

APOLOGIES Committee Services
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DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

22 July 2020

Dear Councillor

You are summoned to attend the meeting of the;

PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE
on **THURSDAY 30 JULY 2020** at 1.00 pm.

Please note that this will be a **remote meeting** – Members to access the meeting via Microsoft Teams. Members of the press and public may listen to the live stream on the Council's website

<https://democracy.maldon.gov.uk/ieListDocuments.aspx?CIId=284&MIId=2179>

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor E L Bamford

VICE-CHAIRMAN

Councillor K W Jarvis

COUNCILLORS

B S Beale MBE

Mrs P A Channer, CC

M F L Durham, CC

A S Fluker

B E Harker

M S Heard

J V Keyes

S P Nunn

N J Skeens

W Stamp

Mrs J C Stilts

C Swain

Mrs M E Thompson

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AGENDA
PERFORMANCE, GOVERNANCE AND AUDIT COMMITTEE

THURSDAY 30 JULY 2020

1. **Chairman's Notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 14)

To confirm the minutes of the Committee held on 25 June 2020, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

Should you wish to submit a question please complete the online form at:
www.maldon.gov.uk/publicparticipation

6. **Internal Audit Reports - Progress, Community Safety, Workforce Management**
(Pages 15 - 52)

To consider the report of the Director of Resources (copy enclosed).

7. **External Audit - Audit Planning Report** (Pages 53 - 76)

To consider the report of the Director of Resources (copy enclosed).

8. **Code of Corporate Governance Report** (Pages 77 - 84)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

9. **Annual Governance Statement Report** (Pages 85 - 96)

To consider the report of the Director of Strategy, Performance and Governance (copy enclosed).

10. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording and publishing on the Council's website any part of this meeting held in open session. At the start of the meeting an announcement will be made about the recording.