



**MINUTES of  
STATUTORY ANNUAL COUNCIL  
20 MAY 2021**

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**PRESENT**

Chairman                      Councillor M S Heard

Vice-Chairman              Councillor C Mayes

Councillors                  M G Bassenger, Miss A M Beale, B S Beale MBE, V J Bell, Mrs P A Channer, M F L Durham, CC, M R Edwards, Mrs J L Fleming, CC, A S Fluker, M W Helm, A L Hull, K W Jarvis, J V Keyes, K M H Lagan, C P Morley, C Morris, S P Nunn, N G F Shaughnessy, R H Siddall, N J Skeens, W Stamp, CC, Mrs J C Stilts, C Swain, Mrs M E Thompson, B B Heubner and E L Stephens

**1. CHAIRMAN'S NOTICES**

The Chairman welcomed everyone to the Statutory Annual meeting of the Council and went through some general housekeeping arrangements for the meeting.

**2. ELECTION OF CHAIRMAN**

It was proposed by Councillor S P Nunn and seconded by Councillor C Mayes that Councillor M S Heard be elected as Chairman of the Maldon District Council for the ensuing Municipal Year.

Councillor C P Morley proposed that Councillor M F L Durham be elected as Chairman of the Maldon District Council for the ensuing Municipal Year. This was duly seconded by Councillor Mrs M E Thompson.

In accordance with Procedure Rule No. 13(3) Councillor C Morris requested a recorded vote. This was not supported.

The Chairman then put the proposal that Councillor M S Heard be elected as Chairman to the Council. Upon a vote being taken this was duly agreed.

**RESOLVED** that Councillor M S Heard be elected Chairman of the Maldon District Council for the ensuing Municipal Year.

**3. CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor M S Heard made the Statutory Declaration of Acceptance of the Office of the Chairman of the Council.

**4. APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by the Chairman (Councillor M S Heard) and seconded by Councillor W Stamp that Councillor C Mayes be elected as Vice-Chairman of the Maldon District Council for the Municipal Year.

There being no further nominations and a vote being taken it was:

**RESOLVED** that Councillor C Mayes be elected as Vice-Chairman of the Maldon District Council for the Municipal Year.

#### **5. VICE-CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor C Mayes made the Statutory Declaration of Acceptance of the Office of Vice-Chairman of the Council.

#### **6. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor R G Boyce MBE, R P F Dewick and Miss S White.

#### **7. DECLARATIONS OF INTEREST**

Councillor N Skeens advised that the paragraph numbers referred to on the agenda in relation to this item were incorrect and should be paragraphs 8 – 12. The Chairman advised that this had been noted.

Councillors M F L Durham, Mrs J L Fleming and W Stamp each declared a non-pecuniary interest as a Member of Essex County Council.

#### **8. MINUTES - 18 MARCH 2021**

**RESOLVED** that the Minutes of the meeting of the Council held on 18 March 2021 be received and adopted.

#### **9. MINUTES - 29 APRIL 2021**

**RESOLVED** that the Minutes of the extraordinary Council meeting held on 29 April 2021 be received and adopted.

#### **10. PUBLIC QUESTIONS**

There were none.

#### **11. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman thanked Members for their presence at the meeting and for all staff who had been involved in setting up the meeting.

## 12. PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE - 24 MARCH 2021

**RESOLVED** that the Minutes of the Performance, Governance and Audit Committee held on 24 March 2021 be agreed.

## 13. MINUTES OF MEETINGS OF THE COUNCIL

The Council noted the list of Committees that had met before and since the last meeting of the Council, up until Wednesday 12 May 2021 for which Minutes had been published.

## 14. NOTICE OF MOTION

In accordance with Procedure Rule 4, the Chairman advised that three motions proposed by Councillor M W Helm and seconded by Councillor A S Fluker had been received.

Councillor Helm read out his Motions (as set out below):

### **“Motion One:**

To prevent Filibustering the 15 minutes allocated for Questions to the Leader applies only to the time taken by the member to ask questions and not the time taken for a reply to be made.

