



MALDON DISTRICT
COUNCIL

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE
Paul Dodson

18 October 2022

Dear Councillor

You are summoned to attend the meeting of the;

OVERVIEW AND SCRUTINY COMMITTEE

on **WEDNESDAY 26 OCTOBER 2022** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak please submit a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy, Performance and Governance

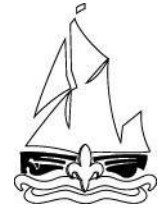
COMMITTEE MEMBERSHIP:

| | |
|---------------|--------------------------|
| CHAIRMAN | Councillor M W Helm |
| VICE-CHAIRMAN | Councillor P L Spenceley |
| COUNCILLORS | Miss A M Beale |
| | B S Beale MBE |
| | V J Bell |
| | M S Heard |
| | B B Heubner |
| | C Mayes |
| | S J N Morgan |
| | C P Morley |



Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.





AGENDA OVERVIEW AND SCRUTINY COMMITTEE

WEDNESDAY 26 OCTOBER 2022

1. **Chairman's Notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 10)

To confirm the Minutes of the meeting of the Overview and Scrutiny Committee held on 28 July 2022 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please completed the online form at www.maldon.gov.uk/publicparticipation.

6. **Review of Scrutiny Workplan Items and Recent Scrutiny Request by a Member**
(Pages 11 - 20)

To consider the report of the Overview and Scrutiny Working Group, (copy enclosed).

7. **Staff Exit Questionnaires**

To consider the direct recommendation from the Performance, Governance and Audit Committee at its meeting on 29 September 2022 that the Overview and Scrutiny Committee review outcomes from Staff Exit Questionnaires as part of their Work Programme.

8. **Any other items of business that the Chairman of the Committee decides are urgent**

9. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

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For further information please see [the Council's website](#).

10. **Cyber Security Update** (Pages 21 - 48)

To consider the direct recommendation from Performance, Governance and Audit Committee at its meeting on 29 September 2022 that the BDO report and technical report (Appendix 1) be sent to the Council's Overview & Scrutiny Committee for review.

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift

The lift is currently out of order. Please contact committee.clerk@maldon.gov.uk for any queries.