

HEALTH AND SAFETY ACTION PLAN 2019 / 20

Subject	Action Required	Timescale	Progress
Health and Safety Arrangements	To review all the corporate health and safety procedures falling due during 2019 / 20, ensuring they are relevant to the new future model	March 2020	
Risk Assessments	To update and amend risk assessments, ensuring they reflect the new organisational structure: <ul style="list-style-type: none"> • Strategy, Performance and Governance • Resources • Service Delivery Units 	October 2019 October 2019 March 2020	
Hand Arm Vibration (HAV)	To respond to the Health and Safety Executive's investigation into HAV hazards and risks within the Parks Team	June 2019	
Training	To deliver health and safety training where required, to include: <ul style="list-style-type: none"> • Refresher first aid training and training for new first aiders • Training for new workstation assessors 	When required and June 2019 October 2019	