvement (SI)	Service Failure				
Project Lead Officer	David Burnham				
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Resurfacing of the Promenade Park skate park including fencing and replacement of ramps. This facility is extremely popular with young people and families and it has now reached a level of depreciation that poses H&S risks due to surface safety and ramp condition and conformity. A new surface would see the facility become fit for purpose and and a safe surface for all riders to use. The new ramps would meet industry regulation and ensure the safety of users. (Alternative Capital bid for complete renewal of skate park to Concrete also submitted)				
Project Start Date <i>(Month and year)</i>	May-22				
Project Completion Date <i>(Month and year)</i>	Jun-22				
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractor				
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>					
	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	45,000				
2024/25					
2025/26					
2026/27					
TOTAL	45,000	0	0	0	0

RESERVES PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) Strengthening communities to be safe, active and healthy</p> <p>2) Protecting and shaping the District</p> <p>3) Creating opportunities for economic growth and prosperity</p> <p>4) Delivering good quality, cost effective and valued services</p>	<p>Strengthening communities to be safe, active and healthy - These works will ensure that the Skate Park at the Prom Park is in a safe and fit condition for children, youths, families and the general public to use. Delivering good quality, cost effective and valued services - The series of works will ensure that the skate park is presentable and that the quality is of a good standard for all users. Failure to complete the works will result in further depreciation of the asset and a potential closure in the near future under H&S.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>The current surface at the facility is now very abrasive and uneven in places which presents a risk to users which could be severe in impact on the risk scale. With a series of works accident and incidents linked to the surface and ramps can be largely mitigated for a number of years.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

White Horse Lane resurfacing

Reserve Required (Please add detail of the reserve you are requesting funds from)	Repairs and Renewals
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) 	Service Failure
Project Lead Officer	David Burnham
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Resurfacing and relining of the White Horse lane lower car park due to depreciation and H&S concerns / risk (large surface holes / cracks). The car park has a high amount of vehicle footfall and usage via visitors, shoppers and local workers across the year, this results in depreciation of the car park lines and surface. There are currently real concerns with the life expectancy of the current surface which has been patch repaired on occasions over the years to prevent accidents or incidents. This is now not an option as the majority of the tarmac surface is breaking up and out. Failure to resurface the 1850m2 lower car park could result in slips, trips and falls to the public and also other accidents, incidents and H&S concerns with vehicle access / usage.
Project Start Date <i>(Month and year)</i>	Feb-23
Project Completion Date <i>(Month and year)</i>	Mar-23
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractor
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	77,500				
2024/25					
2025/26					
2026/27					
TOTAL	77,500	0	0	0	0

RESERVES PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) Strengthening communities to be safe, active and healthy</p> <p>2) Protecting and shaping the District</p> <p>3) Creating opportunities for economic growth and prosperity</p> <p>4) Delivering good quality, cost effective and valued services</p>	<p>Works required under H&S</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>The current car park surface is now very high risk of breaking up and out which would create large and multiple potholes, cracks and diverts which could cause accidents, incidents and harm to the public. The H&S implications are high for slip, trips and falls with a high likeness and high severity. Completion of the surfacing and lining works will mitigate the H&S risks that are currently present.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

