



**REPORT of  
HEAD OF PAID SERVICE**

---

**to  
STATUTORY ANNUAL COUNCIL  
16 MAY 2019**

**APPOINTMENT OF MEMBERS TO SERVE ON WORKING GROUPS OF THE  
COUNCIL**

**1. PURPOSE OF THE REPORT**

- 1.1 To appoint Members to serve on Working Groups of the Council and consider the creation of a Strategies Engagement Member Task and Finish Working Group.

**2. RECOMMENDATIONS**

- (i) That the appointments to the Working Groups as set out **APPENDIX 1** to this report be confirmed;
- (ii) That the creation of a Strategies Engagement Member Task and Finish Working Group be agreed subject to the Terms of Reference detailed at **APPENDIX 2** to this report and the appointment of six members.

**3. SUMMARY OF KEY ISSUES**

- 3.1 A list of proposed nominations has been received in respect of the Council's Working Groups and these are detailed in **APPENDIX 1** to this report.
- 3.2 Attention is drawn to the following changes that have become apparent over the past year. These changes have been reflected within the list attached at **APPENDIX 1**.
- **Investigating and Disciplinary Panel** – Deleted as incorporated into Agenda Item 17 - Appointment of Membership of Committees of the Council.
  - **Maldon Health Hub** – Deleted and replaced by Maldon Operational Hub as detailed on Agenda Item 20 – Appointment of Representatives to Local Government and Outside Bodies.
- 3.3 **Strategies Engagement Member Task and Finish Working Group**
- 3.3.1 Members are asked to consider the creation of a Strategies Engagement Member Task and Finish Working Group (SEMT&FWG). The purpose of SEMT&FWG is to review the Commercial and Thematic Strategies (Prosperity, Community and Place). Members will be asked to comment on the contents of these Strategies to enable Officers (the Strategic Theme Leads and the Commercial Manager) the time to incorporate Members' comments before final submission of the papers to the Council

in July 2019. The proposed Terms of Reference for the SEMT&FWG is attached at **APPENDIX 2** to this report.

- 3.3.2 It is proposed that the SEMT&FWG will meet on the evening on Wednesday 12 June 2019 and a Member briefing will be provided in advance of this meeting.

#### **4. IMPLICATIONS**

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers: None.

Enquiries to: Richard Holmes, Head of Paid Service, (Tel: 01621 875752).