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HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

23 July 2019

Dear Councillor

You are summoned to attend the meeting of the;

LICENSING SUB-COMMITTEE on WEDNESDAY 31 JULY 2019 at 10.00 am

Please note that the hearing will be held in the **COUNCIL CHAMBER. MALDON DISTRICT COUNCIL OFFICES, PRINCES ROAD, MALDON.**

To consider an application for a Premises Licence, under the provisions of the Licensing Act 2003.

A Briefing for Members will not be held unless specifically requested. If clarification is needed or there are issues regarding the Hearing, procedural issues or any legal matters, please telephone Committee Services to arrange this.

We ask that Members ensure they arrive at least 15 minutes prior to the Hearing to agree the Chairman.

A copy of the agenda is attached.

Yours faithfully



Head of Paid Services

COMMITTEE MEMBERSHIP

COUNCILLORS

B S Beale MBE
Mrs P A Channer, CC
M F L Durham, CC
Mrs M E Thompson

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting.

(Members are reminded that the Sub-Committee comprises of three Members and therefore one Member will be asked to stand down provided three other members called to the meeting attend and can sit on the Sub-Committee).

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**LICENSING ACT 2003 – HEARINGS OF THE LICENSING SUB-
COMMITTEE AIDE MEMOIR – PREMISES LICENCE**

The Chairman of the Hearing will open the Hearing and explain that the Sub-Committee's role is to determine applications and other matters under the Licensing Act 2003. He will then introduce Members and Officers present.

1. A brief outline of the application will be given by the Licensing Officer.
2. The Chairman of the Hearing will then outline the procedure to be follows. He should ensure that all representations, witness statements and hearing papers (by stating what they are) have already been read and that there is no need to repeat these. Should there be any late documentation in support of a representation or application, it may be introduced with the consent of all parties.
3. All people present to identify themselves by name and address and who they represent.
4. The Applicant to make an opening statement.
5. The Applicant to call witnesses.
6. Any person calling a witness must not ask leading questions of him/her, i.e. by phrasing a question in such a way that the answer is suggested in that question.
7. Each Responsible Authority and/or Interested Party (or their spokesperson) will take turns (in an order to be determined by the Chairman) and may make an opening statement and may then call witnesses until every party has been heard.
8. Members of the Sub-Committee may ask questions to elicit information from any party at any time during the Hearing.
9. The Hearing shall take the form of a discussion led by the Members of the Licensing Authority. Cross examination of applicants, witnesses and persons making representations shall not be permitted unless it is considered to be required in order to properly consider the matter to be determined.
10. Each Responsible Authority and/or Interested Party (or their spokesperson) then makes closing statements in turn.
11. The Applicant then makes a closing statement.
12. The Chairman to then deal with issues arising from any person excluded from the Hearing and to ask if everyone has said what they want to say.
13. Members of the Sub-Committee should then discuss the evidence and representations made before reaching their decision. All parties (except the Committee Clerk and if requested the Legal Advisor to the Sub-Committee) will be asked to leave whilst the Sub-Committee Members make their determination. Alternatively, the Members of the Sub-Committee may retire to another room.
14. Where required, the Sub-Committee will announce its determination at the conclusion of the hearing and will give its reasons for it.
15. In any other cases the determination will be given within five working days (beginning with the day on which the hearing was held).

Note: Any reference in these Procedure Notes to an Applicant, Responsible Authorities or Interested Parties includes a person who may be representing them.

Suggestion for Chairman's introduction at the commencement of the Hearing.

‘Good morning and welcome to the meeting of the Licensing Sub-Committee of the Maldon District Council.

We are sitting today under the Licensing Act 2003 to hear and determine applications made under the Act.

I am Councillor _____ and I have been appointed Chairman for this meeting.

The other Members are Councillors _____ and
.

The notes of this meeting are being taken by Tara Bird who is on my left.

The Legal Advisor is Mr Simon Quelch and the Licensing Officer is Mr Daniel Winter.

Mr Winter will now introduce the matter that is before us today.’

THE CHAIRMAN WILL NOW FOLLOW THE AIDE MEMOIR FROM POINT 2



AGENDA LICENSING SUB-COMMITTEE

WEDNESDAY 31 JULY 2019

1. **To appoint a Chairman for hearing**
2. **Chairman's notices (please see below)**
3. **Apologies for Absence**
4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Licensing Act 2003 - Application to consider an application for a Premises Licence - Riverside Park, Millfields, Burnham-on-Crouch, Essex, CM0 8HS** (Pages 7 - 52)

To consider the report of the Director of Service Delivery, (copy enclosed).

6. **Licensing Act 2003 - Application to consider an application for a Premises Licence - Promenade Park, and Hythe Quay, Park Drive, Maldon, Essex, CM9 5JQ** (Pages 53 - 94)

To consider the report of the Director of Service Delivery, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

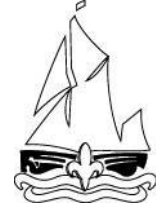
Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.

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REPORT of DIRECTORS OF CUSTOMERS AND COMMUNITY

**to
LICENSING SUB-COMMITTEE
31 JULY 2019**

LICENSING ACT 2003 - TO CONSIDER AN APPLICATION FOR A PREMISES LICENCE - RIVERSIDE PARK, MILLFIELDS, BURNHAM-ON-CROUCH, ESSEX, CM0 8HS

1. PURPOSE OF THE REPORT

- 1.1 To consider an application for a new premises licence under section 17 of the Licensing Act 2003, having regard to representations received and the requirement to promote the four licensing objectives:
1. the prevention of crime and disorder
 2. public safety
 3. the prevention of public nuisance
 4. the protection of children from harm

2. RECOMMENDATION

That the Licensing Sub-Committee determines the application for a Premise Licence taking into consideration the options that are available as detailed in paragraph 4.1 below.

3. SUMMARY OF KEY ISSUES

- 3.1 Riverside Park is a public open space owned and managed by Maldon District Council. The Events team at Maldon District Council have submitted this application with the intention to hold certain events throughout the year in Riverside Park.
- 3.2 Maldon District Council has held a licence at Riverside Park since 26 April 2006. The new application applied for will allow them to cover the sale of alcohol and for some licensable activities, extend the times, if granted.
- 3.3 The complete application was received on 30 May 2019.
- 3.4 As part of the licensing process, a complete copy of the application was sent out to responsible authorities for consultation.

