

Conduct Complaints	Member Sponsor	Lead Officer	Date Added:	Update Due:
	To be confirmed Matter raised by Councillor M S Heard	Monitoring Officer	28/08/2019 Last Update: 31/10/2019	To be advised
<p>A report on the Council's complaints procedure was brought to 2 October meeting of the committee. Members requested that a further report come to the 31 October meeting which covers the following:</p> <ul style="list-style-type: none"> • the number of complaints raised since 2015; • the number of referrals to Joint Standards; • the outcome; and • political affiliations of those involved in the aforementioned points. <p>This matter was left for Officers to provide the requested information and liaise with Councillor M S Heard. To date no area of scrutiny has been identified.</p> <p><u>Officer comment:</u> It is recommended that in the absence of an area of scrutiny being identified that this matter is deleted from the Programme of Work.</p>				

Council's Accounts	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor Mrs J L Fleming	Section 151 Officer	31/10/2019	To be advised
<p>A report to be brought to a future meeting of the Committee following publication of the Council's Statement of Accounts.</p> <p>The report is expected to cover the following:</p> <ul style="list-style-type: none"> • To identify where delays in publication occurred; and • To identify any ongoing concerns. <p>Following the recent approval and publication of the Council's Statement of Accounts it has been requested that a report is submitted to the Performance, Governance and Audit Committee on the above issues. That is the appropriate course in the first instance. No area of scrutiny has to date been identified.</p> <p><u>Officer comment:</u> It is recommended that no further action be taken on this item for the present pending consideration by the Performance, Governance and Audit Committee. This Committee may wish to retain a 'watching brief' pending the outcome of the PGA Committee's consideration.</p>				

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Monitoring of the Organisational Change Programme	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor R H Siddall	Corporate Leadership Team	Update – 31/10/2019	To be advised

Following a review on the Programme of Work, Councillor R H Siddall has advised that he is continuing to examine documents and information provided to him with a view to identifying an area of scrutiny, and will report to a future meeting.

Provision of Car Parking: Park and Ride Schemes within the District	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor M W Helm Councillor R P F Dewick	Director of Service Delivery	Update – 02/10/2019	12/12/2019

An update on the Tesco Park and Ride Scheme was provided to the meeting on 2 October 2019. Planning Officers have confirmed that the particular issue of concern to Members at the time – namely the provision and signposting of car parking spaces at the Tesco Store set aside to support the Park and Ride ‘Bus Service, has been satisfied. In other words, the Planning Obligation (S106 Agreement) is being met. Any other issues around the provision and operation of the ‘bus service will be dealt with through routine monitoring and reported to the Performance, Governance and Audit Committee as required. No area of scrutiny in relation to this matter or the S106 process has been identified.

Officer comment: It is **recommended** that this item be deleted from the Programme of Work.

Scrutiny of the Application of the District Council’s Commercial Strategy	Member Sponsor	Lead Officer	Date Added:	Update Due:
	Councillor S J Nunn Councillor M S Heard	Corporate Leadership Team	02/10/2019 Updated 31/10/19	To be advised

At the last meeting it was noted that this was a new Strategy and that the Commercial Manager was due to start on 18 November 2019, therefore any scrutiny work at this stage may be premature. Of concern to Members was the process for agreeing commercial activity, decisions taken by Officers and the involvement of Members, the latter being important due to potential public reaction. It was pointed out that the Strategy detailed the process and it remained to be established whether it was being followed.

Officer comment: It is still felt that as the Commercial Strategy has only recently been approved, and the Commercial Manager recently appointed, any scrutiny work here would be premature. In the absence of an area of scrutiny being identified it is **recommended** that this item be deleted from the Programme of Work, although the Committee may wish to retain a ‘watching brief’.

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Working Group: Overview of Corporate Leadership Team and Leader of the Council Decision Making	Members:	Lead Officer	Date Created:	Update Due:
	Councillor R H Siddall Councillor V Bell Councillor M S Heard Councillor M W Helm	Corporate Governance Project Officer	02/10/2019 Updated 31/10/19	23/01/2020
<p>A Working Group has been set up to review the decisions made by the Corporate Leadership Team (CLT) and the Leader of the Council, with a view to identifying items of scrutiny to be added to the Programme of Work. The Working Group has since met with the Corporate Governance Project Officer to discuss further its potential role/remit. As a result, information will be shared with the Working Group on the regular meetings between the Leader of the Council and Corporate Leadership Team.</p> <p><u>Officer comment:</u> There appears to be an emerging role for the Working Group to take on ‘watching brief’ matters identified by the Committee. It will be necessary to agree brief terms of reference for this Working Group and these will be offered up to the Committee in due course.</p>				