

04 June 2025



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[www.maldon.gov.uk](http://www.maldon.gov.uk)



APOLOGIES: Committee Services  
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CHIEF EXECUTIVE  
Doug Wilkinson

Dear Councillor

You are summoned to attend the meeting of the;

**STRATEGY AND RESOURCES COMMITTEE**

on **THURSDAY 12 JUNE 2025 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive

**COMMITTEE MEMBERSHIP:**

CHAIRPERSON	Councillor J Driver
VICE-CHAIRPERSON	Councillor J C Stilts
COUNCILLORS	J R Burrell-Cook M F L Durham, CC A Fittock K M H Lagan A M Lay R H Siddall P L Spenceley M E Thompson Vacancy(one)

Please note: Electronic copies of this agenda and its related papers are available via the Council's website [www.maldon.gov.uk](http://www.maldon.gov.uk).



## **AGENDA STRATEGY AND RESOURCES COMMITTEE**

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**THURSDAY 12 JUNE 2025**

1. **Chairperson's Notices**

2. **Apologies for Absence**

3. **Minutes of the Last meeting** (Pages 5 - 28)

To consider the Minutes of the Strategy and Resources Committee held on 13 March 2025 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:  
[www.maldon.gov.uk/publicparticipation](http://www.maldon.gov.uk/publicparticipation).

6. **Appointment of Representatives on Outside Bodies and Working Groups**  
(Pages 29 - 30)

To consider the report of the Chief Executive, (copy enclosed).

7. **Car Parking Strategy** (Pages 31 - 46)

To consider the report of the Deputy Chief Executive, (copy enclosed).

8. **Animal Welfare Licensing Policy** (Pages 47 - 72)

To consider the report of the Deputy Chief Executive, (copy enclosed).

9. **Transfer of Foundry Lane Car Park Burnham-on-Crouch** (Pages 73 - 78)

To consider the report of the Lead Legal Specialist, (copy enclosed).

10. **Promenade Park Management Plan** (Pages 79 - 120)

To consider the report of the Deputy Chief Executive, (copy enclosed).

11. **Strategic Assets Working Group Business Cases** (Pages 121 - 132)  
To consider the report of the Deputy Chief Executive, (copy enclosed).
12. **Provisional Financial Outturn 2024 / 25** (Pages 133 - 148)  
To consider the report of the Chief Finance Officer (copy enclosed).
13. **Any other items of business that the Chairperson of the Committee decides are urgent**
14. **Exclusion of the Public and Press**  
To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.
15. **Budget Growth Request** (Pages 149 - 152)  
To consider the report of the Deputy Chief Executive, (copy enclosed).
16. **Project Proposal and Funding Request** (Pages 153 - 156)  
To consider the report of the Assistant Director - Place and Community (copy enclosed).
17. **Princes Road - Replacement Fire and Building Security Systems** (Pages 157 - 164)  
To consider the report of the Chief Executive.

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## **NOTICES**

### **Recording of Meeting**

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

### **Fire**

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

### **Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber.

### **Closed-Circuit Televisions (CCTV)**

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

### **Lift**

Please be aware, there is not currently lift access to the Council Chamber.