

MATERIAL BREACHES – NOTIFICATION OF CONTRAVENTION

1. Vehicle/pedestrian segregation

Health & Safety at Work etc. Act 1974, Section 2(1)

The Workplace (Health, Safety and Welfare) Regulations 1992, Regulation 4(1) by virtue of Regulation 17

Vehicles and pedestrians were operating and circulating in the outdoor yard area where there was no vehicle/pedestrian segregation. Whilst there was a designated pathway running along one side of the yard, this was not clear nor were there any other measures to ensure pedestrians could cross and enter the workshop safely. The above regulations require that every workplace is organised in such a way that pedestrians and vehicles can circulate in a safe manner. This includes the safe movement of transport and pedestrian/vehicle segregation measures.

You should now:

1. So far as is reasonably practicable, provide separate traffic routes for vehicles and pedestrians.
2. Demarcate pedestrian-only areas using physical barriers, such as railings, but if this not practicable, implement other measures such as vehicle exclusion bollards, kerbing or a system of painted lines on the ground, combined with appropriate signage.
3. Provide a system in the workplace which, so far as is reasonably practicable, restricts the movement of vehicles in areas which are demarcated areas for pedestrian access.
4. Provide appropriate designated crossing places where vehicles and pedestrian routes cross.
5. Review those activities which currently require vehicles to reverse. Identify where it is practicable to eliminate the need for reversing and where this is not practicable, introduce a system to control risks from reversing vehicles, giving due consideration to:
 - a. Restricting reversing to places where it can be carried out safely;
 - b. Keeping people away
 - c. Providing suitable high visibility clothing for people who are permitted in the area;
 - d. Fitting reversing alarms to alert, or with a detection device to warn the driver of an obstruction or apply the brakes automatically; and
 - e. Employing suitably trained banksmen to supervise the safe movement of vehicles.
6. Provide signage to indicate to all vehicles and pedestrians (including visitors) traffic routes and restrictions.
7. Identify and introduce a system to inform and instruct all persons who come onto site, including visitors and agency drivers, about the site rules.

You should email me by **20th December 2019** with evidence of the action you have taken.

I recommend that you refer to the following guidance, which is available free on the HSE website:

- A Guide to Workplace Transport Safety: <http://www.hse.gov.uk/pubns/priced/hsg136.pdf>
- Workplace Health, Safety and Welfare: <http://www.hse.gov.uk/pubns/priced/l24.pdf>