



**MINUTES of
STATUTORY ANNUAL COUNCIL
12 MAY 2022**

PRESENT

Chairman
(presiding) Councillor M S Heard

Councillors M G Bassenger, Miss A M Beale, B S Beale MBE, V J Bell,
R G Boyce MBE, Mrs P A Channer, R P F Dewick,
M F L Durham, CC, M R Edwards, Mrs J L Fleming, CC,
A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes,
K M H Lagan, C Mayes, S J N Morgan, C P Morley,
S P Nunn, N G F Shaughnessy, R H Siddall, N J Skeens,
P L Spenceley, W Stamp, CC, E L Stephens, Mrs J C Stilts,
C Swain, Mrs M E Thompson and S White

1. CHAIRMAN'S NOTICES

The Chairman welcomed everyone to the Statutory Annual meeting of the Council and went through some general housekeeping arrangements for the meeting. He then welcomed newly appointed Councillor P L Spenceley to her first meeting of the Council.

2. ELECTION OF CHAIRMAN

It was proposed by Councillor N G F Shaughnessy and seconded by Councillor C Mayes that Councillor M S Heard be elected as Chairman of the Maldon District Council for the ensuing Municipal Year.

Councillor Mrs P A Channer proposed that Councillor R G Boyce be elected as Chairman of the Maldon District Council for the ensuing Municipal Year. This was duly seconded by Councillor Mrs M E Thompson.

In accordance with Procedure Rule No. 13 (3) Councillor R H Siddall requested a recorded vote, this was duly seconded, and the voting was as follows:

For Councillor M S Heard:

Councillors M G Bassenger, B S Beale, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts and C Swain.

For Councillor R G Boyce:

Councillors Miss A M Beale, R G Boyce, Mrs P A Channer, R P F Dewick, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, K M H Lagan, S J N Morgan, C P Morley, S P Nunn, W Stamp, Mrs M E Thompson and S White.

Abstention:

Councillors V J Bell and P L Spenceley.

RESOLVED that Councillor R G Boyce MBE be elected Chairman of the Maldon District Council for the ensuing Municipal Year.

Councillor M S Heard thanked Members for the privilege of steering the Council through its most difficult, challenging and turbulent times over the last two terms. He paid tribute to staff, Members and their families, both past and present and praised senior staff. Councillor Heard continued thanking the Committee Clerks, Civic Support Officers and his Vice-Chairman, Councillor Carlie Mayes who had been an invaluable help to him. He hoped the Council could now look forward to working together, challenging where necessary.

IN THE CHAIR: COUNCILLOR R G BOYCE MBE

3. CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE

Councillor R G Boyce made the Statutory Declaration of Acceptance of the Office of the Chairman of the Council.

4. APPOINTMENT OF VICE-CHAIRMAN

It was proposed by the Chairman (Councillor R G Boyce) and seconded by Councillor M F L Durham that Councillor S P Nunn be elected as Vice-Chairman of the Maldon District Council for the Municipal Year.

Councillor R H Siddall proposed that Councillor C Swain be elected as Vice-Chairman of the Maldon District Council for the ensuing Municipal Year. This was duly seconded by Councillor M S Heard.

In accordance with Procedure Rule No. 13 (3) Councillor R H Siddall requested a recorded vote, this was duly seconded, and the voting was as follows:

For Councillor S P Nunn:

Councillors Miss A M Beale, R G Boyce, Mrs P A Channer, R P F Dewick, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, K M H Lagan, S J N Morgan, C P Morley, S P Nunn, W Stamp, Mrs M E Thompson and S White.

For Councillor C Swain:

Councillors M G Bassenger, B S Beale, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts and C Swain.

Abstention:

Councillors V J Bell and P L Spenceley.

RESOLVED that Councillor S P Nunn be elected as Vice-Chairman of the Maldon District Council for the Municipal Year.

5. VICE-CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE

Councillor S P Nunn made the Statutory Declaration of Acceptance of the Office of Vice-Chairman of the Council.

The Chairman thanked Members for electing him to this position and he endorsed the earlier statement made by Councillor Heard. He referred to the conduct of Councillor Heard in the role as Chairman of the Council as being extraordinary and he highlighted how Councillor Heard had worked at times under extreme pressure. The Chairman also welcomed Councillor Spenceley to the meeting.