- 3.5 The application has been properly made in accordance with the Licensing Act 2003 and all procedures correctly followed. The completed application form is attached as **APPENDIX A**.
- 3.6 The application was correctly advertised in a locally circulated newspaper within the time scale allocated under legislation, and on Maldon District Council's website.
- 3.7 Members are asked to note that as this report is published publicly, personal details have been redacted from some documents; however, the licensing authority and the applicant have received complete copies of all documents.
- 3.8 On 4 July 2019 conditions were agreed upon by both the environmental services and the events team as detailed in **APPENDIX B**. A list of all agreed Licensable Activities and times are detailed below:

Sale or Supply of Alcohol	Monday - Saturday 11:00 - 00:00	Sunday 11:00 - 22:00
Boxing or Wrestling	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of Dance	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Exhibition of a Film	Monday - Saturday 09:00 - 00:00	Sunday 10:00 - 22:00
Indoor Sporting Event	Monday - Saturday 09:00 - 00:00	Sunday 10:00 - 22:00
Performance of Live Music	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of Recorded Music	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of a Play	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Late Night Refreshment	Monday - Saturday 23:00 - 00:00	
Provision of anything similar	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Indoor Sporting Events	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00

Opening Hours of the Premises	Monday - Saturday 07:00 - 00:00	Sunday 07:00 - 22:00
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- 3.9 During the course of the consultation period representations were received from eight members of the public covering all four of the licensing objectives as listed in section 1.1 above. Copies of all representations received are attached to this report as **APPENDIX C**.
- 3.10 A plan indicating the location of the premises is attached as **APPENDIX D**.

4. CONCLUSION

- 4.1 Members are advised that they have the following options when determining the application.
- (i) Grant the application, on the terms and conditions applied for.
 - (ii) Grant the application, on the terms and conditions applied for modified to such extent as considered appropriate to promote the Licensing Objectives.
 - (iii) Refuse the application in whole or in part.
- 4.2 Members are reminded that the applicant and/or any person making representation in relation to this matter may appeal the decision of the Council to the Magistrates' Court.

5. IMPACT ON CORPORATE GOALS

- 5.1 The strategic themes of Place, Community and Prosperity underpin the Council's vision for the District.
- 5.2 This report supports the strategic themes of Community and Prosperity.

6. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers:

- 1. Statutory Guidance issued in accordance with S.182 of the Licensing Act 2003.
- 2. Maldon District Council's Statement of Licensing Policy.
- 3. The Licensing Act 2003.
- 4. Application file held by Licensing Authority.

Enquiries to: Daniel Winter Licensing Officer (Tel 01245 606317).

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APPENDIX A



MDC Application for a premises licence Licensing Act 2003

For help contact
contact@maldon.gov.uk
Telephone: 01621 854 477

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Richard

* Family name

Holmes

* E-mail

events@maldon.gov.uk

Main telephone number

+44 01621854477

Include country code.

Other telephone number

+44 01621 875842

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?

☐ Yes ☒ No

Business name

Maldon District Council

If your business is registered, use its registered name.

VAT number

GB

104 3332 25

Put "none" if you are not registered for VAT.

Legal status

Public Body

*Continued from previous page...*Your position in the business Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name Street District City or town County or administrative area Postcode Country **Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description
Postal Address Of PremisesBuilding number or name Street District City or town County or administrative area Postcode Country **Further Details**Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☒ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Maldon District Council

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

District Council

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth
dd mm yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Promenade Park is a public open space owned & managed by Maldon District Council.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of plays, with or without amplified music is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start 09:00

End 24:00

Start

End

FRIDAY

Start 09:00

End 24:00

Start

End

SATURDAY

Start 09:00

End 24:00

Start

End

SUNDAY

Start 10:00

End 22:00

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of films, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing indoor sporting events?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of indoor sporting events, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 9 of 21**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End

Continued from previous page...

SUNDAY

Start End Start End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of boxing or wrestling entertainment, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures, within the standard days and times.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 10 of 21**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start End Start End

TUESDAY

Start End Start End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of live music, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes
 ☐ No

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of recorded music, amplified and unamplified, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days

Continued from previous page...

and times.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of performances of dance, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes☐ No

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Give a description of the type of entertainment that will be provided

Permission for the provision of regulated entertainment, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

Will this entertainment take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 21**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**Start End Start End **TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of late night food, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the sale of alcohol be for consumption:

☐ On the premises
 ☐ Off the premises
 ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Permission for the provision of alcohol, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...***Name**

First name

Family name

Date of birth

dd mm yyyy

Enter the contact's address

Building number or name

Council Offices

Street

Princes Road

District

Maldon

City or town

County or administrative area

Essex

Postcode

CM9 5DL

Country

United Kingdom

Personal Licence number
(if known)Issuing licensing authority
(if known)

Maldon District

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

not applicable

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The park is open during the hours of daylight and longer during events.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

As the local authority, landlord and license holder we will insure all Event Organisers (including ourselves) adhere to their land hire terms of use, including their plans and provisions in relation to the licensing objectives.

- prevention of crime and disorder
- promotion of public safety
- prevention of public nuisance
- protection of children from harm

We will ensure all Event Organisers will have effective plans, controls and training in place to ensure:

1. no selling of alcohol to underage persons
2. no drunk and disorderly behavior within the premises area
3. vigilance in preventing the use and sale use of illegal drugs
4. no violent or anti-social behavior
5. no harm to any children

In addition event organisers will be required to:

Display an operating schedule providing the hours of operation and licensable activities during these hours.

Have in place a suitably trained designated premises supervisor to be in day-to-day control of the premises

A clear 'challenge 25' policy and information to prevent the supply of alcohol to under-age drinkers.

Procedures to prtoteect children from harm.

b) The prevention of crime and disorder

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use, and provisions in relation to the licensing objectives, including:

A clear and legible notice outside the premises indicating normal operating hours, under the terms of the license, and which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft which may affect customers, will be displayed.

Not selling alcohol to drunk or intoxicated persons.

Custom will not be sought by means of personal solicitation outside the vicinity of the premises.

Prevention and vigilance in illegal drug use.

Staff will be well trained in asking customers to use the premises in an orderly and respectful manner.

SIA qualified staff to be in attendance during the operating hours of the license.

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

c) Public safety

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, including;

Well trained staff adhering to environmental health requirements.

Training and implementation of underage ID checks.

Safe capacity limits within temporary buildings.

Continued from previous page...

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

d) The prevention of public nuisance

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, including:

- Noise reduction measures to address the public nuisance objective
- Delivery of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent or limit nuisance and disturbance to nearby residents.
- The movement of bins and rubbish outside the premises will be kept to a minimum after 23.00. This will help to reduce the levels of noise produced by the premises.
- Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
- Adequate waste receptacles for use by customers will be provided in the local vicinity.

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

e) The protection of children from harm

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, Including:

- 'Challenge 25' signs to be posted at the entrance to the premises.
- Staff will be required to request ID from anyone looking under 25.
- As appropriate to the event, limitations on the times when u18's can be present.
- As appropriate to the event, limitations on the parts of the premises u18's have access.
- Possible requirements for accompanying adults.
- Potentially full exclusion to u18's to parts of the premises when licensable activities are taking place.
- Restrict children from viewing films that are unsuitable for their age.

Maldon District Council employ Community Protection Officers who are stationed on site.

