



MALDON DISTRICT
COUNCIL

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY AND
RESOURCES
Paul Dodson

05 July 2023

Dear Councillor

You are summoned to attend the meeting of the;

COUNCIL

on **THURSDAY 13 JULY 2023** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To submit a question in writing please complete a [Public Access form](#) (to be received no later than 12noon two clear working days before the Council meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy and Resources





AGENDA COUNCIL

THURSDAY 13 JULY 2023

1. **Chairperson's notices**

2. **Apologies for Absence**

3. **Minutes of the Statutory Annual Council - 18 May 2023** (Pages 7 - 14)

To confirm the Minutes of the Statutory Annual Council meeting held on 18 May 2023 (copy enclosed).

4. **Minutes - 8 June 2023** (Pages 15 - 38)

To confirm the Minutes of the extraordinary Council meeting held on 8 June 2023.

5. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon two clear working days before the day of the Council meeting).

Should you wish to submit a question please complete the online form at www.maldon.gov.uk/publicparticipation.

7. **Chairperson's Announcements**

8. **Minute Book**

To consider the recommendations coming forward from the Committees detailed below. Please note that the Minutes of these meetings are not enclosed as they have not been approved at Committee level.

a) **Strategy and Resources Committee - 22 June 2023** (Pages 39 - 102)

Agenda Item 10 - Area of Special Control for Advertisements

RECOMMENDED that the Area of Special Control Order for Advertisements attached at **APPENDIX 1**, is reconfirmed.

Agenda Item 11 – Business Rates Discretionary Rate Relief

RECOMMENDED that the Discretionary Non-Domestic Rate Relief Scheme at **APPENDIX 2** be updated to include an additional scheme.

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 5 July 2023 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

North Western Area Planning Committee	24 May 2023
South Eastern Area Planning Committee	25 May
Performance, Governance and Audit Committee (special)	8 June
Strategy and Resources Committee (special)	8 June
Licensing Committee (special)	8 June
Overview and Scrutiny Committee (special)	8 June
Joint Standards Committee (special)	8 June
Investigating and Disciplinary Committee (special)	8 June
District Planning Committee (special)	8 June
Central Area Planning Committee (special)	8 June
North Western Area Planning Committee (special)	8 June
South Eastern Area Planning Committee (special)	8 June
District Planning Committee	14 June
Performance, Governance and Audit Committee	15 June
North Western Area Planning Committee	21 June
Strategy and Resources Committee	22 June
South Eastern Area Planning Committee	28 June

10. **Statement of the Leader of the Council** (Verbal Report)

To consider the statement of the Leader of the Council setting out the Council's report and programme for the current municipal year.

11. **Notice of Motions**

The following Motions have been submitted in accordance with Procedure Rule 4.

a) **Motions from Councillor A S Fluker (Motion 08/2023)**

In accordance with notice duly given under Procedure Rule 4, Councillor A S Fluker to move the following Motions, duly seconded by Councillors J C Stilts and W Stamp.

Motion 1:

That Councils resolves to agree that on the basis, that the members of the Maldon District Independent Group a registered Political Party, the members of the Conservative Party Group and the members of the Liberal Democrats Party Group voted in unison, alliance and partnership to appoint into the roles of the Leader and Deputy Leader of the Council, Vice Chairman of the Council, Chairman and Vice Chairman of the Strategy and Resources Committee, Performance Governance and Audit Committee and Overview and Scrutiny the political groups so mentioned become the administration of the Council and that the Maldon Support Group becomes the official opposition.

Motion 2:

That if Motion 1. Above fails and the Conservative Group declares themselves the opposition that the Council resolves to agree that in the best interests scrutiny, challenge and the business of Council the Conservate Group members rescind their Chairman and Vice Chairmanship roles on all committees.

b) Motions from Councillor W Stamp (Motion 09/2023)

In accordance with notice duly given under Procedure Rule 4, Councillor W Stamp to move the following Motions, duly seconded by Councillors A S Fluker and J C Stilts.