### **Motion Two:**

In the best interest of public understanding the policy of the administration, if the Leader of the Council is unable to answer a question put to them during Questions to the Leader, the Leader should not defer, but provide a written response to Council.

### **Motion Three:**

That an item Questions to the Leader, is included on the agenda of all Council meetings.”

Members discussed the three motions and a number of comments were made.

Councillor C Morris proposed an amendment that each motion was voted on individually.

In response to some comments made by Councillor Morris, Councillor Mrs P A Channer raised a Point of Order advising that the comments were offensive and should not be made in this forum. In response to a question from the Chairman, Councillor Morris advised he would not withdraw his comments.

Further debate ensued.

In response to a question as to whether the Motions, if agreed, resulted in a change to the Constitution, the Lead Legal Specialist and Monitoring Officer provided Members with some explanation and advised that they would not physically change the Constitution.

Councillor Fluker, as the seconder to the Motions provided the Council with further clarification in respect of each Motion.

At this point Councillor V J Bell seconded the proposal by Councillor Morris to take each motion separately.

In accordance with Procedure Rule No. 13 (3) Councillor M W Helm requested a recorded vote. This was duly seconded.

The Lead Legal Specialist and Monitoring Officer advised the Council that an amendment was not required to take each Motion separately as they were separate Motions so would be voted on individually under normal procedure.

The Chairman then put Motion One as set out above to the Council and the voting was as follows:

For the recommendation:

Councillors Mis A M Beale, B S Beale, Mrs P A Channer, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, C P Morley, C Morris and Mrs M E Thompson.

Against the recommendation:

Councillors M G Bassenger, V J Bell, M R Edwards, M S Heard, K W Jarvis, K M H Lagan, C Mayes, S P Nunn, N G F Shaughnessy, R H Siddall, N J Skeens, W Stamp, E L Stephens, Mrs J C Stilts and C Swain.

Abstention:

There were none.

The Chairman then put Motion Two as set out above to the Council and the voting was as follows:

For the recommendation:

Councillors Mis A M Beale, Mrs P A Channer, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, C P Morley and Mrs M E Thompson.

Against the recommendation:

Councillors M G Bassenger, B S Beale, V J Bell, M R Edwards, M S Heard, K W Jarvis, K M H Lagan, C Mayes, C Morris, S P Nunn, N G F Shaughnessy, R H Siddall, N J Skeens, W Stamp, E L Stephens, Mrs J C Stilts and C Swain.

Abstention:

There were none.

The Chairman then put Motion Three as set out above to the Council and the voting was as follows:

For the recommendation:

Councillors Mis A M Beale, Mrs P A Channer, M F L Durham, Mrs J L Fleming, A S Fluker, M W Helm, B B Heubner, A L Hull, J V Keyes, C P Morley, C Morris and Mrs M E Thompson.

Against the recommendation:

Councillors M G Bassenger, B S Beale, V J Bell, M R Edwards, M S Heard, K W Jarvis, K M H Lagan, C Mayes, S P Nunn, N G F Shaughnessy, R H Siddall, N J Skeens, W Stamp, E L Stephens, Mrs J C Stilts and C Swain.

Abstention:

There were none.

The Chairman declared that therefore all three Motions were lost.

**15. QUESTIONS IN ACCORDANCE WITH PROCEDURE RULE 6 (2) OF WHICH NOTICE HAS BEEN GIVEN**

There were none.

