



**MINUTES of  
STATUTORY ANNUAL COUNCIL  
12 MAY 2016**

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**PRESENT**

Chairman	Councillor P G L Elliott
Vice-Chairman	Councillor H M Bass
Councillors	Mrs B F Acevedo, E L Bamford, Miss A M Beale, B S Beale MBE, R G Boyce MBE, Mrs P A Channer, CC, R P F Dewick, I E Dobson, M F L Durham, CC, Mrs H E Elliott, A S Fluker, Mrs B D Harker, B E Harker, M S Heard, M W Helm, J V Keyes, Miss M R Lewis, M R Pearlman, R Pratt, CC, S J Savage, Rev. A E J Shrimpton, D M Sismey, A K M St. Joseph, Mrs M E Thompson and Miss S White

**1. CHAIRMAN'S NOTICES**

The Chairman drew attention to the list of notices published on the back of the agenda.

**2. ELECTION OF CHAIRMAN**

It was proposed by Councillor H M Bass and seconded by Councillor R G Boyce that Councillor P G L Elliott be re-elected as Chairman of the Maldon District Council for the ensuing Municipal Year.

There being no further nominations it was:

**RESOLVED** that Councillor P G L Elliott be re-elected Chairman of the Maldon District Council for the ensuing Municipal Year.

**3. CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor P G L Elliott made the Statutory Declaration of Acceptance of the Office of Chairman of the Council.

IN THE CHAIR : COUNCILLOR P G L ELLIOTT

#### **4. APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor P G L Elliott, and seconded by Councillor Miss M R Lewis that Councillor H M Bass be re-elected as Vice-Chairman of the Maldon District Council for the ensuing Municipal Year.

There being no further nominations it was:

**RESOLVED** that Councillor H M Bass be re-elected as Vice-Chairman of the Maldon District Council for the ensuing Municipal Year.

#### **5. THE VICE-CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE.**

Councillor H M Bass made the Statutory Declaration of Acceptance of the Office of Vice-Chairman of the Council.

#### **6. APOLOGIES FOR ABSENCE.**

Apologies for absence had been received from Councillors J P F Archer, A T Cain, C A R MacKenzie and N R Pudney. It was noted that Councillor Miss S White would be arriving late.

#### **7. DECLARATIONS OF INTEREST**

Councillor S J Savage disclosed a pecuniary interest in Agenda Item 9 – Minutes of the meeting of the Council held on 7 April 2016 as the serious crime directorate had been called in.

Councillor Mrs P A Channer disclosed a non-pecuniary interest as an Essex County Councillor. She advised that the Finance and Corporate Services Committee had made a recommendation to the Council regarding Essex Superfast Broadband, that she was Chairman of the Essex Superfast Broadband Steering Group and would leave the chamber for consideration of that recommendation as she had also previously left the meeting of the Planning and Licensing Committee when it had discussed this item of business.

#### **8. MINUTES - 31 MARCH 2016**

##### **RESOLVED**

- (i) that the Minutes of the extraordinary meeting of the Council held on 31 March 2016 be received.

##### **Minute 1050 – Exclusion of the Public and Press**

It was noted that this Minute should read “*RESOLVED* that under Section 100A...”.

## RESOLVED

- (ii) that subject to the above amendment, the Minutes of the extraordinary meeting of the Council held on 31 March 2016 be received.

In accordance with his earlier declaration, Councillor S J Savage left the meeting at this point.

## 9. MINUTES - 7 APRIL 2016

**RESOLVED** that the Minutes of the meeting of the Council held on 7 April 2016 be received and adopted.

Councillor Savage returned to the Chamber.

## 10. CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Members for their support over the last year and for re-appointing him as Chairman of the Council. He advised that this year he wanted Members to concentrate on Procedure Rule 8 specifically Members only speaking once on a proposition. The Chairman explained that the exception to this should be at Planning meetings where Ward Members would be allowed to speak initially to put the Ward opinion and then again following discussions to round up the debate.

