

APOLOGIES Committee Services
Tel. 01621 875791

Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

17 July 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 25 JULY 2019** at **7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

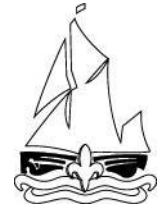
Yours faithfully

A handwritten signature in black ink that reads "R.A. Holmes". The signature is written in a cursive style with a long horizontal stroke underneath.

Head of Paid Service

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website www.maldon.gov.uk.

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AGENDA COUNCIL

THURSDAY 25 JULY 2019

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 27 June 2019** (Pages 7 - 20)

To confirm the Minutes of the Council meeting held on 27 June 2019 (copy enclosed).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

6. **Chairman's Announcements**

7. **Notice of Motions**

In accordance with notice duly given under Procedure Rule No. 4 Councillor A S Fluker to move the following motions:

Motion one:

“Pursuant to Rule 4 of the Council Procedure Rules we the undersigned move that Rule 17(10) of the Council Procedure Rules should be amended to read as shown below with the words in brackets removed and those underlined added:

A Member of a Committee shall, if the Member wishes another Member of the political group to which the Member belongs to attend a meeting of that Committee in his place, give the (Head of Paid Service) relevant Committee Chairman, Vice-Chairman, and (the Leader) copied to Programmes, Performance and Governance Manager, written notice not later than (four working hours) fifteen minutes before the published start time of that meeting that the Member is unable to attend and that the substitute Member named in the notice will attend in his place.

Motion two:

Pursuant to Rule 4 of the Council Procedure Rules we the undersigned move that a working group is formed and members of it appointed to recommend to Council on the establishment of a scheme for the conferring of the honorary titles of alderman, alderwoman, freeman and freewoman in accordance with s249 of the Local Government Act 1972.

Motion three:

Pursuant to Rule 4 of the Council Procedure Rules we the undersigned move that Rule 16(5) of the Council Procedure Rules should be amended to read as shown below with the words in brackets removed and those underlined added:

The appointment of Head of Paid Service shall be made by the Council, on a recommendation by the Appointments Committee. Appointments of Directors, the Officer fulfilling the duties in S151 of the Local Government Act 1972, and the Monitoring Officer shall be made by the Appointments Committee. The appointment of all other staff must be made on behalf of the authority by the Head of Paid Service or by an Officer nominated by him. As a temporary measure until (31 July 2019) 31st December 2019 those managers that report directly to any of the Directors shall be appointed by the Appointments Committee.

8. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

9. **Council Structure - Designation and Role of Interim Head of Paid Service** (Pages 21 - 24)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

10. **New Committee Structure and Constitution - Transformation Programme** (Pages 25 - 96)

To consider the report of the Corporate Governance Working Group, (copy enclosed).

11. **Thematic Strategies** (Pages 97 - 188)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

12. **Future Corporate Performance Reporting** (Pages 189 - 210)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

13. **Questions to the Leader of the Council in accordance with Procedure Rule 1(3)(m)**

14. **Business by reason of special circumstances considered by the Chairman to be urgent**

15. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph ??? of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

16. **Advice Services Contract** (Pages 211 - 220)

To consider the report of the Community Services Committee, (copy enclosed).

17. **Commercial Strategy 2019 - 23** (Pages 221 - 244)

To consider the report of the Director of Service Delivery (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.