

APOLOGIES Committee Services
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HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

05 June 2019

Dear Councillor

You are summoned to attend the meeting of the;

AUDIT COMMITTEE

on **THURSDAY 13 JUNE 2019** at **3.00 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Head of Paid Service

COMMITTEE MEMBERSHIP	CHAIRMAN	Councillor E L Bamford
	VICE-CHAIRMAN	Councillor B E Harker
	COUNCILLORS	Mrs P A Channer, CC A S Fluker J V Keyes C Morris S P Nunn N J Skeens

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AGENDA
AUDIT COMMITTEE

THURSDAY 13 JUNE 2019

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 8)

To confirm the Minutes of the meeting of the Audit Committee held on 4 April 2019, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Updated Action Plan of Flood Mitigation Projects Across the District Report**
(Pages 9 - 18)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

6. **Quarterly Review of Corporate Risk** (Pages 19 - 34)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

7. **Internal Audit - Follow Up of Recommendations Report - May 2019** (Pages 35 - 42)

To consider the report of the Director of Resources, (copy enclosed).

8. **Internal Audit - Progress Report - May 2019** (Pages 43 - 54)

To consider the report of the Director of Resources, (copy enclosed).

9. **Internal Annual Report - May 2019** (Pages 55 - 72)

To consider the report of the Director of Resources, (copy enclosed).

10. **Internal Audit Fraud Risk Assessment- Advisory Report - March 2019** (Pages 73 - 102)

To consider the report of the Director of Resources, (copy enclosed).

11. **Any other items of business that the Chairman decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

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