The Chairman talked about taking pride out into the Community and how with input from Members the business awards would take place this year along with the awards for staff member of the year. He informed the Council that he also wished to inaugurate a charity or volunteers reception and sought any ideas / suggestions from Members.

Referring to 'sad news' the Chairman advised of the forthcoming departure of Mr Ray Ware, IT Manager. The Chairman provided those present with a brief history of Mr Ware's time at Maldon and then handed over to the Leader of the Council who made a presentation to Mr Ware on behalf of all the Members. Mr Ware thanked Members and Officers, both past and present, and commented that Maldon District Council was a fantastic place to work.

A list of the official engagements attended by the past-Chairman since the last meeting of the Council is reproduced below:

08/04/2016	Brentwood Civic Dinner
12/04/2016	Essex Millennium Fund Awards Ceremony
14/04/2016	RNLI Maldon and District Branch Annual General Meeting ( <i>Vice-Chairman</i> )
15/04/2015	Thurrock Civic Dinner
19/04/2016	Maldon Town Council Annual Town Meeting
20/04/2016	Living Well Event, Blackwater Leisure Centre
20/04/2016	Primary School Music Festival - Plume School

21/04/2016	Maldon District Council Chairman's Barge Trip
21/04/2016	HM The Queen's 90th Birthday Celebrations - Lighting of Beacon, Maldon Promenade Park
21/04/2016	HM The Queen's 90th Birthday Celebrations - Lighting of Beacon, Burnham Town Council ( <i>Vice-Chairman</i> )
22/04/2016	Uttlesford St George's Day Dinner
27/04/2016	Primary School Music Festival - Plume School
28/04/2016	Action for Family Carers Celebration Cream Tea
29/04/2016	Rochford Civic Thanksgiving Service
01/05/2016	Castle Point Borough Council Civic Service ( <i>Vice-Chairman</i> )
06/05/2015	Opening of the Museum, Stow Maries Great War Aerodrome ( <i>Vice-Chairman</i> )

**11. MINUTES OF NORTH WESTERN AREA PLANNING COMMITTEE - 4 APRIL 2016**

**RESOLVED** that the Minutes of the meeting of the North Western Area Planning Committee held on 4 April 2016 be received and adopted.

**12. MINUTES OF THE SOUTH EASTERN AREA PLANNING COMMITTEE - 11 APRIL 2016**

**RESOLVED** that the Minutes of the meeting of the South Eastern Area Planning Committee held on 11 April 2016 be received and adopted.

**13. MINUTES OF COMMUNITY SERVICES COMMITTEE - 12 APRIL 2016**

**RESOLVED**

- (i) that the Minutes of the meeting of the Community Services Committee held on 12 April 2016 be received.

The Council received the Committee's recommendation on the following matters:

**Minute 1136 – Affordable Rural Housing**

**RESOLVED**

- (ii) that the cessation of the Rural Housing Task Group be approved and notice be given to the Rural Community Council for Essex that the Council will no longer financially contribute or directly benefit from the work of their Rural Housing Enabler.

### **Minute 1140 – Essex Countrywide Traveller Committee and Traveller Unit**

#### **RESOLVED**

- (iii) that the Council's membership of the Essex Countrywide Traveller Committee be renewed through the signing of the Essex Countrywide Traveller Committee Agreement 2015 (as set out in **APPENDIX 2** to the Minutes of the Committee).

#### **RESOLVED**

- (iv) that subject to the above decision, the Minutes of the meeting of the Community Services Committee held on 12 April 2016 be adopted.

### **14. MINUTES OF OVERVIEW AND SCRUTINY COMMITTEE - 13 APRIL 2016**

#### **RESOLVED**

- (i) that the Minutes of the meeting of the Overview and Scrutiny Committee held on 13 April 2016 be received.

#### **Minute 1150 – Use of Microphones and Sound Recording Equipment**

It was noted that the fourth paragraph on page 59 relating to this Minute should read "...the Chairman of the Committee *must* be informed."