The Chairman advised the Council that he would be a-political in the Chamber and would discontinue any association with the Conservative Group. However because of the 1989 Local Government and Housing Act and political balance he would remain a Member of the Conservative Group.

Councillor S P Nunn informed the Council that he was an Independent Non-Aligned Councillor and would not be joining any political group or showing political bias.

6. APOLOGIES FOR ABSENCE

There were none.

7. DECLARATIONS OF INTEREST

Councillors M F L Durham, Mrs J L Fleming and W Stamp declared a non-pecuniary interest as a Member of Essex County Council.

8. MINUTES - 31 MARCH 2022

RESOLVED

- (i) that the Minutes of the meeting of the Council held on 31 March 2022 be received.

Minute 15 – Questions to the Leader of the Council in Accordance with Procedure Rule 1(3)(M)

Councillor A S Fluker raised that he was still outstanding a response to questions he had raised and the Chairman advised that he would look into this and ensure a written response was provided.

RESOLVED

- (ii) that the Minutes of the Council meeting held on 31 March 2022 be approved and confirmed.

9. CHAIRMAN'S ANNOUNCEMENTS

There were none.

10. MINUTES OF MEETINGS OF THE COUNCIL

The Council noted the list of Committees that had met before and since the last meeting of the Council, up until Wednesday 4 May 2022 for which Minutes had been published.

11. NOTICE OF MOTION

Councillor A S Fluker raised a point of order and suggested that the Chairman consider referring the four Motions to specific Committees for consideration.

The Chairman agreed with Councillor Fluker and ruled that the Motions would be referred in a timely manner to Committees of the Council as follows:

- Option 1 – to the Joint Standards Committee;
- Options 2 and 4 – to the Strategy and Resources Committee;
- Option 3 – to the Performance, Governance and Audit Committee.

12. QUESTIONS IN ACCORDANCE WITH PROCEDURE RULE 6 (2) OF WHICH NOTICE HAS BEEN GIVEN

There were none.

13. LEADERS AND COMPOSITION OF POLITICAL GROUPS

The Council considered the report of the Head of Paid Service, tabled at the meeting. As required by the Local Government and Housing Act 1989, the Head of Paid Service had been notified that the composition of the political Groups of the Council were as follows:

Independent Group	Leader:	Councillor R H Siddall
	Members	Councillors: M G Bassenger, B S Beale MBE, V J Bell, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, N J Skeens, E L Stephens, Mrs J C Stilts and C Swain
Conservative Group	Leader	Councillor Mrs P A Channer
	Members	Councillors: Miss A M Beale, R G Boyce MBE M F L Durham CC, Mrs J L Fleming CC, B B Heubner, A L Hull, J V Keyes, S J N Morgan C P Morley, Mrs M E Thompson and S White

In accordance with the Council's Constitution, it was noted that Councillor R H Siddall was therefore recognised as Leader-designate.

The Chairman moved recommendation (i) as set out on the agenda, to consider the contents of the report on the Leaders and composition of each political group and this was duly noted.

Moving onto appointment of a Leader of the Council, the Chairman advised that as the Council had an insitu Leader and Leader Designate he would be using Rule 23 and calling for nominations for Leader of the Council.

In accordance with Procedure Rule No. 13 (3) Councillor R H Siddall requested a recorded vote.

The Lead Legal Specialist and Monitoring Officer advised the Council that the Council's Procedure Rules referred to ratification of the Leader Designate at the Annual Meeting. That was Councillor Siddall however it was ultimately the final ruling of the Chairman on how he ran the meeting and to not follow Procedure Rules and call for nominations for Leader of the Council was within his domain to do so.

Nominations for Leader of the Council, duly seconded, were received for Councillors Mrs P A Channer and R H Siddall.

The Chairman put these nominations to the Council and the voting was as follows:

For Councillor Mrs Channer:

Councillors Miss A M Beale, R G Boyce, Mrs P A Channer, R P F Dewick, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, K M H Lagan, S J N Morgan, C P Morley, S P Nunn, W Stamp, Mrs M E Thompson and S White.

