



MALDON DISTRICT  
COUNCIL

APOLOGIES Committee Services  
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CHIEF EXECUTIVE  
Doug Wilkinson

04 December 2024

Dear Councillor

You are summoned to attend the meeting of the;

**COUNCIL**

on **THURSDAY 12 DECEMBER 2024** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To submit a question in writing or attend in person please complete a [Public Access form](#) (to be received no later than 12noon two clear working days before the Council meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Chief Executive



Please note: Electronic copies of this agenda and its related papers are available via the Council's website [www.maldon.gov.uk](http://www.maldon.gov.uk).



## AGENDA COUNCIL

**THURSDAY 12 DECEMBER 2024**

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1. **Chairperson's notices**

2. **Apologies for Absence**

3. **Minutes - 14 November 2024** (Pages 5 - 12)

To confirm the Minutes of the extraordinary Council meeting held on 14 November 2024 (copy enclosed).

4. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon two clear working days before the day of the Council meeting).

Should you wish to submit a question please complete the online form at [www.maldon.gov.uk/publicparticipation](http://www.maldon.gov.uk/publicparticipation).

6. **Chairperson's Announcements**

7. **Minute Book**

To consider the recommendations coming forward from the Committee detailed below. Please note that the Minutes of this meetings is not enclosed as they have not been approved at Committee level.

a) **Strategy and Resources Committee - 21 November 2024** (Pages 13 - 30)

**Fees and Charges Schedule 2025 / 26**

**RECOMMENDED** that with the exception of the car parking and pontoon charges in Burnham-on-Crouch, the detailed Fees and Charges Schedule for 2025 / 26 as set out in **APPENDIX A** be agreed, following the Council's approval of the Fees and Charges Policy on 24 October 2024.

8. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 4 December 2024 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

North Western Area Planning Committee	<a href="#">6 November 2024</a>
South Eastern Area Planning Committee	<a href="#">13 November</a>
Strategy and Resources Committee	<a href="#">21 November</a>
District Planning Committee	<a href="#">27 November</a>

9. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

10. **Planning Policy Working Group Review of the Maldon and Heybridge Central Area Masterplan** (Pages 31 - 50)

To consider the report of the Planning Policy Working Group (copy enclosed).

11. **Review of the Council's Net Zero Carbon Emissions Trajectory and Ambitions** (Pages 51 - 58)

To consider the report of the Deputy Chief Executive, (copy enclosed).

12. **Corporate Plan Review** (Pages 59 - 88)

To consider the report of the Chief Executive, (copy enclosed).

13. **Council Tax Base** (Pages 89 - 96)

To consider the report of the Interim Chief Finance Officer (copy enclosed).

14. **Consultation Response - Remote Attendance and Proxy Voting** (Pages 97 - 106)

To consider the report of the Assistant Director – Programmes, Performance and Governance (copy enclosed).

15. **Waste Contract Task and Finish Group - Member Attendance** (Pages 107 - 108)

To consider the report of the Assistant Director: Place and Community, (copy enclosed).

16. **Appointment of Parish Councillor to the Joint Standards Committee** (Pages 109 - 110)

To consider the report of the Monitoring Officer (copy enclosed).

17. **Schedule of Meetings 2025 / 26** (Pages 111 - 114)

To consider the report of the Assistant Director – Programmes, Performance and Governance (copy enclosed).

18. **2024 / 25 Schedule of Meetings**

To consider moving the Performance, Governance and Audit Committee meeting scheduled for Thursday 6 March 2025 to Thursday 20 February 2024. This request is to allow the Committee to meet deadlines relating to the 2023 / 24 Accounts.

19. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**
  20. **Business by reason of special circumstances considered by the Chairperson to be urgent**
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### **NOTICES**

#### **Recording of Meeting**

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

#### **Fire**

We do not have any fire alarm testing scheduled for this meeting. In the event of a fire, a siren will sound. Please use either of the two marked fire escape routes. Once out of the building please proceed to the designated muster point located on the grass verge by the police station entrance. Please gather there and await further instruction. If you feel you may need assistance to evacuate the building, please make a member of Maldon District Council staff aware.

#### **Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber.

#### **Closed-Circuit Televisions (CCTV)**

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

#### **Lift**

Please be aware, there is not currently lift access to the Council Chamber.