**16. LEADERS AND COMPOSITION OF POLITICAL GROUPS**

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting. As required by the Local Government and Housing Act 1989, the Director of Strategy, Performance and Governance had been notified that the composition of the political Groups on the Council were as follows:

Independent Group	Leader	Councillor W Stamp CC
	Members	Councillors M G Bassenger, B S Beale MBE, V J Bell, M R Edwards, M S Heard, K M H Lagan, C Mayes, S P Nunn, <sup>1</sup> <del>RN</del> G F Shaughnessy, R H Siddall, N J Skeens, E L Stephens, Mrs J C Stilts and C Swain
Conservative Group	Leader	Councillor Mrs P A Channer
	Members	Councillors Miss A M Beale, M F L Durham CC, Mrs J L Fleming CC, B B Heubner, A L Hull, J V Keyes, C P Morley, Mrs M E Thompson and Miss S White
Democratic Alliance Group	Leader	Councillor M W Helm
	Members	Councillors R G Boyce MBE, R P F Dewick and A S Fluker

In accordance with the Council's Constitution, Councillor W Stamp was therefore recognised as Leader-designate. There being no further nominations it was:

**RESOLVED**

- (i) that the Leader-designate, Councillor W Stamp, be ratified as Leader of the Council;

Councillor M S Heard then proposed that Councillor S P Nunn be elected as Deputy Leader of the Council and this was seconded by Councillor C Mayes. There being no further nominations it was:

**RESOLVED**

- (ii) that Councillor S P Nunn be elected as Deputy Leader of the Council for the ensuing Municipal Year.

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<sup>1</sup> Council 30 June 2021 (Minute No. 122 refers)

## 17. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting to appoint Members to Committees for the municipal year to May 2022.

The Chairman drew Members' attention to recommendation (iii) in the report, advising that there were a number of Committees where the Council would need to nominate and appoint a non-aligned Councillor to. Members were also advised that Membership of the Appointments Board would be considered following the appointment of Committee Chairmen.

The Leader of the Council presented the report and proposed that recommendations (i) and (ii) as set out in the report be agreed. This proposal was duly seconded and agreed.

The Council then moved onto appointment a non-aligned Councillor to the Committees set out the report. The nominations and voting is as follows:

- **Performance Governance and Audit Committee:**  
The Leader of the Council nominated Councillor K W Jarvis to this Committee. This proposal was duly seconded and agreed.
- **Strategy and Resources Committee:**  
The Leader of the Council nominated Councillor K W Jarvis to this Committee. This proposal was duly seconded and agreed.
- **Licensing Committee:**  
The Leader of the Council nominated Councillor K W Jarvis to this Committee. This proposal was duly seconded and agreed.
- **Joint Standards Committee:**  
The Leader of the Council nominated Councillor K W Jarvis to this Committee. This proposal was duly seconded and agreed.
- **Investigatory and Disciplinary Committee:**  
The Leader of the Council nominated Councillor K W Jarvis to this Committee. This proposal was duly seconded and agreed.

### RESOLVED

- (iii) that the Council notes the nominations of the Leader of the Conservative Group and the Leader of the Independent Group to the places allocated to their respective;
- (iv) that accordingly, the membership of the Committees of the Council as set out below be agreed:

Committee	Members
Performance, Governance and Audit	Councillor R G Boyce MBE, M R Edwards, Mrs J L Fleming CC, M S Heard, A L Hull, K W Jarvis, J V Keyes, S P Nunn, E L Stephens and Mrs J C Stilts
Strategy and Resources	Councillors R G Boyce MBE, Mrs P A Channer, M F L Durham CC, K W Jarvis, K M H Lagan, N G F Shaughnessy, R H Siddall, W Stamp CC, C Swain, Mrs M E Thompson and Miss S White
Licensing	Councillors B S Beale MBE, M F L Durham CC,