For Councillor R H Siddall:

Councillors M G Bassenger, V J Bell, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts, and C Swain.

Abstention:

Councillors B S Beale and P L Spenceley.

The Chairman declared that Councillor Mrs Channer was therefore elected as Leader of the Council.

The Chairman moved to recommendation (ii) as set out in the report and sought nominations for Deputy Leader of the Council. Nominations were received for Councillors Mrs M E Thompson and Councillor R H Siddall.

In accordance with Procedure Rule No. 13 (3) Councillor R H Siddall requested a recorded vote and the voting was as follows:

For Councillor R H Siddall:

Councillors M G Bassenger, V J Bell, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts, and C Swain.

For Councillor Mrs M E Thompson:

Councillors Miss A M Beale, R G Boyce, Mrs P A Channer, R P F Dewick, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, K M H Lagan, S J N Morgan, C P Morley, S P Nunn, W Stamp, Mrs M E Thompson and S White.

Abstention:

Councillors B S Beale and P L Spenceley.

The Chairman declared that Councillor Mrs Thompson was duly elected as Deputy Leader of the Council.

RESOLVED

- (i) that the contents of the report be noted.
- (ii) that Councillor Mrs P A Channer be elected as Leader of the Council for the ensuing municipal year;
- (iii) Councillor Mrs M E Thompson be elected as Deputy Leader of the Council for the ensuing Municipal Year.

14. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting, to appoint serving Members to Committees for the Municipal year to May 2023.

The Chairman moved recommendations (i) and (ii) as set out in the report and these were duly agreed.

The Chairman drew Members' attention to recommendation (iii) in the report and Appendix A which detailed nominations received from the Independent and Conservative Groups. He advised that there were a number of Committees where the Council would need to nominate and appoint a non-aligned Councillor to.

In response to a question regarding the allocation of seats and non-aligned Members, the Chairman explained that the report set out the proportional allocation on Committees and how the Local Government and Housing Act 1989 set out the provision to do this. It was for the Council to allocate Members to Committee.

The Leader of the Council, Councillor Mrs P A Channer, proposed the following nominations to Committees which was duly seconded:

Performance, Governance and Audit Committee	Councillors A S Fluker and W Stamp
Strategy and Resources Committee	Councillors A S Fluker, K M H Lagan and W Stamp
Licensing Committee	Councillors M W Helm and S P Nunn
Overview and Scrutiny Committee	Councillors M W Helm and P L Spenceley
Joint Standards Committee	Councillors M W Helm and S P Nunn
Investigating and Disciplinary Committee	Councillor M W Helm
Investigating and Disciplinary Panel	Councillor K M H Lagan and W Stamp

In accordance with Procedure Rule No. 13 (3) Councillor Mrs M E Thompson requested a recorded vote. This was duly seconded.

At this point the Chairman advised that Membership of the Appointments Board would be considered following the appointment of Committee Chairmen.

The Chairman then asked Councillor R H Siddall, Leader of the Opposition, for his nominations. Councillor Siddall proposed that Councillor P L Spenceley be appointed to the Performance Governance & Audit and Strategy & Resources Committees.

In response Councillor Spenceley advised that she did not wish to be appointed to these Committees but was happy to be appointed to the Overview and Scrutiny Committee. This was duly noted.

The Chairman then put the proposals of Councillor Mrs Channer to the Council, and these were duly agreed.

The Chairman referred to recommendation (iv) as set out in the report and the Leader of the Council advised the Council of the reasoning behind the proposed change. The Chairman put the recommendation to the Council, and this was duly agreed. Councillors V J Bell and C Mayes requested that their vote against this recommendation be noted.

The Chairman advised that the Council needed to agree the Town and Parish representatives on the Joint Standards Committee and advised that three nominees had been received, these being Councillors Todd, Pearlman and Shrimpton. Accordingly he called for vote on each of the nominees and following this declared that Councillors M R Pearlman and N R Todd were elected to the Joint Standards Committee.