#### **RESOLVED**

- (ii) that subject to the above amendment, when confirmed, the Minutes of the meeting of the Overview and Scrutiny Committee held on 13 April 2016 be adopted.

### **15. MINUTES OF PLANNING AND LICENSING COMMITTEE - 18 APRIL 2016**

#### **RESOLVED**

- (i) that the Minutes of the meeting of the Planning and Licensing Committee on 18 April 2016 be received

#### **Minute 1157 – Disclosure of Interest**

Councillor Mrs P A Channer advised that her declaration of interest required further clarification as she had vacated the chair, left the chamber and not voted on the matter relating to Essex Superfast Broadband.

#### **Minute 1167 – Any Other Business**

In response to a question the Chairman of the Planning and Licensing Committee clarified that at this point in the meeting she was highlighted that she had been asked to consider a matter of urgent business and explaining at this point in the meeting how this had not been allowed and the reasons, in accordance to guidance provided by the Monitoring Officer.

**Minute 1169 – Superfast Broadband in the Maldon District**

It was noted that in the title of this Minute Maldon was spelt incorrectly as Madon.

**RESOLVED**

- (ii) that subject to the above amendments when confirmed, the Minutes of the meeting of the Planning and Licensing Committee on 18 April 2016 be adopted.

**16. MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE - 19 APRIL 2016**

**RESOLVED**

- (i) that the Minutes of the meeting of the Finance and Corporate Services Committee held on 19 April 2016 be received.

The Council received the Committee's recommendation on the following matters:

**Minute 1179 – Internal Human Resources (HR) Investigations and Proposed Changes to HR Appeals Procedures**

**RESOLVED**

- (ii) that the need for the Members' Appeals Sub-Committee is replaced by new singular arrangements involving an Appeals Hearing Panel for the handling of appeals arising from HR Policies with the exception of those matters dealt with by the Investigating and Disciplinary Committee as set out and referred to in Appendices 1, 2 and 3 to the minutes of this Committee.
- (iii) that the relevant procedures referred to at Appendix 2 and included in Appendix 3 to the Minutes of the Committee be updated accordingly.
- (iv) that the appeals processes for non-statutory roles of Director be incorporated into the existing Investigating and Disciplinary Committee procedures;
- (v) that the Legal and Democratic Services Manager be authorised to make the necessary consequential amendments to the Council's Constitution to reflect these changes.

**Minute 1181 – Staff Pay Award 2016 / 17**

In response to a question, the Chairman of the Finance and Corporate Services Committee and the Director of Resources provided an update in respect of the 1% pay award. Members noted that this had yet to be settled and was out for consultation with the unions. The Finance and Corporate Services Committee would be advised once it was settled.

### **Minute 1183 – Revised 2016 / 17 Budget**

#### **RESOLVED**

- (vi) that the revised 2016 / 17 budget as attached at Appendix 4 to the Minutes of the Committee, be approved.

In accordance with her earlier declaration, Councillor Mrs P A Channer left the chamber at this point in the meeting.

### **Minute 1185 – Superfast Broadband in the Maldon District**

#### **RESOLVED**

- (vii) that a capital contribution of £45,000 (paid over three years of the duration of phase 2a (i.e. Phase 2a for the whole of the Essex wide programme) that is required for funding Phase 2a of the Essex Superfast Broadband Programme, be agreed.

Councillor Mrs Channer returned to the chamber.

#### **RESOLVED**

- (viii) that subject to the above decisions, the Minutes of the meeting of the Finance and Corporate Services Committee held on 19 April 2016, be adopted.

### **17. MINUTES OF CENTRAL AREA PLANNING COMMITTEE - 20 APRIL 2016**

**RESOLVED** that the Minutes of the meeting of the Central Area Planning Committee held on 20 April 2016 be received and adopted.

### **18. QUESTIONS IN ACCORDANCE WITH PROCEDURE RULE 6 (2) OF WHICH NOTICE HAS BEEN GIVEN**

There were none.