<b>Committee</b>	<b>Members</b>
	M W Helm, A L Hull, K W Jarvis, C Mayes, R H Siddall, E L Stephens, Mrs J C Stilts and Mrs M E Thompson
Overview and Scrutiny Overview and Scrutiny (meeting as the Crime and Disorder Committee)	Councillors M G Bassenger, V J Bell, Miss A M Beale, B S Beale MBE, R P F Dewick, M W Helm, B B Heubner, C Mayes, C P Morley and N J Skeens
Joint Standards	Councillors M G Bassenger, Miss A M Beale, R P F Dewick, Mrs J L Fleming CC, K W Jarvis, C Mayes, S P Nunn and R H Siddall  <u>Parish Councillors (non-voting):</u> Councillor P Stilts and <i>one vacancy</i>  <u>Independent Person:</u> Mr J Mitchel ( <i>Reserve: Ms K Payne</i> )
Investigating and Disciplinary	Councillors Mrs P A Channer, M W Helm, B B Heubner, S P Nunn and R H Siddall
Investigating and Disciplinary Panel Minimum of five Members of the Council – politically balanced – of which three have not served on the initial investigation carried out by the Investigating & Disciplinary Committee. In addition, two or three Independent Persons appointed by the Council to assist the Joint Standards Committee under the Localism Act 2011.	Councillors V J Bell, R G Boyce MBE, A L Hull, M S Heard, K W Jarvis, W Stamp CC, E L Stephens, C Swain, Mrs M E Thompson and Miss S White  <u>Independent Person:</u> Mr J Mitchel ( <i>Reserve: Ms K Payne</i> )
District Planning	All Members of the Council (with the exception of Councillor A S Fluker up to 2 September 2021)
Central Area Planning	Councillors Miss A M Beale, M R Edwards, M S Heard, B B Heubner, K M H Lagan, C Mayes, C Morris, S P Nunn, N G F Shaughnessy, Mrs J C Stilts and C Swain
North Western Area Planning	Councillors M F L Durham CC, Mrs J L Fleming CC, K W Jarvis, J V Keyes, C P Morley, R H Siddall, E L Stephens, Mrs M E Thompson and Miss S White
South Eastern Area Planning	Councillors M G Bassenger, B S Beale MBE, V J Bell, R G Boyce MBE, Mrs P A Channer, R P F Dewick, M W Helm, A L Hull, N J Skeens and W Stamp, CC

## 18. ADJOURNMENT OF MEETING

**RESOLVED** that the meeting be adjourned at 10:48am to allow special meetings to be held as follows:

Performance, Governance and Audit Committee, Strategy and Resources Committee, Licensing Committee, Overview and Scrutiny Committee (including Overview and Scrutiny Committee acting as the Crime and Disorder Committee), Joint Standards Committee, Investigating and Disciplinary Committee, District Planning Committee, Central Area Planning Committee, North Western Area Planning Committee and South Eastern Area Planning Committee.

## 19. RESUMPTION OF BUSINESS

**RESOLVED** that the business of the Annual Meeting of the Council be resumed in open session at 11:30am.

## 20. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL CONTINUED

The Chairman advised Members that the Council needed to confirm the Membership of the Appointments Board now that Committee Chairmen had been appointed. He asked Councillor Mrs P A Channer, Leader of the Opposition, for a nomination from her Political Group to this Board.

Councillor Mrs Channer proposed Councillor Mrs J L Fleming.

The Chairman then advised the Council that the proposed membership of the Appointments Board was therefore as follows:

Leader of the Council (Councillor W Stamp CC)\*  
Leader of the Opposition (Councillor Mrs P A Channer)\*  
\* or their deputies

Chairman or Vice-Chairman of the Strategy & Resources and Performance, Governance & Audit Committees

Councillors: Mrs J L Fleming, CC  
M W Helm

This was duly seconded and agreed.

**RESOLVED** that the membership of the Appointments Board for the ensuing Municipal Year be agreed as follows:

Leader of the Council (Councillor W Stamp CC)\*  
Leader of the Opposition (Councillor Mrs P A Channer)\*  
\* or their deputies

Chairman or Vice-Chairman of the Strategy & Resources and Performance, Governance & Audit Committees

Councillors: Mrs J L Fleming, CC  
M W Helm

## 21. APPOINTMENT OF REPRESENTATIVES TO LOCAL GOVERNMENT AND OUTSIDE BODIES



The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting, seeking Members' consideration of the appointment of representatives to serve on Local Government and Outside Bodies for the ensuing municipal year.

The Chairman advised that the representatives for the Stow Maries Aerodrome Consultative Committee (SMACC) had not been confirmed and therefore the Council would need to agree the representatives.