RESOLVED

- (i) The allocation of seats on Committees as set out in Section 3.6 of the report be ratified;
- (ii) That for the purposes of Substitutes, serving Performance, Governance & Audit and Strategy & Resources Committees Members are allowed to sit on the Overview and Scrutiny Committee;
- (iii) That Councillors M R Pearlman (Maldon Town Council) and N R Todd (Mayland Parish Council) be appointed to the Joint Standards Committee for the ensuing municipal year;
- (i) that accordingly, with the exception of the Appointments Board the membership of the Committees of the Council as set out below be agreed:

Committee	Members
Performance, Governance and Audit	Councillors Mrs J L Fleming, M R Edwards, A S Fluker, A L Hull, J V Keyes, N J Skeens, W Stamp CC, E L Stephens, Mrs J C Stilts and Mrs M E Thompson
Strategy and Resources	Councillors M G Bassenger, Mrs P A Channer, M F L Durham CC, A S Fluker, K M H Lagan, N G F Shaughnessy, R H Siddall, W Stamp CC, C Swain, Mrs M E Thompson and S White
Licensing	Councillors M G Bassenger, M F L Durham CC, M W Helm, A L Hull, S J N Morgan, S P Nunn, R H Siddall, E L Stephens, Mrs J C Stilts and M E Thompson
Overview and Scrutiny Overview and Scrutiny (meeting as the Crime and Disorder Committee)	Councillors Miss A M Beale, B S Beale MBE, V J Bell, M S Heard, M W Helm, B B Heubner, C Mayes, S J N Morgan, C P Morley and P L Spenceley.

Committee	Members
Joint Standards	Councillors M G Bassenger, Miss A M Beale, Mrs J L Fleming CC, M W Helm, C Mayes, S P Nunn, E L Stephens and Mrs M E Thompson <u>Parish Councillors (non-voting):</u> Councillors M R Pearlman and N R Todd. <u>Independent Person:</u> Mr J Mitchel (<i>Reserve: Ms K Payne</i>)
Investigating and Disciplinary	Councillors Mrs P A Channer, M W Helm, B B Heubner, C Mayes and R H Siddall
Investigating and Disciplinary Panel Minimum of five Members of the Council – politically balanced – of which three have not served on the initial investigation carried out by the Investigating & Disciplinary Committee. In addition, two or three Independent Persons appointed by the Council to assist the Joint Standards Committee under the Localism Act 2011.	Councillors R G Boyce MBE, M S Heard, A L Hull, K M H Lagan, N G F Shaughnessy, W Stamp CC, Mrs J C Stilts, C Swain, Mrs M E Thompson and S White <u>Independent Person:</u> Mr J Mitchel (<i>Reserve: Ms K Payne</i>)
District Planning	All Members of the Council
Central Area Planning	Councillors Miss A M Beale, M R Edwards, M S Heard, B B Heubner, K M H Lagan, C Mayes, S P Nunn, P L Spenceley, N G F Shaughnessy, Mrs J C Stilts and C Swain
North Western Area Planning	Councillors M F L Durham CC, Mrs J L Fleming CC, J V Keyes, S J N Morgan, C P Morley, R H Siddall, E L Stephens, Mrs M E Thompson and S White
South Eastern Area Planning	Councillors M G Bassenger, B S Beale MBE, V J Bell, R G Boyce MBE, Mrs P A Channer, R P F Dewick, A S Fluker, M W Helm, A L Hull, N J Skeens and W Stamp, CC

15. ADJOURNMENT OF MEETING

RESOLVED that the meeting be adjourned at 8:30pm to allow special meetings of Committees to be held as follows:

Performance, Governance and Audit Committee, Strategy and Resources Committee, Licensing Committee, Overview and Scrutiny Committee (including Overview and Scrutiny Committee acting as the Crime and Disorder Committee), Joint Standards Committee, Investigating and Disciplinary Committee, District Planning Committee, Central Area Planning Committee, North Western Area Planning Committee and South Eastern Area Planning Committee.

16. RESUMPTION OF BUSINESS

RESOLVED that the business of the Annual Meeting of the Council be resumed at 8:56pm.

17. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL CONTINUED

The Chairman advised Members that the Council needed to confirm the membership of the Appointments Board now that Committee Chairmen had been appointed. He asked Councillor Mrs P A Channer, Leader of the Council, for a nomination from her Political Group to this Board.