Section 19 of 21**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21**NOTES ON REGULATED ENTERTAINMENT**

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises licence fees are based on the non-domestic rateable value of the whole premises. To find out the premises value go to <https://www.gov.uk/topic/local-government/business-rates>

If the capacity at any one time is less than 5000 the fees are: Band A (No rateable value - £4,300) is £100, Band B (£4,301 - £33,000) is £190, Band C (£33,001 - £87,000) is £315, Band D (£87,001 - £125,000) is £450 * however if the premises is exclusively or primarily used for the consumption of alcohol the fee is £900, Band E (£125,001 and over) is £635 * however if the premises is exclusively or primarily used for the consumption of alcohol the fee is £1905.

If the capacity at any one time is 5,000 or more there will be an additional fee as follows: Capacity 5,000 - 9,999 additional fee of £1,000, Capacity 10,000 - 14,999 additional fee of £2,000, Capacity 15,000 - 19,999 additional fee of £4,000, Capacity 20,000 - 29,999 additional fee of £8,000, Capacity 30,000 - 39,999 additional fee of £16,000, Capacity 40,000 - 49,999 additional fee of £24,000, Capacity 50,000 - 59,999 additional fee of £32,000, Capacity 60,000 - 69,999 additional fee of £40,000, Capacity 70,000 - 79,999 additional fee of £48,000, Capacity 80,000 - 89,999 additional fee of £56,000, Capacity 90,000 and over additional fee of £64,000.

There are exemptions from these fees for the following premises providing only regulated entertainment: Schools and colleges (provided the entertainment is carried on for and on behalf of the school or college), church halls, village halls, parish halls and community halls.

* Fee amount (£)

100.00

ATTACHMENTS**AUTHORITY POSTAL ADDRESS****Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Continued from previous page...

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I
 * understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I
 am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my
 licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or
 * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if
 appropriate (please see note 15).

* I/we understand that it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of
 the Licensing Act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on
 behalf of the applicant?"

* Full name

Richard Holmes

* Capacity

Director of Service Delivery

Date (dd/mm/yyyy)

30 / 05 / 2019

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/maldon/apply-1> to upload this file and continue
 with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE
 LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY
 KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF
 THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO
 CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION,
 ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN
 OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE
 IS DISQUALIFIED**

APPENDIX B

Agreed conditions:

1. All users of the park for licensable activities must
 - apply and receive written consent from the Council.
 - abide by the Council's Terms and Conditions for use or hire of Council Parks and Open Spaces and provide all required documentation, including Event Management Plan and Risk Assessment, to the satisfaction of the Council in good time in advance of the activity.
 2. All regulated entertainment shall finish by 8pm, except for a maximum of 20 other days in a calendar year where regulated entertainment may operate beyond 8pm (but in accordance with the hours specified in part 1 of the licence).
 3. Where outdoor cinema events are taking place, the screen and sound should be sited so that it faces towards the Crouch Estuary and the speakers be directed towards the audience. Any deviation from this layout must be agreed in writing with Maldon District Council's Environmental Health Department at least 28 days prior to the event.
 4. Prior to any events involving licensable regulated entertainment, Maldon District Council's Events Team (or equivalent at the time) must give the Environmental Health Department a minimum of 72 hours notification in writing or via e-mail with details of the nature of the event, the regulated entertainment that will take place, the finish time proposed and contact details of the organiser.
 5. When amplified entertainment is provided a member of staff will monitor noise along the boundaries of Riverside Park, Burnham (that border or are adjacent to residential dwellings) at the commencement of the entertainment and within an hour of the proposed end of amplified entertainment. The monitoring should ensure that the level of noise from the amplified entertainment is not likely to be causing a nuisance beyond the boundary of the Park and, if it was, the level of the noise must be reduced immediately. This is the minimum level of monitoring expected and, should the event organiser or licence holder receive noise complaint(s) during the event, additional monitoring should be undertaken at that time to assess the matter further and to reduce noise levels if necessary. The Event Management Plan may identify that additional monitoring to that required above is appropriate during an event.
 6. A log shall be kept by the applicant on site which shall record:
 - (i) Details of the periodic monitoring required by condition 5 above.
 - (ii) Details of all complaints received by the applicant during or after an event, including the complainants contact details, the nature of the complaint and a record of the action taken to resolve the complaint
- The log shall be made available to officers of Maldon District Council at all times.
7. A telephone number (that will be staffed during events) will be displayed at the entrances to the park.
 8. Clearly visible signage shall be affixed for the duration of events at all exits from the licensable area reminding customers that they are exiting near to residential areas and to keep noise to a minimum. Where an event takes place within a separate, self-contained area within the licensable area, it is recommended that additional signage to the same effect is provided at the exit to the event area.

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[REDACTED]

M.D.C. License Dept.
Princes Road
Maldon
Essex. CM9 5DL

24 June 2019

Dear Sirs

Re License for Riverside Park, Millfields, Burnham on Crouch, CM0 8HS.

I am very concerned to see the proposed request attached to several sites around the town regarding a license for multiple forms of entertainment on every day of the week throughout the year, the majority being for a period of up to 15 hours per day.

This will no doubt bring in revenue for MDC but will disrupt the leisurely pursuits of the residents of Burnham on Crouch which they currently enjoy on these tranquil green open spaces. Many do not have large gardens and come with family and friends to walk, picnic, play and enjoy the river. The young and old enjoy the sport there already provided.

This area is very close to many residential properties and there is very little parking available. The large numbers of visitors and noise levels at night from the proposed, entertainments will be very disruptive.

The request for the provision of late-night refreshments and the sale of alcohol is totally unacceptable. There are numerous restaurants, eateries, bars and pubs in the town providing this where waste can be disposed on site without littering the quay and the country park. The detritus left behind after the annual Fair in September is an example of what to expect from this proposed application.

The cost of the required policing, which will be essential, for these proposed events and the clearing up afterwards will no doubt exceed the expected revenue.

On a safety issue, the Quay at this point has no sea wall, excessive alcohol leads to unruly behaviour and accidents happen! There is also a large pond by the skate park, which is covered with rushes, this too will be dangerous at night for the unwary visitor, locals know it is there!

I do hope you will consider these issues before proceeding any further.

Yours faithfully

[REDACTED]



Appendix C



My objections relate to the following licensing objectives:
the prevention of crime and disorder

- public safety
- the prevention of public nuisance
- the protection of children from harm
-

I believe that the proposed changes of use to Riverside Park if granted would seriously impact on the the above objectives.

Please let me know if you require any further information.

Regards,

Appendix C

[REDACTED]

To Whom It May Concern,

I wish to object to any extension in licenses which would see a rise in commercial activity in Riverside Park, Burnham.

My objections are that increased commercial events would have an impact on local people

- by restricting access to the main green space in Burnham
- by damaging the fabric of the park
- by negatively impacting on wildlife
- by adding to the congestion on our roads
- by seeing a rise in illegal parking as there is insufficient parking for large events

The current system which sees mainly local events devised and run by the community is what we want to see continuing. These benefit the local community. These enhance the day to day uses of the park which is a focus for children's play, for fun events such as the weekly park run, for sports training, for walkers to enjoy the changing seasons, plants, birds and wildlife.

