



MALDON DISTRICT
COUNCIL

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE
Paul Dodson

07 December 2022

Dear Councillor

You are summoned to attend the meeting of the;

COUNCIL

on **THURSDAY 15 DECEMBER 2022** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To submit a question in writing please complete a [Public Access form](#) (to be received no later than 12noon two clear working days before the Council meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy, Performance and Governance



Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.





AGENDA COUNCIL

THURSDAY 15 DECEMBER 2022

1. **Chairman's notices**

2. **Apologies for Absence**

3. **Minutes - 3 November 2022** (Pages 7 - 14)

To confirm the Minutes of the Council meeting held on 3 November 2022 (copy enclosed).

4. **Minutes - 3 November 2022 (extraordinary meeting)** (Pages 15 - 18)

To confirm the Minutes of the extraordinary Council meeting held on 3 November 2022 (copy enclosed).

5. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon two clear working days before the day of the Council meeting).

Should you wish to submit a question please complete the online form at www.maldon.gov.uk/publicparticipation.

7. **Chairman's Announcements**

8. **Minute Book**

To consider the recommendations coming forward from the Committee detailed below. Please note that the Minutes of this meeting are not enclosed as they have not been approved at Committee level.

*Please also see Agenda Item 19.

- a) Strategy and Resources Committee - 10 November 2022 (Pages 19 - 38)

Agenda Item 8 – Discretionary Fees and Charges

RECOMMENDED

- (i) that the detailed Fees and Charges for 2023 / 24 (as set out in **APPENDIX A** to these Minutes), be agreed;
- (ii) that the inflation rate be applied to those Fees and Charges as detailed in **APPENDIX B** to these Minutes.

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 7 December 2022 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Overview and Scrutiny Committee	26 October 2022
District Planning Committee	27 October
North Western Area Planning Committee	2 November
South Eastern Area Planning Committee	9 November
Central Area Planning Committee	16 November
Performance, Governance and Audit Committee	17 November
North Western Area Planning Committee	30 November
District Planning Committee	1 December

10. **Notice of Motions** (Pages 39 - 42)

In accordance with notice duly given under Procedure Rule 4, Councillor A S Fluker to move the following Motions, duly seconded by Councillor M W Helm.

Motion One:

That at its meeting on 15 December Council resolves to agree that given the likely public interest, save as regard those items that fall specifically under Part I of Schedule 12A of the Act, all other items of 'Budget Savings' that are presented to Council on 15 December be considered when the meeting of the Council is open to the public.

Motion Two:

That at its meeting on 15 December Council resolves in the interests of best value, the reduction of the Councils deficit and the advent of digital technology that with immediate affect the Members Special Responsibility Allowances are reduced by 50%

Motion Three:

That at its meeting on 15 December Council resolves to agree at its next meeting to consider, review and comment on the 'Rejected Savings Options' of £651,000, which were presented by CLT and Tier 2 Managers to the meeting of the Strategy & Resources Committee on 28 November.

Motion Four:

That at its meeting on 15 December Council resolves to agree that in the event of the Chairman of the Council refusing to accept Motions 1,2 and 3 the reasons why are reported by him to Council on 15 December.

Further detail on these Motions submitted by Councillor Fluker is attached.

11. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**
12. **Report of the Independent Remuneration Panel** (Pages 43 - 72)
To consider the report of the Director of Resources, (copy enclosed).
13. **Member Training Criteria** (Pages 73 - 76)
To consider the report of the Director of Resources / Director of Strategy, Performance and Governance (copy enclosed).
14. **Area Planning Committees Review** (Pages 77 - 88)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
15. **Schedule of Meetings 2023 / 24** (Pages 89 - 94)
To consider the report of the Director of strategy, Performance and Governance (copy enclosed).
16. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**
17. **Business by reason of special circumstances considered by the Chairman to be urgent**
18. **Exclusion of the Public and Press**
To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.
19. **Minute Book (continued)**
To consider the recommendations coming forward from the Committee detailed below. Please note that the Minutes of this meeting are not enclosed as they have not been approved at Committee level.

- a) **Strategy and Resources Committee - 28 November 2022 (continuation from the meeting on 10 November 2022)** (Pages 95 - 184)

Agenda Item 22 – Savings Proposals 2023 / 24

RECOMMENDED

- (i) That the saving options at Appendix 1 to the report* be approved;
- (ii) That the following saving options as detailed in Appendix 2 to the report* be implemented:

No.	Service / Detail
1	Service Delivery – Service
4	Performance and Governance –Budgets
6	Service Delivery - Service
7	Service Delivery – Utility charges
8	Service Delivery – Rent

- * **Please note:** The Appendices considered by the Committee are attached to this item of business for Members' reference.

20. **Commercial Project Update** (Pages 185 - 210)

To consider the report of the Director of Resources (copy enclosed).

21. **North Essex Association of Local Councils** (Pages 211 - 216)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

22. **Commercial Options for Princes Road** (Pages 217 - 228)

To receive the report of the Director of Resources (copy enclosed).

23. **Update on the Management of Resources** (Pages 229 - 240)

To consider the report of the Corporate Leadership Team (copy enclosed).

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.