

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE
Paul Dodson

30 May 2022

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

on **THURSDAY 9 JUNE 2022 at 7.30 pm**

in the **Council Chamber, Maldon District Council Offices, Princes Road, Maldon.**

Please Note: All meetings will continue to be live streamed on the [Council's YouTube channel](#) for those wishing to observe remotely. As well as physical attendance public participants wishing to speak remotely at a meeting can do so via Microsoft Teams.

To register your request to speak please submit a [Public Access form](#) (to be submitted by 12noon on the working day before the Committee meeting). All requests will be considered on a first-come, first-served basis.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP:

CHAIRMAN	Councillor W Stamp, CC
VICE-CHAIRMAN	Councillor Mrs J L Fleming, CC
COUNCILLORS	M R Edwards A S Fluker A L Hull J V Keyes N J Skeens E L Stephens Mrs J C Stilts Mrs M E Thompson





AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
THURSDAY 9 JUNE 2022

1. **Chairman's Notices**

2. **Apologies for Absence**

3. **Minutes** (Pages 5 - 12)

To confirm the minutes of the meeting held on 24 March 2022, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation.

6. **Notice of Motion - Council Constitution and Scheme of Delegation** (Pages 13 - 18)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

7. **Notice of Motion - Council Constitution and Questions to the Leader** (Pages 19 - 20)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

8. **Review of Corporate Performance - Quarter 4** (Pages 21 - 56)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

9. **Review of Corporate Risk - Quarter 4** (Pages 57 - 66)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

10. **Covid Economic Recovery Funding - Activity Update** (Pages 67 - 70)
- To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
- To receive a presentation from the Lead Specialist Prosperity.
11. **Annual Governance Statement Actions Update** (Pages 71 - 76)
- To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
12. **Draft Annual Governance Statement** (Pages 77 - 92)
- To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
13. **Headline Results and Action Plan of the Staff Survey** (Pages 93 - 96)
- To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
14. **Notice of Motion - Referred by Statutory Annual Council** (Pages 97 - 98)
- To consider the report of the Director of Service Delivery (copy enclosed).
- To receive a Presentation from the Director of Service Delivery.
15. **Appointment of Representatives to Outside Bodies** (Pages 99 - 100)
- To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).
16. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be aware there is a step up when you enter the Council Chamber

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.