

APOLOGIES Committee Services
Tel. 01621 876232

Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

27 March 2019

Dear Councillor

You are summoned to attend the meeting of the;

AUDIT COMMITTEE

on **THURSDAY 4 APRIL 2019 at 3.00 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Head of Paid Service

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor P G L Elliott

VICE-CHAIRMAN

Councillor E L Bamford

COUNCILLORS

A S Fluker

B E Harker

M S Heard

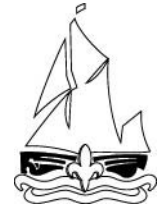
Miss M R Lewis

A K M St. Joseph

Mrs M E Thompson

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website.

THIS PAGE IS INTENTIONALLY BLANK



**AGENDA
AUDIT COMMITTEE**

THURSDAY 4 APRIL 2019

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 8)

To confirm the Minutes of the meeting of the Audit Committee held on 7 February 2019, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Quarterly Review of Corporate Risk** (Pages 9 - 22)

To receive the report of the Director of Strategy, Performance and Governance, (copy enclosed).

6. **External Audit - Audit Planning Report to 31 March 2019** (Pages 23 - 44)

To receive the report of the Director of Resources, (copy enclosed)

7. **Internal Audit - Progress Report (March 2019)** (Pages 45 - 56)

To consider the report of the Director of Resources, (copy enclosed).

8. **Internal Audit - Follow-up of Recommendations Report as at 28 February 2019**
(Pages 57 - 66)

To consider the report of the Director of Resources, (copy enclosed)

9. **Internal Audit - Indicative Internal Audit Plan - Draft Internal Audit Strategic Plan 2018/21 & 2020 Operational Plan** (Pages 67 - 86)

To consider the report of the Director of Resources, (copy enclosed)

10. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.