Councillor Mrs Channer proposed Councillor A S Fluker. This proposal was duly seconded.

The Chairman confirmed that the following posts were automatically allocated to the Appointments Board:

Leader of the Council (Councillor Mrs P A Channer)*
Leader of the Opposition (Councillor R H Siddall)*
* or their deputies
Chairman or Vice-Chairman of the Strategy & Resources and Performance, Governance & Audit Committees

Councillor R H Siddall proposed that Councillor C Mayes be appointed to the Appointments Board. This was duly seconded.

The Chairman then put the two nominations to the Council which were duly agreed.

RESOLVED that the membership of the Appointments Board for the ensuing Municipal Year be agreed as follows:

Leader of the Council (Councillor Mrs P A Channer)*
Leader of the Opposition (Councillor R H Siddall)*
* or their deputies

Chairman or Vice-Chairman of the Strategy & Resources and Performance, Governance & Audit Committees

Councillors: A S Fluker
C Mayes

18. APPOINTMENT OF REPRESENTATIVES TO LOCAL GOVERNMENT AND OUTSIDE BODIES

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting, seeking Members' consideration of the appointment of representatives to serve on Local Government and Outside Bodies for the ensuing municipal year.

Councillor R H Siddall proposed that Councillor M R Edwards be appointed to the Local Area Highways Panel for the Central Area. This proposal was duly seconded.

Councillor Mrs P A Channer proposed that Councillors A L Hull, S J N Morgan and S P Nunn be appointed to the Local Area Highways Panel. This was duly seconded.

The Chairman advised that the Council's protocol was to appoint one Member from each of the Area Planning Committees to the Local Area Highways Panel. He informed the Council that a vote would be taken on the names proposed.

Councillor C Swain proposed that Councillor Siddall be appointed to the Local Area Highways Panel. This proposal was duly seconded.

The Chairman then put the proposal in the name of the Leader of the Council, that Councillors Hull, Morgan and Nunn be appointed to the Local Area Highways Panel. In accordance with Procedure Rule No. 13 (3) Councillor R H Siddall requested a recorded vote. This was duly seconded, and the voting was as follows:

For the recommendation:

Councillors Miss A M Beale, Mrs P A Channer, R P F Dewick, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, K M H Lagan, S J N Morgan, C P Morley, S P Nunn, W Stamp, Mrs M E Thompson and S White.

Against the recommendation:

Councillors M G Bassenger, B S Beale, V J Bell, M R Edwards, M S Heard, C Mayes, N G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts and C Swain.

Abstention:

Councillors R G Boyce and P L Spenceley.

The Chairman advised that the proposal had therefore been agreed. The Council then agreed recommendation (i) as set out in the report.

RESOLVED that the appointment of representatives on Local Government and outside bodies as detailed in **APPENDIX 1** to these Minutes, be approved.

19. APPOINTMENT OF MEMBERS TO SERVE ON WORKING GROUPS OF THE COUNCIL

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting, seeking Members' agreement to appoint Members to serve on Working Groups of the Council for the municipal year.

RESOLVED that the appointments to the Working Groups as set out **APPENDIX 2** to these Minutes be confirmed.

20. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE

The Council considered the report of the Director of Strategy, Performance and Governance presenting an annual update on the activities of the Overview and Scrutiny Committee.

The annual report for 2021 / 22 had been agreed by the Overview and Scrutiny Committee at its last meeting and was set out in Appendix 1 to the report. It was noted that the annual reporting arrangements ensured a degree of accountability to the Council.

Councillor V J Bell advised how it had been her pleasure to serve as Chairman of the Overview and Scrutiny Committee for the past year. Councillor Bell outlined some of the work that had been undertaken and how the Working Group set up to review scrutiny requests coming forward from Members had worked well. In addition to the scrutiny items reported in the Appendix Councillor Bell advised that there was one item raised by Councillor White outstanding and hoped this would be taken forward by the new Committee.

RESOLVED that the annual report of the Overview and Scrutiny Committee for 2021 / 22 be accepted.

