

APOLOGIES Committee Services
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Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

17 May 2019

Dear Councillor

You are summoned to attend the meeting of the;

COMMUNITY SERVICES COMMITTEE

on **TUESDAY 28 MAY 2019** at 7.30 pm.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Head of Paid Service

COMMITTEE MEMBERSHIP	CHAIRMAN	Councillor Miss S White
	VICE-CHAIRMAN	Councillor E L Bamford
	COUNCILLORS	M F L Durham, CC A L Hull J V Keyes N G F Shaughnessy R H Siddall N Skeens Mrs J C Stilts C Swain

Ex-officio non-voting Members: Councillors A S Fluker
M S Heard
Mrs M E Thompson

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AGENDA
COMMUNITY SERVICES COMMITTEE
TUESDAY 28 MAY 2019

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 12)

To confirm the Minutes of the meeting of the Committee held on 2 April 2019 (copy enclosed)

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interest or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 – 8 of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interest as soon as they become aware should the need arise through the meeting.)

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. **Chairman's Good News Announcements**

7. **Review of Performance 2018/19** (Pages 13 - 34)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed)

8. **Pilot Countywide Handyperson Service** (Pages 35 - 52)

To consider the report of the Director of Service Delivery, (copy enclosed)

9. **Appointment of Representatives on Liaison Committees/Panels** (Pages 53 - 54)
To consider the report of the Director of Service Delivery, (copy enclosed)
10. **Memorials in Cemeteries, Parks and Open Spaces Policy** (Pages 55 - 66)
To consider the report of the Director of Service Delivery, (copy enclosed)
11. **Verbal Update on the Roundabout Sponsorship Scheme**
To receive a verbal update from the Countryside and Coast Manager
12. **Any other items of business that the Chairman decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.