



MALDON DISTRICT
COUNCIL

Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE
Paul Dodson

22 September 2022

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

on **THURSDAY 29 SEPTEMBER 2022** at **7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. Public participants wishing to speak remotely at a meeting can continue to do so via Microsoft Teams.

To register your request to speak please submit a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy, Performance and Governance

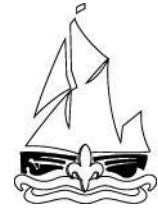
COMMITTEE MEMBERSHIP:

| | |
|---------------|--|
| CHAIRMAN | Councillor W Stamp, CC |
| VICE-CHAIRMAN | Councillor Mrs J L Fleming, CC |
| COUNCILLORS | M R Edwards A S Fluker A L Hull J V Keyes N J Skeens E L Stephens Mrs J C Stilts Mrs M E Thompson |



Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.





AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
THURSDAY 29 SEPTEMBER 2022

1. **Chairman's Notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 8)

To confirm the Minutes of the Performance, Governance and Audit Committee held on 21 July 2022, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, Other Registrable interests and Non-Registrable Interests relating to items of business on the agenda having regard to paragraph 9 and Appendix B of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

6. **Cyber Security Update** (Pages 9 - 36)

To consider the report of the Director of Service Delivery, (copy enclosed).

7. **Resumption of Business in Open Forum**

8. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation.

9. **Review of Corporate Performance - Quarter 1** (Pages 37 - 68)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

10. **Review of Corporate Risk - Quarter 1** (Pages 69 - 80)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
 11. **Review of Health and Safety - Quarter 4 2021/22 & Quarter 1 2022/23** (Pages 81 - 90)
To consider the report of the Director of Service Delivery, (copy enclosed).
 12. **Balance Scorecard Exceptions Report** (Pages 91 - 106)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
 13. **Risk Management Policy** (Pages 107 - 120)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
 14. **Annual Governance Statement Actions Update - Quarter 1** (Pages 121 - 124)
To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
 15. **Council Constitution and Scheme of Delegation General Powers Update** (Pages 125 - 126)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
 16. **Any other items of business that the Chairman of the Committee decides are urgent**
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NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised there is a step up when you enter the Council Chamber.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.

Lift Access

Lift access to the Council Chamber is currently unavailable. Please contact committee.clerk@maldon.gov.uk for any queries.