The Leader of the Council presented the report and proposed that recommendations (i) and (iii) as set out in the report be approved. This was duly agreed.

The Leader thanked the Leader of the Opposition and Leader of the Democratic Alliance Group for their collaborative work that had gone into agreeing the Committees, Outside Bodies, Working Groups etc. she then proposed that Councillor S P Nunn and K M H Lagan be appointed to the SMACC. This proposal was duly seconded.

Councillor Mrs P A Channer, thanked the Leader and proposed Councillor Miss S White be appointed to the SMACC. She advised that the Group was about making representations on behalf of residents, how Councillor Miss White was a Ward Member and her knowledge would be beneficial.

The Chairman put the proposal in the name of the Leader of the Council nominating Councillors Nunn and Lagan to the SMACC. Upon a vote being taken this was duly agreed.

**RESOLVED** that the appointment of representatives on Local Government and outside bodies as detailed in **APPENDIX 1** to these Minutes, be approved.

## **22. APPOINTMENT OF MEMBERS TO SERVE ON WORKING GROUPS OF THE COUNCIL**

The Council considered the report of the Director of Strategy, Performance and Governance, circulated prior to the meeting, seeking Members' agreement to appoint Members to serve on Working Groups of the Council for the municipal year.

The Leader of the Council presented the report, asked Members to note paragraph 3.2 of the report which detailed those Groups which had been removed. She then proposed that the recommendations as set out in report be agreed. This proposal was duly seconded and agreed.

**RESOLVED** that the appointments to the Working Groups as set out **APPENDIX 2** to these Minutes be confirmed.

## **23. ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE**

The Council considered the report of the Chairman of the Overview and Scrutiny Committee providing an update on the activities of the Overview and Scrutiny Committee since October 2019 and seeking Members' approval of future arrangements for the Committee to report on an annual basis to the Council.

The report outlined that to date the Committee had two items of scrutiny on its programme of work and a summary of each item was provided. Members noted that it was suggested that an annual report from the Committee be received at the Statutory Annual meeting of Council.

The Chairman of the Overview and Scrutiny Committee presented the report and proposed that the recommendation as set out in the report be approved. This was duly seconded and agreed.

**RESOLVED** that the principle of the Overview and Scrutiny Committee submitting an annual report on its work to each statutory annual meeting of the Council is endorsed, and that this update is both noted and also accepted as the annual report for 2020 / 21.

#### **24. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

#### **25. COMPULSORY PURCHASE OF LAND**

The Council considered the report of the Director of Service Delivery advising Members on progress regarding purchase of land and seeking authorisation to allow investigation of the compulsory purchase of additional land.

The report provided background information, including the decision by this Council on 6 August 2020 to purchase the land and Officer enquiries since that date.

The Leader of the Council presented the report and proposed that the recommendations as set out in the report be agreed. This was duly seconded.

The Senior Specialist: Legal provided further background information regarding the agreement to purchase land and confirmed the proposed area to be purchased. In response to a number of questions the Officer provided the Council with additional information including the compulsory purchase process, confirmed that the Parish Council would be kept informed and that she would be reporting back to the Council in respect of negotiations.

The Chairman then put the recommendations set out in the report which were duly agreed.

#### **RESOLVED**

- (v) that the Council approves, in principle, to use its Compulsory Purchase powers pursuant to section 17 of the Housing Act 1985 “to compulsorily purchase land, houses or other properties to provide housing accommodation” for the acquisition of the land outlined in red on the draft Map at Appendix 1 to the report (‘the Land’) in order to enable the Council to develop the Land as an affordable Housing Site;
- (vi) that the Director of Service Delivery be authorised to grant written authority to officers to enter onto the Land or other land for the purposes of carrying out surveys pursuant to section 15 of the Local Government (Miscellaneous Provisions) Act 1976;
- (vii) that the Director of Service Delivery be authorised to issue notices requisitioning information from persons in relation to the Land or other land pursuant to section 16 of the Local Government Planning Act 1990;

- (viii) that (subject to using all reasonable endeavours to obtain the Land by agreement / private treaty) a detailed report in relation to the proposed Compulsory Purchase Order setting out justification and a statement of reasons will be presented to the Council in due course.

