

APOLOGIES Committee Services
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CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

25 April 2018

Dear Councillor

You are summoned to attend the special meeting of the;

APPOINTMENTS COMMITTEE

on **THURSDAY 3 MAY 2018 at 2.00 pm.**

in the Council Chamber - Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fiona Marshall', enclosed within a large, hand-drawn oval.

Chief Executive

CHAIRMAN OF THE COUNCIL	Councillor H M Bass
LEADER OF THE COUNCIL	Councillor M F L Durham, CC
LEADER OF THE OPPOSITION	Councillor B S Beale MBE
COUNCILLORS	A S Fluker
	Mrs B D Harker

(Members are reminded that the Sub-Committee comprises of five Members (politically balanced where possible) and therefore two Members will be asked to stand down provided five other members called to the meeting attend and can sit on the Sub-Committee.).

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AGENDA
APPOINTMENTS COMMITTEE (SPECIAL MEETING)

THURSDAY 3 MAY 2018

1. **Appointment of Chairman**
2. **Chairman's notices (see below)**
3. **Apologies for Absence**
4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

6. **Monitoring Officer Appointment** (Pages 5 - 10)

To consider the report of the Director of Resources, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.