Motion 1:

To disband the Joint Standards Committee in its current form as proposed at the Extraordinary Council meeting on 8th June 2023.

Motion 2:

The council waives the overall political control of the authority (political balance) to reconstitute the Joint Standards Committee.

Motion 3:

The committee will consist of 8 elected members – two from each group, plus 2 Parish Council observers (no voting rights) and the Independent Person (no voting rights). No group should have the majority on the Committee. All political groups (a group is defined as having three or members). Any substitutions must be made from the same group.

Motion 4:

The Chair and Vice Chair to be appointed by different political groups, and/or non-political groups.

Please note: Should the Council be minded to exclude political balance provisions, this would need to be unanimous without a single opposing vote.

c) Motions from Councillor R H Siddall (Motion 10/2023)

In accordance with notice duly given under Procedure Rule 4, Councillor R H Siddall to move the following Motions, duly seconded by Councillors M G Bassenger, J Driver, M F L Durham, T Fittock, J C Hughes, S J N Morgan, N G F Shaughnessy, R H Siddall, N R Spenceley, P L Spenceley, E L Stephens and M E Thompson.

Motion 1:

To prevent the paralysis of Council business at full council meetings and to ensure that the council delivers on its business, that at a full council meeting only one motion per political group made in accordance with procedure rule 4, can be put forward to the full council meeting. The nonaligned councillors will also be counted as one group.

Motion 2:

Despite the recommendation of the recent members remuneration panel about allowances for special responsibility. It did not reflect the work and responsibilities of the Vice Chair of the council and the Vice Chair of Overview and Scrutiny, and this motion recommends that the special allowances for these positions, are brought into line with other Vice Chair of committees and that they are set at 25% of the basic allowance.

d) Motion from Councillor E L Stephens (Motion 11/2023)

In accordance with notice duly given under Procedure Rule 4, Councillor E L Stephens to move the following Motion, duly seconded by Councillor R H Siddall.

Motion:

To prioritise essential business at full council meetings, motions at each full council meeting shall be debated at the end of the public part of the meeting, subject to time.

e) Motion from Councillor S J N Morgan (Motion 12/2023)

In accordance with notice duly given under Procedure Rule 4, Councillor S J N Morgan to move the following Motion, duly seconded by Councillors J Driver and J C Stilts.

Motion:

That for the remainder of this municipal year, the opposition leadership should be equally split between the leaders of the Conservative, Maldon Support and Liberal Democrat groups.

12. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

13. **Appointment to Committees** (Pages 103 - 108)

To consider the report of the Director of Strategy and Resources, (copy enclosed).

14. **Adjournment of the meeting**

To adjourn the meeting to allow the Joint Standards Committee to proceed to elect a Chairperson and Vice-Chairperson.

Special meeting of the Joint Standards Committee

- (a) To elect a Chairperson of the Committee for the ensuing Municipal Year.
- (b) To appoint a Vice-Chairperson of the Committee for the ensuing Municipal Year.

15. **Resumption of Business**

To continue with the business of the Council.

16. **Local Government Association Finance Peer Challenge** (Pages 109 - 148)

To consider the report of the Interim Chief Finance Officer, (copy enclosed).

17. **Medium-Term Financial Strategy Update and Savings Strategy** (Pages 149 - 152)

To consider the report of the Interim Chief Finance Officer, (copy enclosed).

18. **Provisional Outturn 2022 / 23 report presented to the Strategy and Resources Committee on 22 June 2023** (Pages 153 - 168)

To consider the report of the Interim Chief Finance Officer (copy enclosed).

19. **West Maldon Community Association Management Committee**

To appoint one Member as the Council's representative on the West Maldon Community Association Management Committee for the ensuing municipal year.

20. **Business by reason of special circumstances considered by the Chairperson to be urgent**

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

Please be aware, there is not currently lift access to the Council Chamber.