

APOLOGIES Committee Services  
Tel. 01621 875791

Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE  
HEAD OF PAID SERVICE  
Richard Holmes

19 June 2019

Dear Councillor

You are summoned to attend the;

**MEETING OF THE MALDON DISTRICT COUNCIL**

on **THURSDAY 27 JUNE 2019** at **7.30 pm.**

in the Council Chamber Maldon District Council Offices, Princes Road, Maldon.

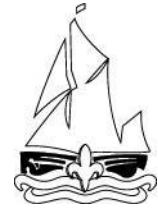
A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R.A. Holmes', with a long horizontal flourish underneath.

Head of Paid Service

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## **AGENDA COUNCIL**

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**THURSDAY 27 JUNE 2019**

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 16 May 2019** (Pages 7 - 26)

To confirm the Minutes of the Statutory Annual meeting of the Council held on 16 May 2019 (copy enclosed).

5. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

6. **Chairman's Announcements**

7. **Minute Book**

To consider the Minutes of the under mentioned Committees (copies to follow).

\*Please note that where Minutes contain recommendations to the Council the Minute reference for these recommendations are listed above for Members' information.

- a) Community Services Committee - 28 May 2019
- b) Planning and Licensing Committee - 6 June 2019
  - Appointment of Representatives on Liaison Committees / Panels\*
- c) Finance and Corporate Services Committee - 11 June 2019
- d) Audit Committee - 13 June 2019

8. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 19 June 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

Finance and Corporate Services Committee (special)	<a href="#">16 May 2019</a>
Community Services Committee (special)	<a href="#">16 May 2019</a>
Planning and Licensing Committee (special)	<a href="#">16 May 2019</a>
Overview and Scrutiny Committee (special)	<a href="#">16 May 2019</a>
Audit Committee (special)	<a href="#">16 May 2019</a>
Joint Standards Committee (special)	<a href="#">16 May 2019</a>
Investigating and Disciplinary Committee (special)	<a href="#">16 May 2019</a>
North Western Area Planning Committee (special)	<a href="#">16 May 2019</a>
South Eastern Area Planning Committee (special)	<a href="#">16 May 2019</a>
Central Area Planning Committee (special)	<a href="#">16 May 2019</a>
District Planning Committee (special)	<a href="#">16 May 2019</a>
North Western Area Planning Committee	<a href="#">20 May 2019</a>
South Eastern Area Planning Committee	<a href="#">21 May 2019</a>
Central Area Planning Committee	<a href="#">29 May 2019</a>

Minutes NOT finalised for publication:

Overview and Scrutiny Committee	<a href="#">5 June 2019</a>
North Western Area Planning Committee	<a href="#">10 June 2019</a>
South Eastern Area Planning Committee	<a href="#">17 June 2019</a>

9. **Statement of the Leader of the Council**

To consider the Statement of the Leader of the Council setting out the Council's report and programme for the current municipal year.

10. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

11. **New Council Structure - Transformation Programme** (Pages 27 - 62)

The Committee considered the report of the Corporate Governance Working Group (copy enclosed).

12. **Parish of Heybridge - Basin Ward - Community Governance Review** (Pages 63 - 68)

To consider the report of the Director of Resources (copy enclosed).

13. **Commercial Project Opportunities - Feasibility Fund** (Pages 69 - 74)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

14. **Local Area Highways Panel - Replacement Representative** (Pages 75 - 76)

To consider the report of the Director of Service Delivery (copy enclosed).

15. **Business by reason of special circumstances considered by the Chairman to be urgent**

16. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

17. **Review of Corporate Subscriptions** (Pages 77 - 82)

To consider the report of the Director of Resources, (copy enclosed).

18. **Full Council Transformation: Gateway Review** (Pages 83 - 122)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

**NOTICES**

**Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

**Fire**

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

**Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

**Closed-Circuit Television (CCTV)**

This meeting is being monitored and recorded by CCTV.