

APPENDIX B

Promenade Park and Hythe Quay Premises Licence Application

Part 1 activities and hours:

Activity	Monday to Saturday	Sunday
Boxing or Wrestling	09:00 – 23:00	10:00 – 22:00
Performance of Dance	09:00 – 23:00	10:00 – 22:00
Exhibition of a Film	09:00 – 24:00	10:00 – 22:00
Indoor Sporting Event	09:00 – 23:00	10:00 – 22:00
Performance of Live Music	09:00 – 23:00	10:00 – 22:00
Performance of Recorded Music	09:00 – 23:00	10:00 – 22:00
Performance of a Play	09:00 – 23:00	10:00 – 22:00
Provision of performance of dance	09:00 – 23:00	10:00 – 22:00
Late night refreshment	23:00 – 24:00	None
Anything of a similar description	09:00 – 23:00	10:00 – 22:00
Opening hours of the premises	07:00 – 24:00	07:00 – 22:00
Alcohol sales	11:00 – 24:00	11:00 – 22:00

Agreed conditions:

1. All users of the park for licensable activities must
 - Apply and receive written consent from the Council.
 - Abide by the Council's Terms and Conditions for use or hire of Council Parks and Open Spaces and provide all required documentation, including Event Management Plan and Risk Assessment, to the satisfaction of the Council in good time in advance of the activity.
2. The screening of the outdoor cinema shall take place on a maximum of 12 days within the licensed area in accordance with the hours contained in part 1 of the licence.
3. Where outdoor cinema events are taking place, the screen and sound should be sited so that it faces towards the Blackwater Estuary and the speakers be directed towards the audience. Any deviation from this layout must be agreed in writing with Maldon District Council's Environmental Health Department at least 28 days prior to the event.
4. Screening of outdoor cinema excluded, all other licensable regulated entertainment activities may take place until no later than 10pm on any given day, except for a maximum of 20 other days in a calendar year where regulated entertainment may operate until no later than the times specified in part 1 of the licence.
5. Prior to any events involving licensable regulated entertainment, Maldon District Council's Events Team (or equivalent at the time) must give the Environmental Health Department a minimum of 72 hours notification in writing or via e-mail with details of the nature of the event, the regulated entertainment that will take place, the finish time proposed and contact details of the organiser. Details of any noise monitoring to be undertaken by the applicant as part of the event should also be provided.

6. When amplified entertainment is provided a member of staff will monitor the noise at the boundaries of Promenade Park, Maldon and Battle Rise and Northey View, Heybridge at the commencement of the entertainment and within an hour of the proposed end of amplified entertainment. The monitoring should ensure that the level of noise from the amplified entertainment is not likely to be causing a nuisance beyond the boundary of the Park and, if it was, the level of the noise must be reduced immediately. This is the minimum level of monitoring expected and, should the event organiser or licence holder receive noise complaint(s) during the event, additional monitoring should be undertaken at that time to assess the matter further and to reduce noise levels if necessary. The Event Management Plan may identify that additional monitoring to that required above is appropriate during an event.
7. A log shall be kept by the applicant on site which shall record:
 - (i) Details of the periodic monitoring required by condition 6 above.
 - (ii) Details of all complaints received by the applicant during or after an event, including the complainants contact details, the nature of the complaint and a record of the action taken to resolve the complaint

The log shall be made available to officers of Maldon District Council at all times.
8. A telephone number (that will be staffed during events) will be displayed at the entrances to the park and Quay for residents to use if they have any concerns.
9. Clearly visible signage shall be affixed for the duration of events at all exits from the licensable area reminding customers that they are exiting near to residential areas and to keep noise to a minimum. Where an event takes place within a separate, self-contained area within the licensable area, it is recommended that additional signage to the same effect is provided at the exit to the event area.