I object to any commercial privatisation of our park by stealth to benefit **outside commercial interests to the detriment of the local community and wildlife.**

Yours

[REDACTED]

Appendix C



Resident of Chapel Road Burnham on Crouch

Please accept this email as an objection to the planned activities at Riverside Park. My objection is because of public nuisance and safety of local residents. Also there is inadequate parking facilities for any of the proposed activities.

Please kindly acknowledge my objection

Appendix C



I wish to oppose some of the provisions of the proposed licence as follows:

1 The application refers to Riverside Park, but the postcode shown on the application refers to the Dengie Hundred Sports Centre.

2 I assume the application refers to the area of land, usually know as Millfields, which is bounded by the access road to the North the seawall to the South, the Burnham Sailing Club to the East and the skate park/hard court to the West.

3 In regard to **this particular area**, I would agree with the proposed Licence conditions, subject to the end time for any activity involving the playing of live or recorded music being no later than 11pm (23.00hrs). This is on the grounds of noise nuisance to neighbouring properties, of which I believe there are nearly 100 within 250 metres of the field. My own property is approximately 180 m from the nearest point and 250m from the centre of the field. There are also two sets of elderly persons accommodation (Millfields flats and Warwick Court) within 150 m of the nearest point of the field.

There have been events involving the playing of music during the day and/or evening on this area in the past and I have found the noise to be far too intrusive when trying to make use of my garden. However, I recognise that this is a personal view and I may well be in a minority. However, the playing of music after 11pm I find completely intolerable.

3 **The remainder of Riverside Park.** There are two further areas, one comprising the elevated flat area bounded by the seawall to the South and the yacht harbour to the West and the Northern third, which is kept as a natural wildlife area. Although the first area is more remote from residential areas, any activities there would be obtrusive visually from surrounding areas and sound would be likely to travel further. The "wildlife" Northern area is totally unsuitable for any activities of the kind mentioned in the licence application and would be in grave danger of destruction.

However, as you would deduce from my submission, my objection really relates to prevention of public nuisance. I hope this helps.

Additional representation to that detailed on Page 45 (received on 22 July 2019)

From: [REDACTED]
Sent: Monday, July 22, 2019 9:51:07 AM (UTC+00:00) Dublin, Edinburgh, Lisbon, London
To: Committee.clerk
Subject: Licensing Commiuttee 31 July 2019

Hello,

Licensing Act 2003: Application for a review of premises licence - Riverside Park, Burnham on Crouch.

I have made a representation in respect of the above application and have received your notification of the Committee hearing.

I regret that I shall be unable to attend the hearing, but should like my representation to continue to be considered. I do not wish for the hearing to be adjourned.


If possible, I should like to add to my representation as follows:

"Following my representation regarding the use of the elevated part of Riverside Park, to the East of the Yacht Harbour, for music events, I have suffered from exactly the problem I anticipated over the weekend of 20/21 July. During the Burnham Food Festival, facilitated by Maldon District Council, music, both pre-recorded and live, was played between the hours of 11am and 5pm each day. Due to the prevailing South West wind, it could be heard clearly and loudly at my premises, some 400m distant. In order to enjoy peace and quiet, and to be able to talk to visitors, I was forced to close all my doors and windows, making the house almost unbearable due to the heat. This reinforces my assertion that music should not be permitted to be played in that location."


Regards,

[REDACTED]

Appendix C



I totally object to our park being used for events from outside of Burnham. This facility is for Burnham people to enjoy a little country side. We have so many new houses being erected, we need our only park. Licencing this area which means music and alcohol being allowed up to midnight will not be conducive for our needs. Children and dogs need safety on our precious park space.



Appendix C



Yes this is an official objection and I would be willing to represent my objection in person if necessary.

There is little or more often no, police or park ranger presence in the park - and what presence there is, is ineffective. How do you expect to police such events when you can't cope with a bunch of drug taking teenagers and irresponsible dog owners? I have asked the rangers on occasion to police certain situations ie parking fouling and bullying and a blind eye is turned - so music and sporting events is beyond the capabilities.

When walking my dog after dark I have encountered inebriated and on occasion comatose people in the park - serving alcohol in the park late into the night will only encourage this further - there is also the safety aspect - I've fished out more of my fair share of revellers from the river - it's dangerous selfish and irresponsible to even consider granting these licenses- until you have lived on the park and experienced it first hand I urge you not to grant these licenses as believe me you have no idea!

Burnham-on-Crouch is not easily accessible in the way Maldon is - our infrastructure is already at maximum capacity thanks to all the development- it is ludicrous to even suggest this goes ahead. It's a disaster waiting to happen.

My objection is covered by all of the above plus noise pollution which you have omitted from your list.

Appendix C

[REDACTED]
To whom it may concern

LICENSING AUTHORITY LICENSING ACT 2003

Riverside Park, Millfields, Burnham-on-Crouch, CM08HS

As neighbours of the Riverside Country Park, [REDACTED]

strongly objects to the blanket planning proposals you are applying for.

How can any of these proposals be accepted when the site is completely open with no secure boundaries? Do you expect your neighbours to supply their own fences and security?

Can you ensure your neighbours that they will not be affected, in any way, by the proposed events and will you formally indemnify them?

When events take place at the Promenade Park in Maldon, they are in a secure area as the Promenade is fenced and has limited ingress and egress paths!

Your blanket proposals do not allow for discussions on the individual events merits. I feel that each event should have its own planning consent so any concerns can be individually discussed, rather than having this fait accompli.

With regard to Health and Safety, Burnham-on-Crouch is a small peninsular town with only one entry road, via the railway bridge. This is the only emergency access to the Country park. Police, ambulances, etc. are all stationed 11 miles plus away and would only have the one entry road, should the road be blocked by an accident. What contingency could you have, Answer none.

[REDACTED]
To Licensing department,

To whom it may concern.

Below I have copied a formal letter of objection regarding the planning application.

