

APOLOGIES Committee Services
Email: Committee.clerk@maldon.gov.uk

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

17 February 2021

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

on **THURSDAY 25 FEBRUARY 2021 at 2.00 pm.**

Please note that this will be a **remote meeting** – Members to access the meeting via Microsoft Teams. Members of the press and public may listen to the live stream via the [Council's YouTube channel](#).

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP	CHAIRMAN	Councillor Mrs J C Stilts
	VICE-CHAIRMAN	Councillor K W Jarvis
	COUNCILLORS	Mrs P A Channer, CC M S Heard M W Helm A L Hull J V Keyes S P Nunn N G F Shaughnessy W Stamp

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AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
THURSDAY 25 FEBRUARY 2021

1. **Chairman's Notices**

2. **Apologies for Absence**

3. **Minutes** (Pages 5 - 10)

To confirm the minutes of the meeting held on 14 January 2021, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation

6. **Internal Audit Draft Annual Plan - 2021/22** (Pages 11 - 32)

To consider the report of the Director of Resources, (copy enclosed).

7. **Review of Corporate Risk - Quarter 3** (Pages 33 - 40)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

8. **Review of Corporate Performance - Quarter 3** (Pages 41 - 62)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

9. **Health and Safety Update- Quarter 3** (Pages 63 - 68)

To consider the report of the Director of Service Delivery, (copy enclosed).

10. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session. At the start of the meeting an announcement will be made about the recording.