Councillors A S Fluker and M W Helm left the meeting during this item of business and did not return.

### **Appendices**

The meeting closed at 12.07 pm.

M S HEARD  
CHAIRMAN

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## APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2019 / 20

LOCAL GOVERNMENT BODIES	LEAD OFFICER	2021 / 22 REPRESENTATIVE(S)
East of England Local Government Association	Head of Paid Service	Leader of the Council
Essex Local Government Association	Head of Paid Service	Leader of the Council
Local Government Association	Head of Paid Service	Leader of the Council

**The following bodies are not appointed by Maldon District Council but involve Members of the Council:**

BODY	LEAD OFFICER	2021 / 22 REPRESENTATIVES
Essex Partnership Board (Mid Essex representative)	Head of Paid Service	Leader of the Council
Essex Leaders and Chief Executives Group	Director of Strategy, Performance and Governance	Leader of the Council

The list of Outside Bodies seeking a Member(s) representative has been split into three. The first section covers Outside Bodies with a wide remit covering the whole of the Council's services. The second and third sections of the list cover Outside Bodies with particular remits that are closely aligned with the Community Services Committee and Planning and Licensing Committee respectively. In these instances, the Council may feel it is more appropriate to nominate Members who sit on those Service Committees.

OUTSIDE BODIES	LEAD OFFICER	2021 / 22 REPRESENTATIVE(S)
Action for Family Carers Liaison Board	Thematic Lead, Community	Councillor S P Nunn
Blackwater Estuary Siltation Steering Group	River Baliff / Lead Countryside and Coast Coordinator	Councillor K M H Lagan
Bradwell B Community Forum	Strategy, Performance and Communications Manager	Councillors K M H Lagan and N J Skeens
Bradwell B Joint Local Authorities Group (Council 29/10/18)	Director of Strategy, Performance and Governance	Leader and Deputy Leader of the Council  *Chairman and Vice-Chairman of the Strategy and Resources Committee
Bradwell Local Community Liaison Council	Strategy, Policy and Communications Manager	Councillors K M H Lagan, C Mayes, N J Skeens and Miss S White
Brickhouse Farm Management Committee	Customer, Community and Casework Manager	Councillors K M H Lagan and Mrs J C Stilts
Burnham-on-Crouch Business Board		Councillor W Stamp
British Red Cross Society – Essex County Branch	Thematic Lead, Community	Chairman of the Council
Civilian and Military Partnership Board	Thematic Lead, Community	Councillor S P Nunn
Drapers Farm Sports Club Committee	Countryside and Coast Manager	Councillor M R Edwards  <i>Reserve: Councillor B B Heubner</i>