21. SOUTH EASTERN AREA PLANNING COMMITTEE - BURNHAM TOWN COUNCIL OFFICES LIVE STREAMING

The Council considered the report of the Director of Resources seeking consideration of the feasibility to set up and support the live streaming from Burnham Town Council (BTC) Offices for the South Eastern Area Planning Committee (SEAPC).

Following the decision of the Council to move the meeting back to the Town Council Offices the Council's IT specialist team had carried out a detailed site survey to advise on Committee meeting live streaming options for the venue. Appendix A to the report set out the findings of this survey.

The Leader of the Council presented the report and outlined the three recommendations set out in the report. She noted that Officers were proposing that option four be agreed by the Council.

Councillor A S Fluker spoke in favour of option four and proposed that option four be agreed. This proposal was duly seconded.

A debate ensued. A number of Members spoke in support of meetings returning to the BTC offices and the benefit this had to local residents. Some concern was raised regarding the change of venue and this was also discussed by Members.

In response to questions the Lead Specialist ICT Infrastructure provided the Council with some further information regarding the proposed installation if option four was agreed.

In accordance with Procedure Rule No. 13 (3) Councillor C Mayes requested a recorded vote.

The Chairman then put the proposal in the name of Councillor Fluker to the Council. He advised that there being a majority Option Four was therefore agreed. Councillor Mayes requested that her dissent be recorded.

RESOLVED that Members allocate funding for the costs of Maldon District Council Officers to implement the preferred Option Four (as detailed in Appendix A to the report).

22. BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERED BY THE CHAIRMAN TO BE URGENT

There was none.

23. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part1of Schedule 12A to the Act, and that this satisfies the public interest test.

Councillor N J Skeens left the meeting at this point and did not return.

24. COMMERCIAL OPTIONS FOR PRINCES ROAD

The Council considered the report of the Director of Service Delivery updating Members on progress made with commercial options for the Princes Road project following approval to commence with the feasibility review by the Council on 31 March 2022.

It was noted that work on the feasibility study would continue and a formal update brought the next meeting of the Council.

RESOLVED that the contents of the report be noted.

There being no other items of business the Chairman closed the meeting at 9.31 pm.

R G BOYCE MBE
CHAIRMAN

APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2022 / 23

LOCAL GOVERNMENT BODIES	LEAD OFFICER	2022 / 23 REPRESENTATIVE(S)
East of England Local Government Association	Head of Paid Service	Leader of the Council
Essex Local Government Association	Head of Paid Service	Leader of the Council
Local Government Association	Head of Paid Service	Leader of the Council

Outside Bodies (not appointed by Maldon District Council but involve Members of the Council):

BODY	LEAD OFFICER	2022 / 23 REPRESENTATIVES
Essex Partnership Board (Mid Essex representative)	Director of Strategy, Performance and Governance	Leader of the Council
Essex Leaders and Chief Executives Group	Director of Strategy, Performance and Governance	Leader of the Council

Representatives to Outside Bodies made by the Council:

BODY	LEAD OFFICER	2022 / 23 REPRESENTATIVE(S)
Action for family carers liaison board	Thematic Lead, Community	Councillor N G F Shaughnessy
Blackwater Estuary Siltation Steering Group – annual meeting	River Bailiff / Lead Countryside and Coast Coordinator	Councillor C Mayes
Bradwell B Community Forum	Strategy, Performance and Communications Manager	Councillors M W Helm and N J Skeens
Bradwell B Joint Local Authorities Group (renamed 20/07/20)	Director of Strategy, Performance and Governance	Leader and Deputy Leader of the Council Chairman and Vice-Chairman of Strategy and Resources Committee
Bradwell Local Community Liaison Council	Strategy, Policy and Communications Manager	Councillors B S Beale MBE, A L Hull, C Mayes and N J Skeens
Brickhouse Farm Management Committee	Customer, Community and Casework Manager	Councillors K M H Lagan and Mrs J C Stilts
Burnham-on-Crouch Business Board.		Councillor W Stamp CC
British Red Cross Society – Essex County Branch	Thematic Lead, Community	Chairman of the Council
Civilian and Military Partnership Board	Thematic Lead, Community	Councillor B B Heubner
Drapers Farm Sports Club Committee	Countryside and Coast Manager	Councillor M R Edwards <i>Reserve: Councillor B B Heubner</i>
Essex Coastal Forum	Countryside and Coast Manager	Councillor Mrs P A Channer <i>Substitute: Councillor M G Bassenger</i>

APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2022 / 23

BODY	LEAD OFFICER	2022 / 23 REPRESENTATIVE(S)
Essex Countywide Traveller Unit Committee	Lead Specialist, Community	Councillor Mrs J L Fleming CC
Essex Climate Action Forum	Lead Specialist-Community / Strategy Policy and Communications Manager	Councillor C Swain
Essex Flood Partnership Board	Lead Specialist-Community	Councillor S White <i>Substitute: Councillor C Swain</i>
Essex Housing Policy Portfolio	Lead Specialist-Community	Chairman of the Strategy and Resources Committee
Essex Planning Policy Portfolio and Chairmans' Group	Lead Specialist Place / Strategy, Policy and Communications Manager	Chairman of the Strategy and Resources Committee <i>Substitute: Vice-Chairman Strategy and Resources Committee</i>
Essex Waste Member Partnership Board	Lead Specialist Community / Specialist for Commissioning and Contracts (Waste)	Chairman of the Strategy and Resources Committee <i>Substitute: Vice-Chairman Strategy and Resources Committee</i>
Livewell Partnership Group	Customer, Community and Casework Manager / Strategy Theme Lead – Community	Councillors M G Bassenger, Mrs P A Channer, P L Spenceley, E L Stephens, Mrs J C Stilts and S White
Local Area Highways Panel	Highways Liaison Officer Essex County Council	Councillors A L Hull, S J N Morgan and S P Nunn
Local Government Association Coastal Issues Special Interest Group	Countryside and Coast Manager	Councillor M F L Durham, CC <i>Substitute: Councillor C Swain</i>
Local Government Flood Forum	Lead Specialist – Community	Councillor Mrs J L Fleming, CC <i>Substitute: Councillor C Swain</i>
Maldon District Dementia Alliance (appointed by the Council 18/03/21)	Strategy Theme Lead - Community	Councillor C Mayes
Maldon and District Youth Strategy Group	Strategy Theme Lead – Community	Councillor V J Bell <i>Reserve: Councillor A L Hull</i>
Maldon Business Board		Councillor J V Keyes <i>Substitute: Councillor C Mayes</i>
Maldon District Tourism Board		Councillor Mrs J C Stilts <i>Reserve: Councillor Mrs P A Channer</i>

APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2022 / 23

BODY	LEAD OFFICER	2022 / 23 REPRESENTATIVE(S)
Maldon Harbour Improvement Commissioners <i>This position is an appointment as a Commissioner for a minimum period of three years (appointment will continue even if Member leaves the Council)</i>	River Bailiff / Countryside and Coast Manager	Councillor K M H Lagan
Maldon High Street Focus Group (Council 16 July 2020)	Strategy Theme Lead – Place	Councillors J V Keyes and C Mayes
Maldon Operational Group (Previously Maldon Health Hub)	Director of Strategy, Performance and Governance	Chairman of the Strategy and Resources Committee Councillor Mrs P A Channer
North Essex Economic Board (NEEB)		Leader of the Council
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee 2022-23		Councillor A S Fluker
Plume Educational Trust (Four yearly appointment)		Councillor R H Siddall (until June 2023) Councillor C Swain (from 15 June 2021 until 14 June 2025)
Police and Crime Panel	Director of Service Delivery	Councillor M S Heard <i>Substitute: Councillor B B Heubner</i>
Responsible Authorities Group (RAG) (Community Safety)	Director of Service Delivery / Director of Strategy, Performance and Governance / Community Safety Partnership Manager	Councillor B B Heubner <i>Substitute: M S Heard</i>
River Crouch Coastal Community Team (Management Team)		Councillor M G Bassenger
Sense of Place Board	Director of Strategy, Performance and Governance	Chairman of the Strategy and Resources Committee <i>Substitute: Vice-Chairman of the Strategy and Resources Committee</i>
South Essex Parking Partnership – Joint Committee	Customer, Community and Casework Manager	Councillor C Mayes <i>Substitute: Councillor W Stamp CC</i>
Superfast Essex Steering Board	Strategy Theme Lead - Place	Chairman of the Strategy and Resources Committee
*Southend Airport Consultative Committee	Strategy Theme Lead– Prosperity	Councillor A L Hull
Stow Maries Aerodrome Consultative Committee (Appointed 20/12/18)	Director of Resources	Councillors Mrs J L Fleming and S White

