

APOLOGIES Committee Services
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HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

04 September 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 12 SEPTEMBER 2019** at **7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R.A. Holmes', with a long horizontal flourish underneath.

Head of Paid Service

Please note: Limited hard copies of this agenda and its related papers will be available at the meeting.
Electronic copies are available via the Council's website www.maldon.gov.uk.

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AGENDA COUNCIL

THURSDAY 12 SEPTEMBER 2019

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 25 July 2019** (Pages 7 - 18)

To confirm the Minutes of the extraordinary Council meeting held on 25 July 2019 (copy enclosed).

5. **Minutes - 29 August 2019** (Pages 19 - 22)

To confirm the Minutes of the extraordinary Council meeting held on 29 August 2019 (copy enclosed).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

7. **Chairman's Announcements**

8. **Minute Book**

To consider the Minutes of the under mentioned Committees (copy enclosed).

* Please note that where Minutes contain recommendations to the Council the Minute reference for these recommendations are listed below for Members' information.

- a) **Community Services Committee - 9 July 2019** (Pages 23 - 28)

- Minute No. 108 – Advice Services Contract (*Please note that the recommendations relating to this Minute were considered and agreed by the Council at its extraordinary meeting on 25 July 2019.*)

- b) Planning and Licensing Committee - 18 July 2019 (Pages 29 - 166)
- Minute No. 276 – Local Development Scheme – Review of 2005 – 2007 Supplementary Planning Documents
- c) Audit Committee (special meeting) - 29 August 2019

Minutes TO FOLLOW.

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 4 September 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

Central Area Planning Committee	26 June 2019
District Planning Committee	4 July 2019
North Western Area Planning Committee	8 July 2019
South Eastern Area Planning Committee	15 July 2019
Overview and Scrutiny Committee	17 July 2019
Central Area Planning Committee	24 July 2019
North Western Area Planning Committee	5 August 2019
South Eastern Area Planning Committee	12 August 2019

Minutes NOT finalised for publication:

Appointments Committee	31 July 2019
Joint Standards Committee	22 August 2019
Overview and Scrutiny Committee	28 August 2019
North Western Area Planning Committee	2 September 2019

10. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

11. **Parish of Heybridge - Basin Ward - Community Governance Review** (Pages 167 - 176)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

12. **Air Quality Management Area (AQMA) on Market Hill, Maldon and Air Quality Management Plan (AQMP) Process** (Pages 177 - 184)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

13. **Bradwell Power Station Working Groups** (Pages 185 - 188)

To consider the report of the Director of Strategy, Performance and Governance, (copy

enclosed).

14. **Interim Changes to Designations and Scheme of Delegation**

In view of the current vacant Director of Resources post, the Council is requested to agree the following interim changes until the post is filled or otherwise 31 March 2020:

- a) That pursuant to Section 8 of the Representation of the People Act 1983, Mr Paul Dodson, Director of Strategy, Performance and Governance, shall be Electoral Registration Officer for the Maldon District;
- b) That pursuant to Section 35 of the Representation of the People Act 1983, Mr Paul Dodson, Director of Strategy, Performance and Governance, is Returning Officer for the election of Councillors of the Maldon District and of Councillors of parishes and communities within the Maldon District, and also for the conduct of Parish Polls and Neighbourhood Plan Referendums within the Maldon District;
- c) That any Proper Officer designations together with the powers and functions currently delegated to the Director of Resources and proposed to be delegated to the Director of Resources under the new structure, be transferred to the Director of Strategy, Performance and Governance.

15. **New Council Structure and Constitution - Transformation Programme** (Pages 189 - 520)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

16. **Plume Educational Trust - Replacement Representative** (Pages 521 - 522)

To consider the report of the Head of Paid Service (copy enclosed).

17. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**

18. **Business by reason of special circumstances considered by the Chairman to be urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

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