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2019 / 20**

<b>OUTSIDE BODIES</b>	<b>LEAD OFFICER</b>	<b>2021 / 22 REPRESENTATIVE(S)</b>
Essex Coastal Forum	Countryside and Coast Manager	Councillor M G Bassenger <i>Substitute: Councillor Miss S White</i>
Essex Countywide Traveller Unit Committee	Lead Specialist, Community	Councillor Mrs J L Fleming, CC
Essex Climate Action Forum	Lead Specialist Community / Strategy, Policy and Communications Manager	Councillor C Swain
Essex Flood Partnership Board	Lead Specialist Community	Councillor S P Nunn <i>Substitute: Councillor Miss S White</i>
Essex Housing Policy Portfolio	Lead Specialist-Community	Chairman of the Strategy and Resources Committee
Essex Planning Policy Portfolio and Chairman's Group	Lead Specialist Place / Strategy, Policy and Communications Manager	Chairman of the Strategy and Resources Committee <i>Substitute: Vice-Chairman of the Strategy and Resources Committee</i>
Essex Waste Member Partnership Board	Lead Specialist – Community / Specialist – Commissioning and Contracts (Waste)	Chairman of the Strategy and Resources Committee <i>Substitute: Vice-Chairman Strategy and Resources Committee</i>
Livewell Partnership Group (previously Strengthening Communities Task and Finish Working Group and combined with Livewell Partnership Group)	Customer, Community and Casework Manager / Strategy Theme Lead – <u>Community</u>	Councillors M G Bassenger, Miss A M Beale, Mrs P A Channer, Mrs J C Stilts, E L Stephens and Miss S White
Local Area Highways Panel	Highways Liaison Officer, Essex County Council	Councillors M R Edwards, A L Hull and R H Siddall
Local Government Association Coastal Issues Special Interest Group	Countryside and Coast Manager	Councillor C Swain <i>Substitute: Councillor M F L Durham, CC</i>
Local Government Flood Forum	Lead Specialist – Community	Councillor C Swain <i>Substitute: Councillor Miss S White</i>
Maldon District Dementia Alliance (Council 18/02/31)	Strategic Theme Lead – Community	Councillor Miss A M Beale
Maldon and District Youth Strategy Group	Strategic Theme Lead – Community	Councillor V J Bell
Maldon District Business Board		Councillor S P Nunn
Maldon District Tourism Board		Councillor Mrs J C Stilts
Maldon Harbour Improvement Commissioners <i>This position is an appointment as a Commissioner for a minimum period of three years (appointment will continue even if Member leaves the Council)</i>	River Bailiff / Countryside and Coast Coordinator	Councillor K M H Lagan

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE BODIES 2019 / 20**

<b>OUTSIDE BODIES</b>	<b>LEAD OFFICER</b>	<b>2021 / 22 REPRESENTATIVE(S)</b>
Maldon High Street Focus Group (Council 16 July 2020)	Strategic Theme Lead - Place	Councillors C Mayes and S P Nunn
Maldon High Street Focus Group (Council 16 July 2020)	Strategic Theme Lead – Place	Councillors C Mayes and S P Nunn
Maldon Locality Board	Corporate Leadership Team	Leader of the Council Deputy Leader of the Council Leader of the Opposition (or representative) Chairmen (or Vice-Chairman) of the Performance, Governance & Audit and Strategy & Resources Committees
Maldon Operational Group (Previously Maldon Health Hub)	Director of Strategy, Performance and Governance	Chairman of the Strategy and Resources Committee  Councillor Mrs P A Channer
North Essex Economic Board (NEEB)		Councillor W Stamp, CC
Plume Educational Trust (Four yearly appointment)		Councillor R H Siddall (to June 2023) Councillor C <sup>1</sup> Swain (to June 2025)
Police and Crime Panel	Director of Service Delivery	Councillor M S Heard  <i>Substitute: Councillor B B Heubner</i>
Responsible Authorities Group (RGA) Community Safety	Director of Service Delivery / Director of Strategy, Performance and Governance / Community Safety Partnership Manager	Councillor M S Heard  <i>Substitute: Councillor B B Heubner</i>
Sense of Place Board	Director of Strategy, Performance and Governance	Chairman of the Strategy and Resources Committee  <i>Substitute: Vice-Chairman of the Strategy and Resources Committee</i>
South Essex Parking Partnership – Joint Committee	Customer, Community and Casework Manager	Councillor C Mayes <i>Substitute: One Member of the Council (If use of substitute, must notify the Committee 30 minutes prior to the start of a meeting)</i>
Superfast Essex Steering Board	Lead Specialist Place	Chairman of the Strategy and Resources Committee
Southend Airport Consultative Committee	Strategic Theme Lead – Prosperity	Councillor S P Nunn
Stow Maries Aerodrome Consultative Committee (Appointed 20/12/18)	Director of Resources	Councillors K M H Lagan and S P Nunn
The Thomas Plume Library Charitable Incorporated Organisation		Councillor S P Nunn
West Maldon Community Association Management	Strategic Theme Lead – Community	Councillor N G F Shaughnessy

<sup>1</sup> Council 30 June 2021 (Minute 122 refers)