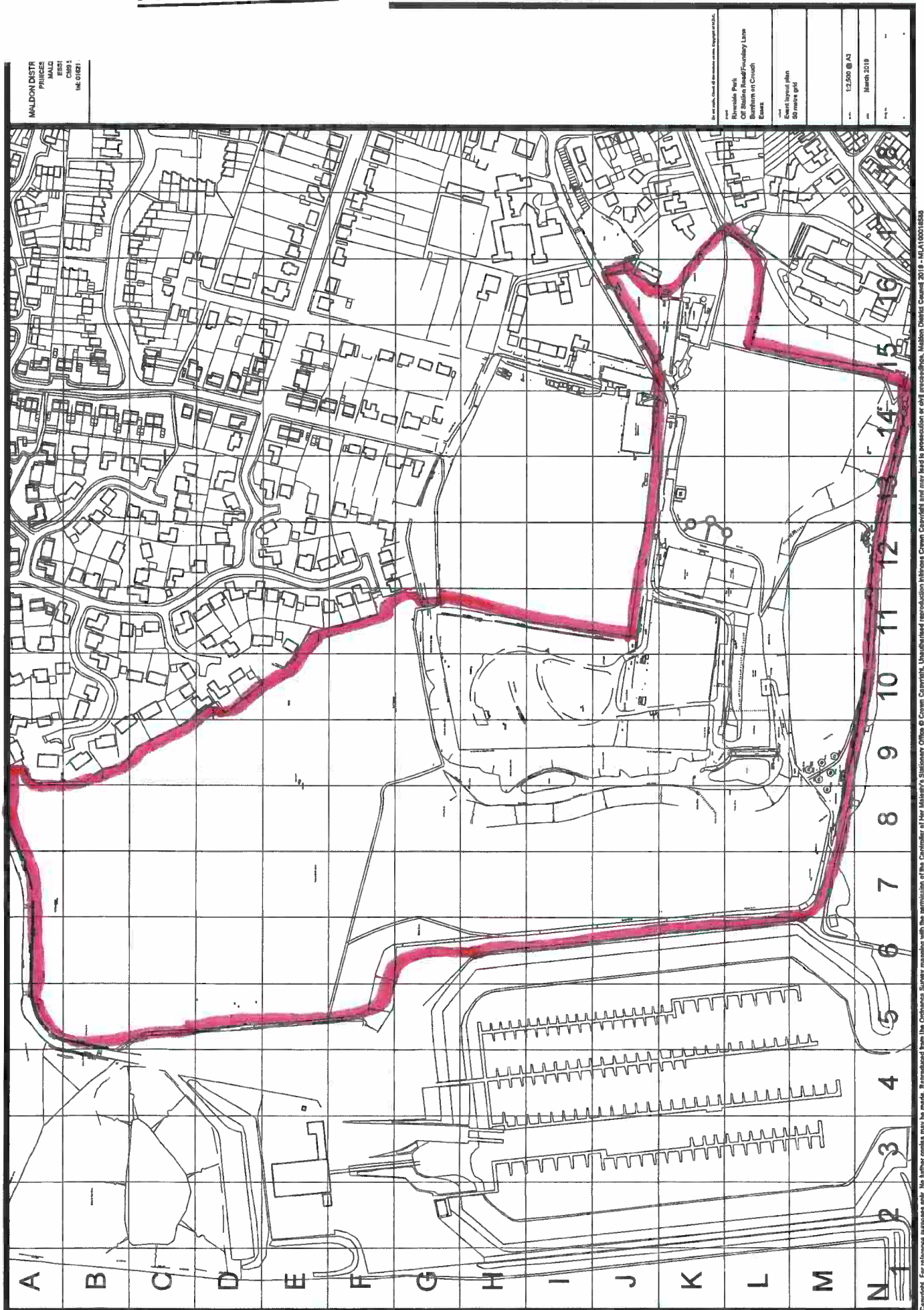
I will put a hard copy in the post.

Best Regards

[REDACTED]

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APPENDIX D



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REPORT of DIRECTORS OF CUSTOMERS AND COMMUNITY

**to
LICENSING SUB-COMMITTEE
31 JULY 2019**

LICENSING ACT 2003 - TO CONSIDER AN APPLICATION FOR A PREMISES LICENCE - PROMENADE PARK AND HYTHE QUAY, PARK DRIVE, MALDON, ESSEX, CM9 5JQ

1. PURPOSE OF THE REPORT

- 1.1 To consider an application for a new premises licence under section 17 of the Licensing Act 2003, having regard to representations received and the requirement to promote the four licensing objectives:
1. the prevention of crime and disorder
 2. public safety
 3. the prevention of public nuisance
 4. the protection of children from harm

2. RECOMMENDATIONS

That the Licensing Sub-Committee determines the application for a Premise Licence taking into consideration the options that are available as detailed in paragraph 4.1 below.

3. SUMMARY OF KEY ISSUES

- 3.1 Promenade Park is a public open space owned and managed by Maldon District Council. The Events team at Maldon District Council have submitted this application with the intention to hold certain events throughout the year in Promenade Park.
- 3.2 Maldon District Council has held a licence at Promenade Park since 19 May 2006. The new application applied for will allow them to cover the sales of alcohol, longer licensing times for some activities and the licence would cover Hythe Quay.
- 3.3 The complete application was received on 30 May 2019.
- 3.4 As part of the licensing process, a complete copy of the application was sent out to responsible authorities for consultation.

- 3.5 The application has been properly made in accordance with the Licensing Act 2003 and all procedures correctly followed. The completed application form is attached as **APPENDIX A**.
- 3.6 The application was correctly advertised in a locally circulated newspaper within the time scale allocated under legislation, and on Maldon District Council's website.
- 3.7 Members are asked to note that as this report is published publicly, personal details have been redacted from some documents; however, the licensing authority and the applicant have received complete copies of all documents
- 3.8 On 4 July 2019 conditions were agreed upon by both the environmental services and the events team as detailed in **APPENDIX B**. A list of all agreed Licensable Activities and times are detailed below:

Sale or Supply of Alcohol	Monday - Saturday 11:00 - 00:00	Sunday 11:00 - 22:00
Boxing or Wrestling	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of Dance	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Exhibition of a Film	Monday - Saturday 09:00 - 00:00	Sunday 10:00 - 22:00
Indoor Sporting Event	Monday - Saturday 09:00 - 00:00	Sunday 10:00 - 22:00
Performance of Live Music	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of Recorded Music	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Performance of a Play	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Late Night Refreshment	Monday - Saturday 23:00 - 00:00	
Provision of anything similar	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00
Indoor Sporting Events	Monday - Saturday 09:00 - 23:00	Sunday 10:00 - 22:00

Opening Hours of the Premises	Monday - Saturday 07:00 - 00:00	Sunday 07:00 - 22:00
-------------------------------	---------------------------------	----------------------

- 3.9 During the course of the consultation period representations were received from three members of the public covering all four of the licensing objectives as listed in section 1.1 above. Copies of all representations received are attached to this report as **APPENDIX C**.
- 3.10 A plan indicating the location of the premises is attached as **APPENDIX D**.

4. CONCLUSION

- 4.1 Members are advised that they have the following options when determining the application.
- (i) Grant the application, on the terms and conditions applied for.
 - (ii) Grant the application, on the terms and conditions applied for modified to such extent as considered appropriate to promote the Licensing Objectives.
 - (iii) Refuse the application in whole or in part.
- 4.2 Members are reminded that the applicant and/or any person making representation in relation to this matter may appeal the decision of the Council to the Magistrates' Court.

5. IMPACT ON STRATEGIC THEMES

- 5.1 The strategic themes of Place, Community and Prosperity underpin the Council's vision for the District.
- 5.2 This report supports the strategic themes of Community and Prosperity.

6. IMPLICATIONS

- (i) **Impact on Customers** – None.
- (ii) **Impact on Equalities** – None.
- (iii) **Impact on Risk** – None.
- (iv) **Impact on Resources (financial)** – None.
- (v) **Impact on Resources (human)** – None.
- (vi) **Impact on the Environment** – None.

