

24 September 2025



Princes Road  
Maldon  
Essex CM9 5DL

[www.maldon.gov.uk](http://www.maldon.gov.uk)



APOLOGIES: Committee Services  
Email: [Committee.clerk@maldon.gov.uk](mailto:Committee.clerk@maldon.gov.uk)

CHIEF EXECUTIVE  
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

**STRATEGY AND RESOURCES COMMITTEE**

on **THURSDAY 2 OCTOBER 2025 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive

**COMMITTEE MEMBERSHIP:**

CHAIRPERSON	Councillor J Driver
VICE-CHAIRPERSON	Councillor J C Stilts
COUNCILLORS	J R Burrell-Cook S Dodsley M F L Durham, CC A Fittock K M H Lagan A M Lay R H Siddall P L Spenceley M E Thompson

Please note: Electronic copies of this agenda and its related papers are available via the Council's website [www.maldon.gov.uk](http://www.maldon.gov.uk).



## **AGENDA STRATEGY AND RESOURCES COMMITTEE**

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**THURSDAY 2 OCTOBER 2025**

1. **Chairperson's Notices**

2. **Apologies for Absence**

3. **Minutes of the Last meeting** (Pages 5 - 42)

To consider the Minutes of the Strategy and Resources Committee held on 24 July 2025 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:  
[www.maldon.gov.uk/publicparticipation](http://www.maldon.gov.uk/publicparticipation).

6. **Budget Monitoring - Quarter 1** (Pages 43 - 54)

To consider the report of the Chief Finance Officer (copy enclosed).

7. **Discretionary Fees and Charges Policy 2026 / 27** (Pages 55 - 58)

To consider the report of the Chief Finance Officer (copy enclosed).

8. **Approval of the Environmental Health, Waste and Climate Action Enforcement Policy 2025** (Pages 59 - 72)

To consider the report of the Deputy Chief Executive, (copy enclosed).

9. **Food Safety Plan 2025 - 2028** (Pages 73 - 88)

To consider the report of the Deputy Chief Executive, (copy enclosed).

10. **Revised 'Our Home, Our Future' Climate Strategy and Climate Action Plan**  
(Pages 89 - 144)

To consider the report of the Net Zero and Air Quality Working Group (copy enclosed).

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For further information please see [the Council's website](http://the Council's website).

11. **Lease Extension - Springfield Business Park** (Pages 145 - 148)

To consider the report of the Lead Legal Specialist (copy enclosed).

12. **Any other items of business that the Chairperson of the Committee decides are urgent**

13. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 3 and 5 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

14. **Legal Action** (Pages 149 - 152)

To consider the report of the Lead Legal Specialist, (copy enclosed).

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**NOTICES**

**Recording of Meeting**

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

**Fire**

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

**Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber.

**Closed-Circuit Televisions (CCTV)**

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

**Lift**

Please be aware, there is not currently lift access to the Council Chamber.