

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY AND
RESOURCES
Paul Dodson

10 June 2024

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

on **TUESDAY 18 JUNE 2024 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak / attend in person please complete a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy and Resources

COMMITTEE MEMBERSHIP:

CHAIRPERSON	Councillor W Stamp, CC
VICE-CHAIRPERSON	Councillor N D Spenceley
COUNCILLORS	M G Bassenger S J Burwood J C Hughes N R Miller R G Pratt U C G Siddall-Norman J C Stilts M E Thompson
INDEPENDENT PERSON	Vacancy





AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
TUESDAY 18 JUNE 2024

1. **Chairperson's Notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 7 - 58)

To confirm the Minutes of the Performance, Governance and Audit Committee held on 7 March 2024 (copy enclosed).

4. **Matters Arising** (Pages 59 - 74)

To note the Matters Arising from the last meeting.

5. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation.

7. **Internal Audit Report** (Pages 75 - 98)

To consider the report of the Interim Chief Finance Officer, (copy enclosed).

8. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

9. **Review of Corporate Commercial Performance - Quarter 4** (Pages 99 - 106)

To consider the report of the Director of Strategy and Resources (copy enclosed).

10. **Resumption of Business in Open Session**
To resume the meeting of the Strategy and Resources Committee in open session.
11. **Corporate Performance Quarter 4** (Pages 107 - 148)
To consider the report of the Director of Strategy and Resources (copy enclosed).
12. **Review of Corporate Risk - Quarter 4** (Pages 149 - 158)
To consider the report of the Director of Strategy and Resources (copy enclosed).
13. **Annual Governance Statement Actions Update** (Pages 159 - 162)
To consider the report of the Director of Strategy and Resources (copy enclosed).
14. **Health and Safety Update - Quarter 4 2023 / 24** (Pages 163 - 170)
To consider the report of the Director of Service Delivery (copy enclosed).
15. **Maldon District Biodiversity Report – First Consideration 2024 - 2026** (Pages 171 - 188)
To consider the report of the Director of Service Delivery (copy enclosed).
16. **Infrastructure Funding Statement** (Pages 189 - 212)
To consider the report of the Assistant Director – Planning and Implementation (copy enclosed).
17. **UK Shared and Rural England Prosperity Funds** (Pages 213 - 220)
To consider the report of the Director of Strategy and Resources (copy enclosed).
18. **Audit Committee Self-Assessment** (Pages 221 - 230)
To consider the report of the Director of Strategy and Resources (copy enclosed).
19. **Council Constitution - Scheme of Delegation - Service Delivery Directorate** (Pages 231 - 242)
To consider the report of the Assistant Director – Place and Community (copy enclosed).
20. **Reference from the Overview and Scrutiny Committee - Planning Decision Making** (Pages 243 - 248)
To consider the report of the Director of Strategy and Resources (copy enclosed).
21. **Appointment of Representatives on Outside Bodies and Working Groups** (Pages 249 - 250)
To consider the report of the Director of Strategy and Resources (copy enclosed).
22. **Any other items of business that the Chairperson of the Committee decides are urgent**

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.