Background Papers:

- 1. Statutory Guidance issued in accordance with S.182 of the Licensing Act 2003.
- 2. Maldon District Council's Statement of Licensing Policy.
- 3. The Licensing Act 2003.
- 4. Application file held by Licensing Authority.

Enquiries to: Daniel Winter Licensing Officer (Tel 01245 606317).

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APPENDIX A



MDC Application for a premises licence Licensing Act 2003

For help contact
contact@maldon.gov.uk
Telephone: 01621 854 477

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☐ Yes ☒ No

Is your business registered outside the UK? ☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*Your position in the business Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name Street District City or town County or administrative area Postcode Country **Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description
Postal Address Of PremisesBuilding number or name Street District City or town County or administrative area Postcode Country **Further Details**Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☒ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

District Council

Address

Building number or name Council Offices

Street Princes Road

District Maldon

City or town

County or administrative area Essex

Postcode CM9 5DL

Country United Kingdom

Contact Details

E-mail

Telephone number 01621 875842

Other telephone number 01621 854477

* Date of birth

dd mm yyyy

* Nationality

British

Documents that demonstrate entitlement to work in the UK

Add another applicant

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start?

01 / 07 / 2019
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

 / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Promenade Park is a public open space owned & managed by Maldon District Council.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

14999

Section 6 of 21**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**

Start 09:00

End 23:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 09:00

End 23:00

Start

End

WEDNESDAY

Start 09:00

End 23:00

Start

End

THURSDAY

Start 09:00

End 23:00

Start

End

FRIDAY

Start 09:00

End 23:00

Start

End

SATURDAY

Start 09:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 22:00

Start

End

Will the performance of a play take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of plays, with or without amplified music is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

☒ Yes

☐ No

Standard Days And Timings**MONDAY**

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

THURSDAY

Start 09:00

End 24:00

Start

End

FRIDAY

Start 09:00

End 24:00

Start

End

SATURDAY

Start 09:00

End 24:00

Start

End

SUNDAY

Start 10:00

End 22:00

Start

End

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of films, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing indoor sporting events?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of indoor sporting events, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 9 of 21**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End

Continued from previous page...

SUNDAY

Start 10:00

End 22:00

Start

End

Will the boxing or wrestling entertainment take place indoors or outdoors or both?

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

☐ Indoors ☐ Outdoors ☒ Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of boxing or wrestling entertainment, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures, within the standard days and times.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start 09:00

End 23:00

Start

End

TUESDAY

Start 09:00

End 23:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of live music, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 11 of 21**PROVISION OF RECORDED MUSIC**[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes☐ No**Standard Days And Timings****MONDAY**Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAYStart End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of recorded music, amplified and unamplified, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days

Continued from previous page...

and times.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start 09:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 22:00

Start

End

Will the performance of dance take place indoors or outdoors or both?

☐ Indoors☐ Outdoors☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of performances of dance, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 21**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes☐ No**Standard Days And Timings**

MONDAY

Start 09:00

End 23:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start 09:00

End 23:00

Start

End

WEDNESDAY

Start 09:00

End 23:00

Start

End

THURSDAY

Start 09:00

End 23:00

Start

End

FRIDAY

Start 09:00

End 23:00

Start

End

SATURDAY

Start 09:00

End 23:00

Start

End

SUNDAY

Start 10:00

End 22:00

Start

End

Give a description of the type of entertainment that will be provided

Permission for the provision of regulated entertainment, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

Will this entertainment take place indoors or outdoors or both?

☐ Indoors
 ☐ Outdoors
 ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 21**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

☒ Yes ☐ No

Standard Days And Timings**MONDAY**Start End Start End **TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Permission for the provision of late night food, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="11:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

☐ On the premises
 ☐ Off the premises
 ☒ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Permission for the provision of alcohol, with or without amplified music, is sought for occasional events within the park. The location, frequency, timings and scale of such events will be controlled by the District Council and will consider the events' impact on local residents. Events may take place outside or within temporary structures within the standard days and times.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...***Name**

First name

Family name

Date of birth

dd mm yyyy

Enter the contact's address

Building number or name

Council Offices

Street

Princes Road

District

Maldon

City or town

County or administrative area

Essex

Postcode

CM9 5DL

Country

United Kingdom

Personal Licence number
(if known)Issuing licensing authority
(if known)

Maldon District

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

not applicable

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 07:00

End 22:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 07:00

End 22:00

Start

End

WEDNESDAY

Start 07:00

End 22:00

Start

End

THURSDAY

Start 07:00

End 22:00

Start

End

FRIDAY

Start 07:00

End 22:00

Start

End

SATURDAY

Start 07:00

End 22:00

Start

End

SUNDAY

Start 07:00

End 22:00

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The park is open during the hours of daylight and longer during events.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

As the local authority, landlord and license holder we will insure all Event Organisers (including ourselves) adhere to their land hire terms of use, including their plans and provisions in relation to the licensing objectives.

- prevention of crime and disorder
- promotion of public safety
- prevention of public nuisance
- protection of children from harm

We will ensure all Event Organisers will have effective plans, controls and training in place to ensure:

1. no selling of alcohol to underage persons
2. no drunk and disorderly behavior within the premises area
3. vigilance in preventing the use and sale use of illegal drugs
4. no violent or anti-social behavior
5. no harm to any children

In addition event organisers will be required to:

Display an operating schedule providing the hours of operation and licensable activities during these hours.

Have in place a suitably trained designated premises supervisor to be in day-to-day control of the premises

A clear 'challenge 25' policy and information to prevent the supply of alcohol to under-age drinkers.

Procedures to prtotect children from harm.

b) The prevention of crime and disorder

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use, and provisions in relation to the licensing objectives, including:

A clear and legible notice outside the premises indicating normal operating hours, under the terms of the license, and which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft which may affect customers, will be displayed.

Not selling alcohol to drunk or intoxicated persons.

Custom will not be sought by means of personal solicitation outside the vicinity of the premises.

Prevention and vigilance in illegal drug use.

Staff will be well trained in asking customers to use the premises in an orderly and respectful manner.

SIA qualified staff to be in attendance during the operating hours of the license.

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

CCTV is available in some areas of the premises.

c) Public safety

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, including;

Well trained staff adhering to environmental health requirements.

Training and implementation of underage ID checks.

Continued from previous page...

Safe capacity limits within temporary buildings.

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

d) The prevention of public nuisance

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, including:

Noise reduction measures to address the public nuisance objective

Delivery of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent or limit nuisance and disturbance to nearby residents.

The movement of bins and rubbish outside the premises will be kept to a minimum after 23.00. This will help to reduce the levels of noise produced by the premises.

Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste receptacles for use by customers will be provided in the local vicinity.

In addition Maldon District Council employ Community Protection Officers who are stationed on site as appropriate to the event. Were appropriate, we will also hold Safety Advisory Group Meetings with the event organiser and statutory bodies, including Police and Fire services.

e) The protection of children from harm

As the local authority, landlord and license holder we will insure all Event Organisers adhere to their land hire terms of use and provisions in relation to the licensing objectives, Including:

'Challenge 25' signs to be posted at the entrance to the premises.

