



MALDON DISTRICT
COUNCIL

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY AND
RESOURCES
Paul Dodson

03 July 2024

Dear Councillor

You are summoned to attend the meeting of the;

COUNCIL

on **THURSDAY 11 JULY 2024** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To submit a question in writing or attend in person please complete a [Public Access form](#) (to be received no later than 12noon two clear working days before the Council meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy and Resources



Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.



AGENDA COUNCIL

THURSDAY 11 JULY 2024

1. **Chairperson's notices**

2. **Apologies for Absence**

3. **Minutes of the Statutory Annual Council - 16 May 2024** (Pages 7 - 30)

To confirm the Minutes of the Statutory Annual Council meeting held on 16 May 2024 (copy enclosed).

4. **Minutes - 28 May 2024** (Pages 31 - 38)

To confirm the Minutes of the extraordinary Council meeting held on 28 May 2024 (copy enclosed).

5. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon two clear working days before the day of the Council meeting).

Should you wish to submit a question please complete the online form at www.maldon.gov.uk/publicparticipation.

7. **Chairperson's Announcements**

8. **Minute Book**

To consider the recommendations coming forward from the Committees detailed below. Please note that the Minutes of these meetings are not enclosed as they have not been approved at Committee level.

- a) Strategy and Resources Committee - 13 June 2024 (Pages 39 - 62)

Agenda Item 6 – Council Tax Empty Homes Premium Policy Revision

Recommended

- (i) That provision is made for an extension to the time before which a Council Tax premium becomes due in some limited circumstances, effective from 1 April 2024 until further guidance is issued or enabling legislation is made;
- (ii) that the revised Empty Homes and Second Homes Premium Policy 2024 - 25 at **APPENDIX 1**, be approved;
- (iii) that the Head of Revenues and Benefits be granted delegated authority, in consultation with the Chairperson of the Strategy and Resources Committee, to make further technical amendments, to reflect updated guidance, as necessary.

Agenda Item 8- Technology Strategy 2024 - 2027

Recommended that the Technology Strategy 2024 – 2027 (**APPENDIX 2**) be approved to replace the ICT Strategy 2021 – 2026 and run along the Corporate Plan 2024 – 2027.

- b) Performance, Governance and Audit Committee - 18 June 2024 (Pages 63 - 72)

Agenda Item 19 – Council Constitution – Scheme of Delegation – Service Delivery Directorate

Recommended that the revised Scheme of Delegation to the Assistant Director - Place and Community and to other Officers in relation to the Council's public and other licensing functions as proposed and shown at **APPENDIX A**, be agreed.

Agenda Item 20 – Reference from the Overview and Scrutiny Committee – Planning Decision Making

Recommended

- (i) That the proposals for a 'constitutional intervention or brake' by way of a deferment, and also for technical briefings / presentations be endorsed;
- (ii) That subject to (i) above the consequential strengthening of the Planning Guidance in the Constitution and also the Operating Protocols of the Planning Committees as detailed below, be agreed.

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 3 July 2024 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

| | |
|---|-----------------------------|
| Performance, Governance and Audit Committee (special) | 16 May 2024 |
| Strategy and Resources Committee (special) | 16 May |
| Licensing Committee (special) | 16 May |
| Overview and Scrutiny Committee (special) | 16 May |
| Joint Standards Committee (special) | 16 May |
| Investigating and Disciplinary Committee (special) | 16 May |
| District Planning Committee (special) | 16 May |
| Central Area Planning Committee (special) | 16 May |
| North Western Area Planning Committee (special) | 16 May |
| South Eastern Area Planning Committee (special) | 16 May |
| North Western Area Planning Committee | 22 May |
| South Eastern Area Planning Committee | 23 May |
| Central Area Planning Committee | 29 May |
| Strategy and Resources Committee | 13 June |
| Performance, Governance and Audit Committee | 18 June |
| North Western Area Planning Committee | 19 June |
| South Eastern Area Planning Committee | 26 June |

10. **Statement of the Leader of the Council** (Verbal Report)

To consider the statement of the Leader of the Council setting out the Council's report and programme for the current municipal year.

11. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

12. **Update on the Council's Net Zero Carbon Emissions and Trajectory** (Pages 73 - 122)

To consider the report of the Director of Service Delivery (copy enclosed).

13. **Outside Body Appointment - Essex Police, Fire and Crime Panel**

The Council needs to change the substitute it appointed to the Essex Police, Fire and Crime Panel at the Council meeting on 16 May 2024. The substitute needs to be from the same political group as the Council's representative, Councillor S J Burwood. The Liberal Democrat Group has therefore been approached and wish to nominate Councillor J Driver as the substitute on this Panel.

14. **Business by reason of special circumstances considered by the Chairperson to be urgent**

15. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

16. **Appointment of Independent Person of Performance, Governance and Audit Committee** (Pages 123 - 136)

To consider the report of the Assistant Director - Programmes, Performance and Governance (copy enclosed).

17. **Leisure Centre Procurement Update** (Pages 137 - 144)

To consider the report of the Director of Service Delivery (copy enclosed).

18. **Updated Capital & Investment, Minimum Revenue Provision and Treasury Management Strategies 2024 / 25** (Pages 145 - 174)

To consider the report of the Chief Finance Officer (copy enclosed).

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.