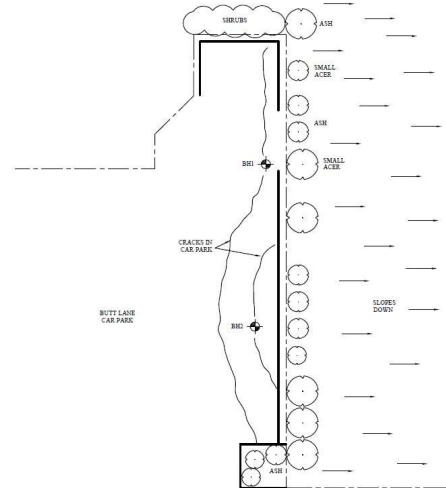
Butt Lane Car Park Subsidence repairs

Reserve Required (Please add detail of the reserve you are requesting funds from)	Butt lane car park subsidence repairs
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) 	Service Failure
Project Lead Officer	Frank Britt
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	The north western boundary of Butt Lane car park is adjacent to a sloped area of land that falls away towards 'The Downs' private road. At this point the edge of the car park is subsiding and appears to be slipping down the hill. To ensure the safety of car park users some of this area has been fenced off which has removed some parking bays from use. MDC commissioned a structural survey of this issue and the engineer has reported back that to prevent more of the car park subsiding and causing a greater issue that a new sheet pile retaining wall needs to be built along this edge and the car park reinstated.
Project Start Date <i>(Month and year)</i>	Sep-22
Project Completion Date <i>(Month and year)</i>	Dec-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Staff time to draw up the tender documents and carry out tender appraisal once received. There will be management time for the works phase and for agreeing the final account. Contractor costs to carry out the works following tender.

Picture 1 shows the severe cracking in the car park surface.



Picture 2 shows the engineers drawing of the subsidence area



	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	60,000				
2024/25					
2025/26					
2026/27					
TOTAL	60,000	0	0	0	0

RESERVES PROJECT SHEET

<p>Describe links to Corporate Goals <i>Corporate goals:</i> 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services</p>	<p>Providing safe parking for visitors and residents.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>There is potential that the tender price for this project could come back at a higher cost than estimated.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>None</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>Yes, the existing surface is unsafe and could potentially cause damage to vehicles or provide trip hazards to pedestrians.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>No</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>No</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>No</p>

New Hot Water Boilers - BLC

Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Replacement Hot Water Boilers, Blackwater Leisure Centre
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Service Failure
Project Lead Officer	Frank Britt
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	<p>Blackwater Leisure Centre was built in the 1990's, with some additions in the early 2000's, to provide leisure activities and facilities for the people of Maldon. Part of the original design for the facility is the supply of hot water using 2 No. gas fired Andrews Water Heaters. The age of these Andrews units is such that they are now obsolete and spare parts are unavailable. At the current time, one of the heaters has failed and as the spares cannot be sourced, it cannot be repaired. Therefore the remaining unit is operating alone with the chance it could fail at any time with no back up.</p> <p>We are proposing to replace both water heaters, and the associated set ups, with four number smaller gas fired water heaters that can operate individually or in combination as the demand changes. These new boilers will also be more efficient and will provide reliability for approx 10 years.</p>
Project Start Date <i>(Month and year)</i>	May-22
Project Completion Date <i>(Month and year)</i>	Aug-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	Works to be completed via external contractors with MDC oversight and final sign off.

Picture - One of the existing
Andrews Water Heaters



	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	31,000				
2024/25					
2025/26					
2026/27					
TOTAL	31,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i> 1) Strengthening communities to be safe, active and healthy 2) Protecting and shaping the District 3) Creating opportunities for economic growth and prosperity 4) Delivering good quality, cost effective and valued services</p>	<p>Strengthening communities to be safe, active and healthy. Delivering a cost saving on energy and being more efficient and therefore a greener option.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>Should the remaining Water Heater fail before new have been fitted then the Leisure Centre will be unable to offer hot water for hand washing and showering for its customers. This is obviously a crucial requirement under the measures currently in place to prevent Covid transmission.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>Although Places Leisure are contracted by MDC to operate the leisure centre on our behalf and have a maintenance element within this contract, there are certain elements that are outside this scope and are still the responsibility of MDC to maintain. These Water Heaters are one such element. If MDC fail to replace these heaters and the leisure centre is unable to offer customers hot water in which to wash their hands or shower then that could lead to MDC having to compensate Places Leisure for the loss of income/profit should the lack of hot water lead to loss of custom.</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

Oak tree Meadow surfacing


Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Oak Tree Meadow Play Site (Heybridge) Play Site Safety Matting Installation				
Project Category <ul style="list-style-type: none"> Essential (E) Service failure (SF) Service improvement (SI) Commercial (C) 	Service Failure				
Project Lead Officer	David Burnham				
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	Oak Tree Meadow play site requires new safety matting installed under the current multi play equipment and in key walk way and play areas within the play site. This falls under H&S due to current surfaces having a number of defects which include surface edges and perimeter lifting, dents and corrosion to the surfaces along which subsidence in some parts. All these factors have an increased the risk of trip / fall hazards which could result in serious injury to users.				
Project Start Date <i>(Month and year)</i>	Apr-22				
Project Completion Date <i>(Month and year)</i>	Jun-22				
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	The works will be completed via contractors				
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>					