Staff will be required to request ID from anyone looking under 25.

As appropriate to the event, limitations on the times when u18's can be present.

As appropriate to the event, limitations on the parts of the premises u18's have access.

Possible requirements for accompanying adults.

Potentially full exclusion to u18's to parts of the premises when licensable activities are taking place.

Restrict children from viewing films that are unsuitable for their age.

Maldon District Council employ Community Protection Officers who are stationed on site.

Section 19 of 21**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21**NOTES ON REGULATED ENTERTAINMENT**

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises licence fees are based on the non-domestic rateable value of the whole premises. To find out the premises value go to <https://www.gov.uk/topic/local-government/business-rates>

If the capacity at any one time is less than 5000 the fees are: Band A (No rateable value - £4,300) is £100, Band B (£4,301 - £33,000) is £190, Band C (£33,001 - £87,000) is £315, Band D (£87,001 - £125,000) is £450 * however if the premises is exclusively or primarily used for the consumption of alcohol the fee is £900, Band E (£125,001 and over) is £635 * however if the premises is exclusively or primarily used for the consumption of alcohol the fee is £1905.

If the capacity at any one time is 5,000 or more there will be an additional fee as follows: Capacity 5,000 - 9,999 additional fee of £1,000, Capacity 10,000 - 14,999 additional fee of £2,000, Capacity 15,000 - 19,999 additional fee of £4,000, Capacity 20,000 - 29,999 additional fee of £8,000, Capacity 30,000 - 39,999 additional fee of £16,000, Capacity 40,000 - 49,999 additional fee of £24,000, Capacity 50,000 - 59,999 additional fee of £32,000, Capacity 60,000 - 69,999 additional fee of £40,000, Capacity 70,000 - 79,999 additional fee of £48,000, Capacity 80,000 - 89,999 additional fee of £56,000, Capacity 90,000 and over additional fee of £64,000.

There are exemptions from these fees for the following premises providing only regulated entertainment: Schools and colleges (provided the entertainment is carried on for and on behalf of the school or college), church halls, village halls, parish halls and community halls.

* Fee amount (£)

2,100.00

ATTACHMENTS**AUTHORITY POSTAL ADDRESS****Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Continued from previous page...

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

I/we understand that it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

Richard Holmes

* Capacity

Director of Service Delivery

Date (dd/mm/yyyy)

30 / 05 / 2019

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/maldon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

APPENDIX B

Promenade Park and Hythe Quay Premises Licence Application

Part 1 activities and hours:

Activity	Monday to Saturday	Sunday
Boxing or Wrestling	09:00 – 23:00	10:00 – 22:00
Performance of Dance	09:00 – 23:00	10:00 – 22:00
Exhibition of a Film	09:00 – 24:00	10:00 – 22:00
Indoor Sporting Event	09:00 – 23:00	10:00 – 22:00
Performance of Live Music	09:00 – 23:00	10:00 – 22:00
Performance of Recorded Music	09:00 – 23:00	10:00 – 22:00
Performance of a Play	09:00 – 23:00	10:00 – 22:00
Provision of performance of dance	09:00 – 23:00	10:00 – 22:00
Late night refreshment	23:00 – 24:00	None
Anything of a similar description	09:00 – 23:00	10:00 – 22:00
Opening hours of the premises	07:00 – 24:00	07:00 – 22:00
Alcohol sales	11:00 – 24:00	11:00 – 22:00

Agreed conditions:

1. All users of the park for licensable activities must
 - Apply and receive written consent from the Council.
 - Abide by the Council's Terms and Conditions for use or hire of Council Parks and Open Spaces and provide all required documentation, including Event Management Plan and Risk Assessment, to the satisfaction of the Council in good time in advance of the activity.
2. The screening of the outdoor cinema shall take place on a maximum of 12 days within the licensed area in accordance with the hours contained in part 1 of the licence.
3. Where outdoor cinema events are taking place, the screen and sound should be sited so that it faces towards the Blackwater Estuary and the speakers be directed towards the audience. Any deviation from this layout must be agreed in writing with Maldon District Council's Environmental Health Department at least 28 days prior to the event.
4. Screening of outdoor cinema excluded, all other licensable regulated entertainment activities may take place until no later than 10pm on any given day, except for a maximum of 20 other days in a calendar year where regulated entertainment may operate until no later than the times specified in part 1 of the licence.
5. Prior to any events involving licensable regulated entertainment, Maldon District Council's Events Team (or equivalent at the time) must give the Environmental Health Department a minimum of 72 hours notification in writing or via e-mail with details of the nature of the event, the regulated entertainment that will take place, the finish time proposed and contact details of the organiser. Details of any noise monitoring to be undertaken by the applicant as part of the event should also be provided.

6. When amplified entertainment is provided a member of staff will monitor the noise at the boundaries of Promenade Park, Maldon and Battle Rise and Northey View, Heybridge at the commencement of the entertainment and within an hour of the proposed end of amplified entertainment. The monitoring should ensure that the level of noise from the amplified entertainment is not likely to be causing a nuisance beyond the boundary of the Park and, if it was, the level of the noise must be reduced immediately. This is the minimum level of monitoring expected and, should the event organiser or licence holder receive noise complaint(s) during the event, additional monitoring should be undertaken at that time to assess the matter further and to reduce noise levels if necessary. The Event Management Plan may identify that additional monitoring to that required above is appropriate during an event.

7. A log shall be kept by the applicant on site which shall record:

- (i) Details of the periodic monitoring required by condition 6 above.
- (ii) Details of all complaints received by the applicant during or after an event, including the complainants contact details, the nature of the complaint and a record of the action taken to resolve the complaint

The log shall be made available to officers of Maldon District Council at all times.

8. A telephone number (that will be staffed during events) will be displayed at the entrances to the park and Quay for residents to use if they have any concerns.
9. Clearly visible signage shall be affixed for the duration of events at all exits from the licensable area reminding customers that they are exiting near to residential areas and to keep noise to a minimum. Where an event takes place within a separate, self-contained area within the licensable area, it is recommended that additional signage to the same effect is provided at the exit to the event area.

APPENDIX C

Dear Maldon District Council

I am writing in connection with the proposed blanket grant for a premises licence for the Promenade and Hythe Quay, Park Drive, with particular reference to the playing fields/sports pitches/grassed area adjacent to Park Drive.

Whilst I am not totally opposed to the application, I feel that there should be greater detail over designated areas and not the current blanket application. The application as it appears to be, has the potential to create a great deal of noise pollution both during the proposed events and increased traffic at the event open/closing times. The current level of road noise is excessive to the point I am unable to sleep with a window open in the summer. I feel regardless of the application a series of traffic calming measures could be implemented to improve the lifestyle of the current residents..

As a resident of [REDACTED] I do not want to be disturbed by noise and mess from Monday to Saturday 0900 to 0000 and Sunday from 1000 to 2200. Whilst to application states that events will be finished by 0000, there would undoubtedly be noise later from people leaving and clearing up.

