



MALDON DISTRICT
COUNCIL

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE
Paul Dodson

8 September 2021

Dear Councillor

You are summoned to attend the meeting of the;

STRATEGY AND RESOURCES COMMITTEE

on **THURSDAY 16 SEPTEMBER 2021** at **7.30 pm**

in the **Council Chamber. Maldon District Council Offices, Princes Road, Maldon.**

Please Note that due to social distancing and space limitations, we require any members of the public or press who wish to attend physically and observe or speak under Public Participation rules at this meeting to complete [a request form](#) (to be submitted by 12noon on the working day before the Committee meeting). This will be reviewed and managed according to capacity of the meeting and whether any other persons have already registered.

The Committee meeting will still be live streamed via the [Council's YouTube channel](#) for ease of viewing.

A copy of the agenda is attached.

Yours faithfully

Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP:

CHAIRMAN	Councillor R H Siddall
VICE-CHAIRMAN	Councillor C Swain
COUNCILLORS	R G Boyce MBE Mrs P A Channer M F L Durham, CC K W Jarvis K M H Lagan N G F Shaughnessy W Stamp, CC Mrs M E Thompson Miss S White



Please note: Electronic copies of this agenda and its related papers are available via the Council's website www.maldon.gov.uk.





**AGENDA
STRATEGY AND RESOURCES COMMITTEE**

THURSDAY 16 SEPTEMBER 2021

1. **Chairman's Notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes - 15 July 2021** (Pages 5 - 22)

To confirm the Minutes of the Strategy and Resources Committee held on Thursday 15 July 2021 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation.

6. **Approval of Duty to Co-operate Strategy** (Pages 23 - 54)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

7. **Affordable Housing and Commuted Sum Strategy** (Pages 55 - 66)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

8. **Local Development Plan Review Issues and Options** (Pages 67 - 118)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

9. **Approval to Consult on the Woodfield Cottages Conservation Area Proposal and the Draft Woodfield Cottages Local Listed Building Consent Order** (Pages 119 - 232)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

10. **Response to Rochford District Council - Development Capacity Letter - August 2021** (Pages 233 - 242)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

11. **Supplementary Estimates, Virements and Use of Reserves** (Pages 243 - 246)

To consider the report of the Director of Resources, (copy enclosed).

12. **Any other items of business that the Chairman of the Committee decides are urgent**

13. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

14. **Lease Agreement** (Pages 247 - 290)

To consider the report of the Director of Service Delivery, (copy enclosed).

NOTICES

Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session.

Fire

In the event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Televisions (CCTV)

Meetings held in the Council Chamber are being monitored and recorded by CCTV.