### **19. LEADERS AND COMPOSITION OF POLITICAL GROUPS**

The Council considered the report of the Chief Executive, tabled at the meeting. As required by the Local Government and Housing Act 1989, the Chief Executive had been notified that the composition of the political Groups on the Council were as follows:-

<b>Political Group</b>	<b>Number of Members</b>	<b>Leader</b>
Conservative	27	Councillor Miss M R Lewis
Independent	2	Councillor B S Beale MBE

It was noted that there were two single Members, Councillor Mrs B E Acevedo (UK Independent Party) and Miss S White (Other), who although not part of a political Group constituted the political make-up of the Council.

In response to a question, the Chief Executive advised that the Leader of the Council was keen to have consistent membership for both the Joint Standards and Investigating & Disciplinary Committees as the skill set required was compatible. The Chief Executive informed Members that these Committees rarely met and political balance had been considered when allocating these seats.

In accordance with the Council's Constitution, Councillor Miss M R Lewis was therefore recognised as Leader-designate. There being no further nominations it was:

**RESOLVED**

- (i) that the Leader-designate, Councillor Miss M R Lewis, be ratified as Leader of the Council;

Councillor Miss M R Lewis then proposed that Councillor M F L Durham be elected as Deputy Leader of the Council and this was seconded by Councillor D M Sismey. There being no further nominations it was:

**RESOLVED**

- (ii) that Councillor M F L Durham be elected as Deputy Leader of the Council for the ensuing Municipal Year.

**20. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL**

The Council considered the report of the Chief Executive, tabled at the meeting.

**RESOLVED**

- (i) that the Council notes the nominations of the Leader of the Council and the Opposition Leader to the places allocated to their respective Groups and the proposed allocations made for Councillors Mrs B E Acevedo and Miss S White;
- (ii) Accordingly, the Council is asked to agree the membership of the Committees of the Council as set out overleaf:



<p><b>Finance and Corporate Services Committee</b></p>	<p>Councillors: Mrs B E Acevedo J P F Archer I E Dobson Mrs H E Elliott A S Fluker B E Harker M R Pearlman Rev. A E J Shrimpton D M Sismey</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Council</i> <i>Deputy Leader of the Council</i> <i>Leader of the Opposition</i></p>
<p><b>Community Services Committee</b></p>	<p>Councillors: Miss A M Beale A T Cain I E Dobson M F L Durham Mrs B D Harker M S Heard Miss M R Lewis R Pratt N R Pudney Miss S White</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Opposition</i></p>
<p><b>Planning and Licensing Committee</b></p>	<p>Councillors: E L Bamford H M Bass B S Beale, MBE R G Boyce MBE, CC Mrs P A Channer, CC P G L Elliott Miss M R Lewis A K M St Joseph S J Savage Mrs M Thompson</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Deputy Leader of the Council</i></p>
<p><b>Overview and Scrutiny Committee</b></p>	<p>Councillors: E L Bamford H M Bass Mrs P A Channer, CC R P F Dewick M W Helm M S Heard N R Pudney S J Savage</p>

<b>Audit Committee</b>	Councillors: M F L Durham Mrs H E Elliott A S Fluker B E Harker M S Heard R Pratt A K M St Joseph Mrs M E Thompson
<b>Joint Standards Committee</b>	Councillors: Mrs B E Acevedo R G Boyce MBE, CC M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson  Parish Councillors: Councillor B Ledger Councillor S Nunn
<b>Investigating and Disciplinary Committee</b>	Councillors: Mrs B E Acevedo R G Boyce MBE, CC M R Pearlman Rev. A E J Shrimpton Mrs M E Thompson
<b>Appointments Committee</b>  <i>Procedure Rule 16 (6) provides for the Chairman of the Council, the Leader of the Council and Leader of the Opposition, plus up to three other Members.</i>	Leader of the Council Chairman of the Council Leader of the Opposition  Councillors M F L Durham Mrs B D Harker  Chairman or Vice-Chairman of the relevant service Committee where a Director appointment is to be made.