In the past there have been well run events like to Chili Festival and the Classic Car show, approved on an ad hoc basis, but the posted application could mean that the Council has the right to utilise the area for up to 15 hours a day Monday to Saturday and 12 hours a day on a Sunday for a total of 9 events, which, as the application is written, has the potential be held concurrently.

The designated title on the Council plan show at the North West entrance to the park are sports pitches, this will obviously be a change of use. I feel there are other fields that can be used, farther away from residential areas, that could be used.

Your sincerely

[REDACTED]

Dear Daniel

In accordance with you email dated 25/06/19, due to the broad nature and time of events proposed I think this objection should be linked to all four licensing objectives;-

- the prevention of crime and disorder;
- the prevention of public nuisance;
- the protection of public safety; and
- the protection of children from harm.

Kind regards

[REDACTED]

APPENDIX C

It is rare to find a person in the park driving to the parking spaces by the boating lake obeying the 5 mph speed restriction. On having the speed restriction pointed out and that the road is shared with pedestrians, dogs and children, the motorists' responses are varied; foot on the accelerator, 'it's a bloody road' etc.

Why does the council think it appropriate to sell any alcohol in the park at any time when this serious hazard hasn't been addressed? Human littering still remains an issue for dog walkers in the park and wild life in the adjacent river. Alcohol licences won't help resolve this problem.

The health and safety hazard of speeding cars in the park could be addressed by consolidating the parking in the field opposite the pirate ship with the efficient marking out of the parking spaces. Only a few disabled badge holders would need to use the road to access the boating lake parking area. Some of the parking spaces on the field could be made larger for those who like to picnic by their car. The memorial field could then be completely free of cars and the council's income from parking wouldn't be reduced.

The council's application for music, alcohol, and cinema licence between 9 am and midnight doesn't consider the effect it has on the people in the houses immediately surrounding the park and beyond particularly as most events are during the summer months when people have their windows open.



Dear Mr Winter

Please forward my letter of objection - which covers all the topics listed below which I wrote as an open letter to the committee. I thought this was what I had already done.

My full address is



APPENDIX C

Maldon Council Licensing,

RE: Promenade Park Premises License New Grant

Official Representation re licensing objective the prevention of public nuisance (night time noise opposite a residential area)

During the summer months it is nice to have the rear windows of my home open during the night time to allow fresh cool air to enter the property.

When events are held on the promenade park including the fair, mud race, cinema etc they can be heard inside my property. Especially the bass from the speakers as this seems to travel further. During the daytime hours this is no problem whatsoever.

For example the sound travels so much across the park even the bells from the church on the hythe quay can be heard at 11pm some nights.

I understand from the new signage that you intend a blanket license to allow music related activities to be held until Midnight (Monday to Saturday).

It is difficult to get to sleep when laying in bed listening to noise from the park. I am writing to ask you consider the license ending at 11pm to allow us to continue enjoying a peaceful Park Drive and get to sleep at a reasonable time.

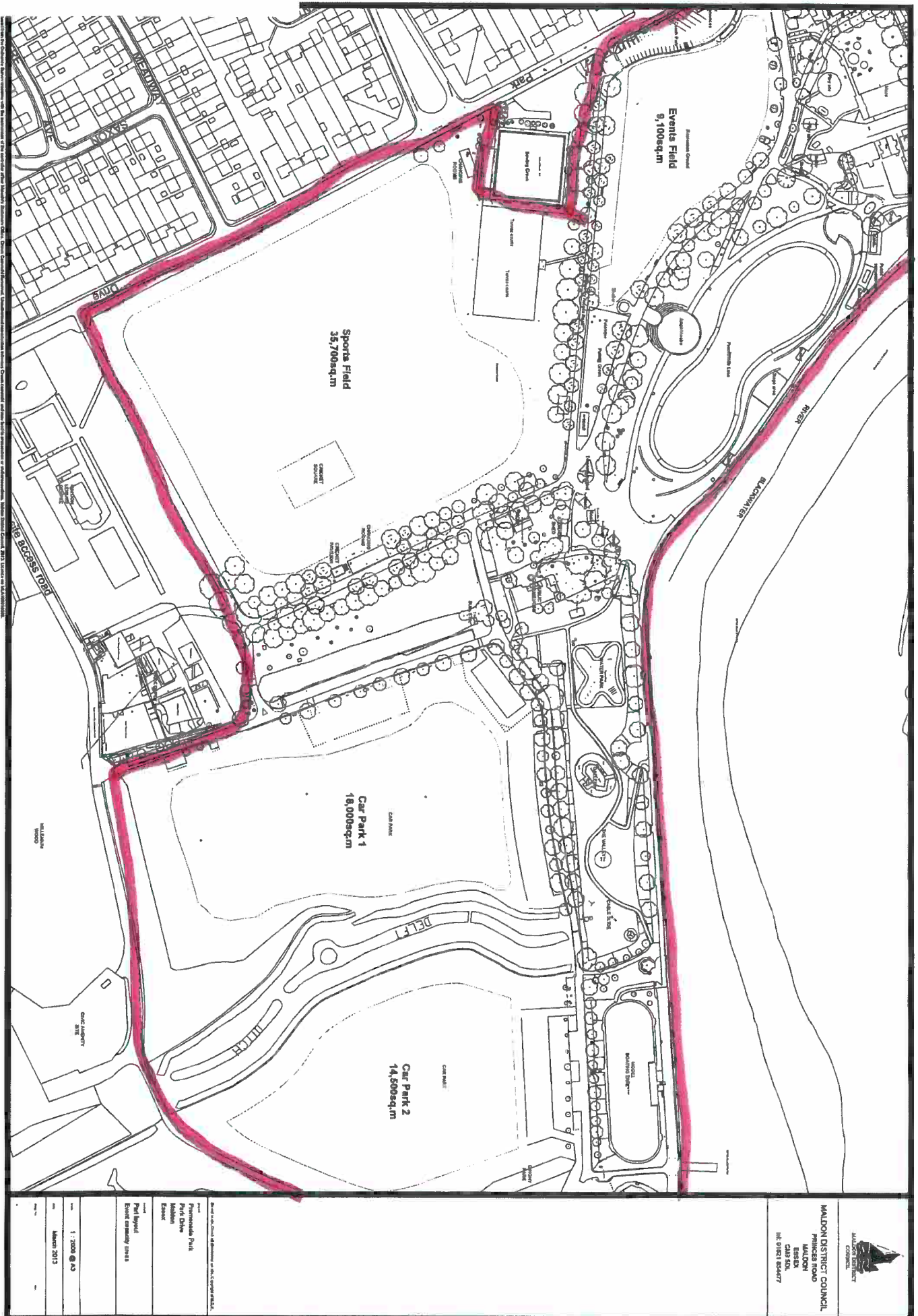
I understand that there may be a couple of nights a year when a licence could be needed until midnight for example new years eve for fireworks. These days could be specified on the license.

Regards



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APPENDIX D



Hythe Quay, The Hythe, Maldon, Essex



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