

APOLOGIES Committee Services  
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DIRECTOR OF STRATEGY,  
PERFORMANCE AND  
GOVERNANCE'S OFFICE  
DIRECTOR OF STRATEGY, PERFORMANCE  
AND GOVERNANCE  
Paul Dodson

25 November 2020

Dear Councillor

You are summoned to attend the meeting of the;

**OVERVIEW AND SCRUTINY COMMITTEE**

on **THURSDAY 3 DECEMBER 2020** at **6.00 pm**.

Please note that this will be a **remote meeting** – Members to access the meeting via Microsoft Teams. Members of the press and public may listen to the live stream via the [Council's YouTube channel](#).

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor V J Bell

VICE-CHAIRMAN

Councillor B S Beale MBE

COUNCILLORS

M G Bassenger  
R G Boyce MBE  
R P F Dewick  
Mrs J L Fleming  
C Mayes  
C P Morley  
C Morris

Please note: Electronic copies of this agenda and its related papers are available via the Council's website [www.maldon.gov.uk](http://www.maldon.gov.uk).

## **Maldon District Council's Strategic Themes**

- Front line services retained;
- Best value procurement and project management ensured;
- Customers' expectations exceeded;
- Customer access through technology promoted;
- An open and transparent organisation;
- Fair funding proactively sought;
- Outcome led engagement and smart partnering;
- Continuing to work sustainably;
- Resilience and autonomy maintained;
- Increased income through commercialisation;
- Current Local Development Plan reviewed;
- Preparation for the next Local Development Plan period;
- A clean and tidy District;
- Reduced household waste;
- Our open spaces maintained for the enjoyment of all;
- Improved air quality;
- Partnership working to protect our countryside and coastline;
- Sound and tested environmentally friendly initiatives delivered;
- A five-year housing land supply maintained;
- Strategic sites delivered in accordance with the Local Development Plan brought forward;
- Affordable housing targets in the Local Development Plan achieved;
- Section 106 planning agreements are effectively discharged;
- Partnerships are developed to maintain coastal defences;
- Improved access to Superfast Broadband across the District;
- Working with communities and partners to support our health and wellbeing priorities: obesity, mental health, social isolation and loneliness, and older people's health;
- Partnership working to safeguard vulnerable adults, children and families;
- Effective engagement to support strong and resilient communities;
- Delivery of strategic employment sites in accordance with the Local Development Plan;
- Partnership working to provide an Enterprise Centre;
- Rural business and diversification supported;
- Improved access to Superfast Broadband across the District;
- Tourism supported and encouraged;
- Efficient and effective engagement with businesses.



**AGENDA**  
**OVERVIEW AND SCRUTINY COMMITTEE**  
**THURSDAY 3 DECEMBER 2020**

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1. **Chairman's Notices**

2. **Minutes of the last meeting** (Pages 7 - 10)

To confirm the Minutes of the meeting of the Overview and Scrutiny Committee held on 15 October 2020 (copy enclosed).

3. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:  
[www.maldon.gov.uk/publicparticipation](http://www.maldon.gov.uk/publicparticipation).

5. **Working Group of the Committee** (Pages 11 - 12)

To consider the report of the Programmes, Performance and Governance Manager (copy enclosed).

6. **Update on Overview and Scrutiny Process Implementation** (Pages 13 - 14)

To consider the report of the Programmes, Performance and Governance Manager, (copy enclosed).

7. **Appointment of Representatives on Liaison Committees** (Pages 15 - 16)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

8. **Any other items of business that the Chairman of the Committee decides are urgent**

## **NOTICES**

### **Sound Recording of Meeting**

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session. At the start of the meeting an announcement will be made about the recording.