In accordance with the Local Government (Committees and Political Groups) Regulations 1990 Part IV, Paragraph 16(a), the membership of the Area Committees is confirmed as follows:

<b>Central Area Planning Committee</b>	Councillors: Miss A M Beale A T Cain I E Dobson Mrs B D Harker B E Harker M S Heard Miss M R Lewis C A R MacKenzie M R Pearlman S J Savage Rev. A E J Shrimpton  <i>Plus ex-officio non-voting Member: Chairman of Planning and Licensing</i>
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<p><b>North Western Area Planning Committee</b></p>	<p>Councillors J P F Archer E L Bamford H M Bass M F L Durham J V Keyes D M Sismey A K M St. Joseph Mrs M E Thompson Miss S White</p> <p><i>Plus ex-officio non-voting Member: Chairman of Planning and Licensing</i></p>
<p><b>South Eastern Area Planning Committee</b></p>	<p>Councillors Mrs B E Acevedo B S Beale MBE R G Boyce MBE, CC Mrs P A Channer, CC R P F Dewick Mrs H E Elliott P G L Elliott A S Fluker M W Helm R Pratt N R Pudney</p> <p><i>Plus ex-officio non-voting Member: Chairman of Planning and Licensing</i></p>

**21. ADJOURNMENT OF MEETING**

**RESOLVED** that the meeting be adjourned at 8:14pm to allow special meetings to be held as follows:

Finance and Corporate Services Committee, Community Services Committee, Planning and Licensing Committee, Overview and Scrutiny Committee, Audit Committee, Joint Standards Committee, Investigating and Disciplinary Committee, Central Area Planning Committee, North Western Area Planning Committee and South Eastern Area Planning Committee.

**22. RESUMPTION OF BUSINESS**

**RESOLVED** that the business of the Annual Meeting of the Council be resumed at 8:35pm.

### **23. APPOINTMENT OF REPRESENTATIVES TO LOCAL GOVERNMENT AND OUTSIDE BODIES**

The report was circulated at the meeting.

The Council considered the report of the Chief Executive listing the nominations of the Leader Designate of the Council, tabled at the meeting.

**RESOLVED** that the appointment of representatives on Local Government and outside bodies as detailed in **APPENDIX 1** to these Minutes, be approved.

Councillor Miss S White joined the meeting at this point.

### **24. APPOINTMENT OF MEMBERS TO SERVE ON WORKING GROUPS OF THE COUNCIL**

The report was circulated at the meeting.

The Council considered the report of the Chief Executive seeking Members' agreement to appoint Members to serve on Working Groups of the Council for the municipal year.

#### **RESOLVED**

- (i) that the Community Engagement Working Group be disbanded;
- (ii) that the appointments to the Working Groups as set out below be confirmed.

Community Hospital Working Group	Leader of the Council Leader of the Opposition Party Councillor Mrs P A Channer CC Councillor P G L Elliott Councillor Mrs B D Harker Councillor R Pratt Councillor N R Pudney
Community Services and Hospital Project Board	Councillor Mrs P A Channer CC Councillor Mrs B D Harker
Corporate Governance Working Group	Councillor B S Beale MBE Councillor H M Bass Councillor M F L Durham Councillor P G L Elliott Councillor A S Fluker Councillor Mrs M E Thompson Leader of the Council

Devolution Member Task and Finish Working Group	<p>Leader of the Council Deputy Leader of the Council Leader of the Opposition Chairman of the Community Services, Finance &amp; Corporate Services and Planning &amp; Licensing Committees *</p> <p>* Substitutes: Vice-Chairman of the Community Services, Finance &amp; Corporate Services and Planning &amp; Licensing Committees</p>
Transformation Board	<p>Councillor M F L Durham Councillor A S Fluker</p>

## 25. **ADOPTION AND CONFIRMATION OF MINUTES OF COMMITTEES**

The Council received the report of the Director of Resources seeking Members' approval to a change of procedure in terms of the submission to the Council of Minutes of Committees for reception and adoption.

