

## Strategic and Financial Planning Process 2021-22

Target Date	Action	Responsibility
<b>01/04/20</b>	Approval of the Strategic and Financial Planning timetable by Corporate Leadership Team (CLT)	Director of Resources (DoR)
<b>w/c 15/06/2020</b>	Meeting with Finance Manager, Revenues and Benefits, Planning Policy, Housing and Economic Development to discuss housing and business development trajectories	Resources Specialist Services Manager/Lead Finance Specialist
<b>Early July 2020 (date of meeting tbc)</b>	<b>Asset Management Working Group to discuss 2020/21 capital programme put forward as part of 2019/20 budget setting process</b>	Director of Resources
<b>01/07/20</b>	CLT discussion on fees and charges policy for 2021 / 22 with meeting dates arranged for any working groups required.	Corporate Leadership Team
<b>01/07/20</b>	Service alterations and reduction options to be presented at CLT.	Corporate Leadership Team
<b>15/07/20</b>	CLT to consider draft MTFS (funding position incl. New Homes Bonus) and budget guidance	Corporate Leadership Team
<b>July MTFS update</b>	<b>July Medium Term Financial Strategy (MTFS) update provided to Leader, Leader of Opposition, Deputy Leader, CLT, Chairmen of Programme Committees</b>	Director of Resources
<b>July meeting cycle / September Meeting Cycle</b>	The Strategy and Resources Committee (S&RC) to receive a MTFS update, set guidance on the principles of the 2021/22 budget setting process (incl. savings target), with potential of expression of interest policy or any other changes to employment policies as recommended by Ignite.	F&CS & CLT
<b>30/07/20</b>	Issue of budget guidance including fees and charges to Directors and managers	Corporate Leadership Team
<b>August MTFS update</b>	<b>August MTFS update provided to CLT, Leader, Leader of Opposition, Deputy Leader, CLT, Chairs of Programme Committees</b>	Director of Resources
<b>Early September 2020</b>	Return of detailed capital bids, revenue growth, savings, fees and charges	Corporate Leadership Team
<b>16/09/20</b>	<b>Budget challenge by CLT and members with further member stakeholder session</b>	Corporate Leadership Team
<b>September MTFS update</b>	<b>September MTFS update provided to Leader, Leader of Opposition, Deputy Leader, CLT, Chairs of Programme Committees</b>	Director of Resources
<b>October meeting cycle</b>	Review of the fees and charges policy by the S&RC.	Director of C&C
<b>Early October</b>	<b>Meeting with relevant Committee Chairmen on Capital and Revenue proposals - Star Chamber</b>	CLT
<b>Early October</b>	<b>New capital Proposals to be reviewed in details by the Asset Management Working Group (AMWG)</b>	AMWG & Director of Resources
<b>October</b>	<b>Member Seminar - Budget Challenge on the savings proposals</b>	CLT
<b>November</b>	<b>Member Seminar - Budget update assuming settlement numbers received</b>	CLT
<b>November 2020 (TBC)</b>	Autumn Budget Statement	Director of Resources
<b>November meeting cycle</b>	New capital bids & Fees and charges to be considered by Strategy and Resources Committee (S&RC)	Director of Strategy, Performance and Governance (SPG)
<b>January 2021</b>	Budget consultation with business ratepayers	Director of Resources
<b>January meeting cycle</b>	S&RC to consider and approve: - 2021/22 revenue Budget, Fees and Charges, Growth and Savings - Medium Term Financial Strategy - Treasury Management and Investment Strategy - Recommendation of Council Tax for 2021/22	S&RC & Director of Resources (DoR)
<b>February Council</b>	Council to receive: - 2021/22 Leader's Budget Speech  Council to consider and approve: - 2021/22 budget, Council Tax Setting, fees and charges	Council & DoR
<b>March meeting cycle</b>	S&RC to approve final 2021/22 Council Tax (incl. preceptors information)	SF&RC & Director of Resources