

APOLOGIES Committee Services
Tel. 01621 875791 / 876232

Council Chamber 01621 859677

DIRECTOR OF STRATEGY,
PERFORMANCE AND
GOVERNANCE'S OFFICE
DIRECTOR OF STRATEGY, PERFORMANCE
AND GOVERNANCE
Paul Dodson

27 November 2019

Dear Councillor

You are summoned to attend the meeting of the;

STRATEGY AND RESOURCES COMMITTEE

on **THURSDAY 5 DECEMBER 2019** at 7.30 pm.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Director of Strategy, Performance and Governance

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor B E Harker

VICE-CHAIRMAN

Councillor Miss S White

COUNCILLORS

R G Boyce MBE
Mrs P A Channer, CC
M R Edwards
Mrs J L Fleming
A S Fluker
A L Hull
K M H Lagan
C Mayes
N G F Shaughnessy
R H Siddall
N J Skeens
Mrs J C Stilts
C Swain
Mrs M E Thompson

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AGENDA
STRATEGY AND RESOURCES COMMITTEE
THURSDAY 5 DECEMBER 2019

1. **Chairman's Notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 7 - 14)

To confirm the Minutes of the meeting of the Strategy and Resources Committee held on 17 October 2019, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7:00pm and 7:20pm prior to the start of the meeting.

6. **Review of Advice Services Funding 2020 / 21** (Pages 15 - 22)

To consider the report of Director of Service Delivery (copy enclosed) and to receive a presentation from Mr Philip Wakeling, Chairman of the Citizens Advice Bureau Trustees.

7. **Human Resources Statistics - Quarter Two 2019 / 20** (Pages 23 - 32)

To review and comment on the report of the Director of Strategy, Performance and Governance, (copy enclosed).

8. **Maldon Market Arrangements** (Pages 33 - 34)
To consider the report of the Director of Service Delivery, (copy enclosed).
9. **Maldon District Council Affordable Housing and Viability Supplementary Planning Document - Consultation on Draft Amendment** (Pages 35 - 94)
To consider the report of the Director of Service Delivery, (copy enclosed).
10. **Rural Settlement List** (Pages 95 - 98)
To consider the report of the Director of Service Delivery, (copy enclosed).
11. **Supplementary Estimates, Virements and Use of Reserves (1 April - 30 September)** (Pages 99 - 102)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
12. **Budgetary Control (April - September 2019)** (Pages 103 - 114)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
13. **Half Yearly Treasury Management Update** (Pages 115 - 122)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
14. **IT Business Continuity Requirements** (Pages 123 - 126)
To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).
15. **2020 / 21 Fees and Charges Policy** (Pages 127 - 136)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
16. **2020 / 21 Revenue Budget Growth and Savings** (Pages 137 - 144)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
17. **Capital Project Bids 2020 / 21** (Pages 145 - 180)
To consider the report of the Interim Section 151 Officer, (copy enclosed).
18. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

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Health and Safety

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