The report set out the current practice of receiving and adopting Minutes at meetings of the Council, which Members were advised was felt to serve very little purpose, other than by way of dealing with recommendations. It was noted that the Council had recently introduced Modern.Gov (a paperless Committee management system) and this provided opportunity to modernise the Council's process for the adoption and confirmation of Minutes of Committees. The report set out options for changing current practices.

The Leader of the Council presented the report and advised that the Council and Leader and Chief Executive's forum had been looking at streamlining processes. She proposed that this matter be referred to the Corporate Governance Working Group to review how an alternative arrangement would work. At this point a Member made reference to current Standing Orders and the right for Members to question reports before the Council and the impact the draft proposals would have on this. This was noted.

In response to questions, the Leader suggested that if agreed, a report would be brought back to the next meeting of the Council. The proposal of the Leader of the Council was duly agreed. It was also agreed that for the purpose of this subject an invitation to join the Corporate Governance Working Group would be extended to Councillor R G Boyce.

### **RESOLVED**

- (i) that the proposed changes to procedures in terms of the submission to the Council of Minutes of Committees for reception and adoption is referred to the Corporate Governance Working Group for consideration and reported back to the next meeting of the Council;

- (ii) that Councillor R G Boyce MBE be added to the Membership of the Corporate Governance Working Group for the purpose of consideration of this matter of business.

Councillor P G L Elliott advised that as Chairman of the Council had had detached himself from the Conservative Group and represented everyone without any political allegiance.

The Chairman then invited all those present to join him for light refreshments in the training room after the meeting. There being no other items of business the Chairman closed the meeting at 8:42p.m.

There being no further items of business the Chairman closed the meeting at 8.42 pm.

P G L ELLIOTT  
CHAIRMAN

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND  
OUTSIDE BODIES  
2016 - 2017**

<b>LOCAL GOVERNMENT BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
East of England Local Government Association	Leader of the Council
Essex Local Government Association	Leader of the Council
Local Government Association	Leader of the Council

The list of Outside Bodies seeking a Member(s) representative has been split into three. The first section covers Outside Bodies with a wide remit covering the whole of the Council's services. The second and third sections of the list cover Outside Bodies with particular remits that are closely aligned with the Community Services Committee and Planning and Licensing Committee respectively. In these instances, the Council may feel it is more appropriate to nominate Members who sit on those Service Committees.

<b>OUTSIDE BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
Bradwell Local Community Liaison Council	Councillors B S Beale MBE, A S Fluker and R Pratt
British Red Cross Society – Essex County Branch	Chairman of the Council
Essex Countywide Traveller Unit Committee	Councillor M F L Durham
Essex Flood Partnership Board	Councillor A K M St. Joseph <i>Substitute: Councillor Mrs P A Channer CC</i>
Haven Gateway Partnership <i>(Previously Heart of Essex and Haven Gateway Local Enterprise Partnerships)</i>	Leader of the Council and Chairman of the Planning and Licensing Committee <i>Substitute: Deputy Leader of the Council and / or Vice-Chairman of the Planning and Licensing Committee, as appropriate</i>
Maldon District Locality Board	Leader of the Council Deputy Leader of the Council Leader of the Opposition (or representative) Chairmen (or Vice-Chairmen) of the Community Services, Planning and Licensing and Finance and Corporate Services Committees