APPENDIX 1

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND OUTSIDE  
BODIES 2019 / 20**

<b>OUTSIDE BODIES</b>	<b>LEAD OFFICER</b>	<b>2021 / 22 REPRESENTATIVE(S)</b>
Committee		



**APPOINTMENT OF CORPORATE WORKING GROUPS 2021 / 22**

**Appointed annually at the Statutory Annual Meeting of the Council:**

<b>Body</b>	<b>Lead Officer</b>	<b>Representatives</b>
Air Quality Management (Market Hill) Member Officer Working Group	Strategy, Policy and Communications Manager	Councillors Mrs P A Channer, M R Edwards, Mrs J L Fleming CC, C Mayes, C P Morley, S P Nunn, N G F Shaughnessy and Miss S White
Alderman, Alderwoman, Working Group (Council 25 July 2019)		Chairman of the Council Leader of the Council Leader of the Opposition Councillors S P Nunn, N J Skeens and Miss S White
Bradwell 'A' Care and Maintenance Working Group (Council – 12/09/19)	Strategy, Policy and Communications Manager	Councillors A L Hull, J V Keyes, C Mayes, S P Nunn, N J Skeens and Miss S White
Bradwell 'B' Power Station Working Group (Council – 12/09/19) (Membership updated by Member / Officer CLT meeting on 1 May 2020)	Strategy, Policy and Communications Manager	Leader and Deputy Leader of the Council Chairman and Vice-Chairman of the Strategy and Resources Committee Councillors M G Bassenger, Mrs P A Channer, Mrs J L Fleming CC, A L Hull, K M H Lagan, C Mayes and N G F Shaughnessy
Climate Action Strategy Working Group (Council 20 May 2021)	Strategy, Policy and Communications Manager	Councillors Mrs P A Channer, C Mayes, N J Skeens, Mrs J C Stilts, W Stamp CC and Miss S White
Corporate Governance Working Group	Head of Paid Service / Director of Strategy, Performance and Governance	Leader of the Council Leader of the Opposition Councillors BB Heubner, K W Jarvis, R H Siddall, E L Stephens, Mrs J C Stilts and Mrs M E Thompson
Corporate Projects Member Task and Finish Working Group (Appointed by the Council on 8 September 2016)	Director of Resources	Councillors M F L Durham CC, J V Keyes, C P Morley, R H Siddall, W Stamp CC and C Swain
COVID-19 Reset and Recovery Member Working Group Council 16 July 2020	Director of Strategy, Performance and Governance	Councillors Mrs P A Channer, Mrs J L Fleming CC, B B Heubner, C Mayes, R H Siddall and Mrs J C Stilts
Finance Member Working Group	Director of Resources	Councillors R G Boyce MBE, K M H Lagan, R H Siddall, W Stamp CC, C Swain, Mrs M E Thompson and Miss S White
Leisure Contract Task and Finish Working Group (Council 23 June 2020 – Minute No. 1016 refers)	Commercial Manager / Director of Service Delivery	Councillors M F L Durham CC, Mrs J L Fleming CC, A L Hull, K W Jarvis, S P Nunn, W Stamp CC, Mrs J C Stilts and Miss S White
Planning Policy Working Group	Director of Strategy, Performance and Governance	Councillors Mrs P A Channer, M W Helm, C Mayes, Mrs J C Stilts, R H Siddall, W Stamp CC and Mrs M E Thompson

**APPENDIX 2**

<b>Body</b>	<b>Lead Officer</b>	<b>Representatives</b>
Strategic Housing Board <i>(Council 16 February 2017 – Minute No, 991 refers)</i>	Senior Specialist - Housing	Councillors Mis A M Beale, M F L Durham CC, J V Keyes, C Mayes, S P Nunn and E L Stephens
Strategies and Engagement Member Task and Finish Working Group <i>(Council – 16 May 2019)</i>	Strategy, Policy and Communications Manager	Councillors Miss A M Beale, Mrs P A Channer, S P Nunn, R H Siddall, W Stamp CC and Mrs M E Thompson