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE
BODIES 2022 / 23**

BODY	LEAD OFFICER	2022 / 23 REPRESENTATIVE(S)
The Thomas Plume Library Charitable Incorporated Organisation		Councillor S P Nunn
West Maldon Community Association Management Committee	Strategy Theme Lead - Community	Councillor N G F Shaughnessy

APPOINTMENT OF CORPORATE WORKING GROUPS 2022 / 23

Appointed annually at the Statutory Annual Meeting of the Council:

Body	Lead Officer	Representatives
Asset Management Working Group	Director of Service Delivery	Councillors M G Bassenger, R G Boyce, MBE, Mrs P A Channer, M F L Durham CC, K M H Lagan, R H Siddall, Mrs J C Stilts and C Swain
Air Quality Management (Market Hill) Member Officer Working Group	Strategy, Policy and Communications Manager	Mrs P A Channer, M R Edwards, Mrs J L Fleming CC, C Mayes, S P Nunn, N G F Shaughnessy, Mrs J C Stilts and S White
Alderman and Alderwoman Working Group		Chairman of the Council Leader of the Council Leader of the Opposition Councillors M R Edwards, S P Nunn and N J Skeens
Bradwell 'A' Care and Maintenance Working Group	Strategy, Policy and Communications Manager	Councillors M G Bassenger, Mrs J L Fleming CC, A S Fluker, A L Hull, C Mayes and N J Skeens
Bradwell 'B' Power Station Working Group	Bradwell B Programme Lead	Leader and Deputy Leader of the Council Chairman and Vice-Chairman of the Strategy and Resources Committee Councillors M G Bassenger, R G Boyce, MBE, Mrs J L Fleming CC, A L Hull, K M H Lagan, C Mayes and N G F Shaughnessy
Climate Action Strategy Working Group	Strategy, Policy and Communications Manager	Councillors Mrs P A Channer, C Mayes, S J N Morgan, N J Skeens, W Stamp CC and Mrs J C Stilts
Corporate Governance Working Group	Head of Paid Service / Director of Strategy, Performance and Governance	Leader of the Council Leader of the Opposition Councillors R G Boyce MBE, C Mayes, E L Stephens, Mrs J C Stilts, Mrs M E Thompson and <i>One vacancy</i>
Corporate Projects Member Working Group	Director of Resources	Councillors M F L Durham CC, A S Fluker, S J N Morgan, R H Siddall, P L Spenceley, W Stamp CC, Mrs J C Stilts and C Swain
Finance Member Working Group	Director of Resources	Councillors Mrs P A Channer, A S Fluker, M S Heard, R H Siddall, P L Spenceley, W Stamp CC, C Swain and S White
Leisure Contract Working Group	Commercial Manager / Director of Service Delivery	Councillors M G Bassenger, M F L Durham CC, Mrs J L Fleming CC, S P Nunn, N G F Shaughnessy, R H Siddall, C Swain and S White

APPENDIX 2

Body	Lead Officer	Representatives
Member Training and Development Member Working Group		Leader of the Council Deputy Leader of the Council Opposition Leader All Chairmen of Committees
Planning Policy Working Group	Director of Strategy, Performance and Governance	Councillors Mrs P A Channer, M W Helm, C Mayes, R H Siddall, P L Spenceley, W Stamp CC, Mrs J C Stilts and Mrs M E Thompson
Strategic Housing Board	Senior Specialist - Housing	Councillors Mrs P A Channer, M F L Durham CC, C Mayes, S J N Morgan, R H Siddall and E L Stephens
Strategies and Engagement Member Task and Finish Working Group	Strategy, Policy and Communications Manager	Councillors M G Bassenger, Mrs P A Channer, M F L Durham CC, K M H Lagan, C Mayes and R H Siddall