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	21,000				
2024/25					
2025/26					
2026/27					
TOTAL	21,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p>Strengthening communities to be safe, active and healthy - the works are required under Health & Safety to ensure we act in a reasonable manner and that we protect the public against slips, trips and falls within our play sites.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>No foreseen risks to the delivery of the project.</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p>NA</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>The current condition of aspects of the play site surfaces present H&S risks due to lifting edges and perimeter, diverts in the surfaces and corrosion in the surfaces. These factors heighten the risk rating for these sites.</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p>NA</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p>NA</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p>NA</p>

BoC Pontoon Renovation

Project Name & Location <i>(Enter a meaningful title for the project and provide details of the location of the project)</i>	Burnham on Crouch Pontoon Renovation
Project Category <ul style="list-style-type: none"> • Essential (E) • Service failure (SF) • Service improvement (SI) • Commercial (C) 	Essential
Project Lead Officer	Katy Moore
Project Description <i>(Clearly set out what the overall purpose and main aims of the project are)</i>	<p>The BOC 'Town Steps' Pontoon is accessible to the public and is used as a right of way to access a private ferry across the river. The existing pontoon was installed in 2006 following the successful application for European funding through the MAYA2 project. MDC are liable for the pontoon for all river users and have an obligation to ensure its maintained appropriately. However, the projected life of the pontoon was 15 years and due to an absence of any maintenance agreement/budget following its installation, the pontoon now demands a comprehensive assessment and renovation to assure its longevity as a servicable walkway for river users. Images below demonstrate significant rust damage which must be addressed in the next 12months to reinstate the integrity of the structure.</p>
Project Start Date <i>(Month and year)</i>	Oct-21
Project Completion Date <i>(Month and year)</i>	Nov-22
Resource Implications <i>(Identify what resources are needed (i.e. staff time, contractor resources, maintenance costs))</i>	<p>1. Internal resources 0.125 FTE (12mths) (Finance/Commercial/Legal/Planning)</p> <p>2. External resources: Project Manager 0.5FTE (12mths) Waterside Engineering</p>
Picture <i>(Insert a picture in relation to the project (i.e. the defective site, the area for improvement, the asset due for replacement))</i>	

	Capital Expense	Revenue Implications		External Funding	
		One-off	On-going	Amount	Source of costs
	£	£	£	£	
2022/23	60,000				
2024/25					
2025/26					
2026/27					
TOTAL	60,000	0	0	0	0

CAPITAL PROJECT SHEET

<p>Describe links to Corporate Goals</p> <p><i>Corporate goals:</i></p> <p>1) <i>Strengthening communities to be safe, active and healthy</i></p> <p>2) <i>Protecting and shaping the District</i></p> <p>3) <i>Creating opportunities for economic growth and prosperity</i></p> <p>4) <i>Delivering good quality, cost effective and valued services</i></p>	<p style="text-align: center;">1. 2. and 4.</p>
<p>Are there any risks to the delivery of this project in the timeframe and/or costs detailed above. (Please provide details).</p>	<p>Unable to complete an onsite assessment to fully determine cost until October when public access/river traffic will be reduced</p> <p>Leadtimes for MMO license may impact desired timeframe for renovations to be completed by Summer 2022</p>
<p>Are any statutory consents required as part of this project? If so, please state (i.e. planning consent, MMO licence etc)</p>	<p style="text-align: center;">MMO License</p>
<p>Are there Health & Safety implications? If so, please state</p>	<p>Yes - pontoon has been in place for 15years and now urgently requires renovation work to prevent accidents/significant damage</p>
<p>Is this part of a statutory obligation? If so, state how</p>	<p style="text-align: center;">No</p>
<p>Is the project contractually committed to in any way? If so, please describe</p>	<p style="text-align: center;">No</p>
<p>Is there any linkage to other plans (i.e. business plan objectives)? If so, please provide details</p>	<p style="text-align: center;">Health and Safety obligations</p>