<b>OUTSIDE BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
Maldon District Rural Housing Task Group  <i>*Please see note in report*</i>	On behalf of the Community Services Committee: Councillor Mrs B D Harker  On behalf of the Planning and Licensing Committee: Councillor H M Bass
Maldon Harbour Improvement Commissioners <i>This position is an appointment as a Commissioner for a minimum period of three years (appointment will continue even if Member leaves the Council)</i>	Councillor A S Fluker
Maldon and District Youth Strategy Group	Councillor Miss S White
Mid Essex Hospital Services NHS Foundation Trust - Council of Governors	Councillor N R Pudney
Police and Crime Panel	Councillor Mrs P A Channer, CC <i>Substitute Councillor M F L Durham</i>
Plume Educational Trust <i>(Four yearly appointment)</i>	Councillor A T Cain <i>(to June 2019)</i> D N Williams <i>(to June 2017)</i>
The Sparsity Partnership for Authorities Delivering Rural Services (SPARSE)  <i>*Please see note in report*</i>	Chairman or Vice-Chairman of the Finance and Corporate Services Committee

**Outside Bodies aligned with the Community Services Committee's responsibilities.**

<b>OUTSIDE BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
Drapers Farm Sports Club Committee	Councillor Miss M R Lewis
Essex Waste Inter Authority Agreement Member Working Group	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>
Essex Waste Member Partnership Board	Chairman of Community Services <i>Substitute: Vice Chairman of Community Services</i>
Maldon and District Community Transport Liaison Group	Councillors B E Harker and Rev. A E J Shrimpton
Maldon Children's Centre Partnership Group	Councillor N R Pudney <i>Substitute: Councillor Rev A E J Shrimpton</i>
Maldon Older People's Floating Service Steering Group  <i>*Please see note in report*</i>	Councillor E L Bamford <i>Substitute: Councillor Miss S White</i>
Moat Homes Ltd Joint Strategic Board	Chairman and Vice-Chairman of the Community Services Committee Leader of the Council



<b>OUTSIDE BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
Parking and Traffic Regulations outside London Adjudication Joint Committee (PATROL)	Councillor R Pratt <i>Substitute: Councillor Rev. A E J Shrimpton</i>
Responsible Authorities Group (RAG) (Community Safety)	Councillor Miss S White <i>Substitute: Councillor Mrs B D Harker</i>
South Essex Parking Partnership – Joint Committee <i>(NB representative to be member of Community Services Committee)</i>	Councillor R Pratt <i>Substitute: From Community Services Committee (If use of substitute, must notify the Committee 30 minutes prior to the start of a meeting)</i>
West Maldon Community Association Management Committee	Councillor M S Heard

**Outside Bodies aligned with the Planning and Licensing Committee’s responsibilities**

<b>OUTSIDE BODIES</b>	<b>2016 / 17 NOMINATIONS OF THE LEADER OF THE COUNCIL</b>
Bradwell Legacy Partnership  (Membership amended by the Council 07/04/16)	Chairman of the Planning and Licensing Committee ( <i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i> )  <u>Representing the Dengie Peninsular</u> Councillor R G Boyce MBE CC ( <i>Substitute: Councillor E L Bamford</i> )
Blackwater Estuary Siltation Steering Group	Councillor A K M St. Joseph
“Dawn” Sailing Barge Trust Limited	Councillor R G Boyce MBE CC
Essex Coastal Forum	Councillor M F L Durham <i>Substitute: Councillor A S Fluker</i>
Local Highways Panel	Councillors M F L Durham, Mrs B D Harker, M W Helm, Miss M R Lewis, R Pratt and Mrs M E Thompson
Local Government Association Coastal Issues Special Interest Group	Councillor A K M St. Joseph <i>Substitute: Councillor Miss S White</i>
Local Government Flood Forum	Councillor Miss M R Lewis <i>Substitute: Councillor A K M St. Joseph</i>
Sense of Place Board	Chairman of the Planning and Licensing Committee <i>Substitute: Vice-Chairman of the Planning and Licensing Committee</i>
Southend Airport Consultative Committee	Councillor P G L Elliott
Southminster Heritage Economic Regeneration Scheme Steering Group	Councillor A S Fluker

**The following body is not appointed by Maldon District Council but involves Members of the Council:**

Essex Partnership Board (Mid Essex representative)	Leader of the Council (appointed 4 April 2013)
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