

APOLOGIES Committee Services
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Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

06 February 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 14 FEBRUARY 2019** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

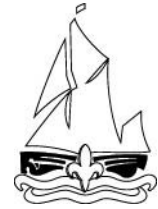
A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R.A. Holmes', with a long horizontal flourish underneath.

Head of Paid Service

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**AGENDA
COUNCIL**

THURSDAY 14 FEBRUARY 2019

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

Local Government Finance Act 1992 – Section 106

Will any Members affected by Section 106 please note that any declarations to that effect should be made on the commencement of the meeting or immediately on arrival if this is later. Under Section 106 a Member who has not paid an amount due in respect of their Council Tax for at least two months after it became payable is precluded from voting on any matters affecting the level of Council Tax or the arrangements for administering the Council Tax. (The Member is, however, entitled to speak).

4. **Minutes - 20 December 2018** (Pages 7 - 16)

To confirm the Minutes of the Council meeting held on 20 December 2018 (copy enclosed).

5. **Minutes - 31 January 2018 (Extraordinary - Planning)**

To confirm the Minutes of the extraordinary Council (planning) meeting held on 31 January 2018 (copy to follow).

6. **Minutes - 31 January 2019**

To confirm the Minutes of the extraordinary Council meeting held on 31 January 2019 (copy to follow).

7. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

8. **Chairman's Announcements**

9. **Minute Book**

To consider the Minutes of the under mentioned Committees (copy enclosed).

Please note that where Minutes contain recommendations to the Council the Minute reference for these recommendations is listed below for Members' information.

- a) Community Services Committee - 15 January 2019 (Pages 17 - 20)
- b) Planning and Licensing Committee - 24 January 2019 (Pages 21 - 28)
 - Minute 779 – Recreational Avoidance Mitigation Strategy Supplementary Planning Document.
- c) Finance and Corporate Services Committee - 29 January 2019 (Pages 29 - 94)
 - Minute 788 – Capital and Investment Strategies for 2019 / 20
 - Minute 789 – Members Allowances – Independent Members Remuneration Panel Update
 - Minute 791 – Discretionary Fees and Charges 2019 / 20 +
 - Minute 792 – Revised 2018 / 19 Estimates, Original 2019 / 20 budget Estimates and Council Tax 2019 / 20 +
 - Minute 793 – Regulation of Investigatory Powers Act (RIPA) Policy and guidance on the use of Covert Surveillance.

+ Please see Agenda Item 11 - 2019 / 20 Budget and Medium Term Financial Strategy

10. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 6 February 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

North Western Area Planning Committee	7 January 2019
Overview and Scrutiny Committee	9 January
South Eastern Area Planning Committee	14 January

Minutes NOT finalised for publication:

Appointments Committee	13 December 2018
Appointments Committee	23 January
Central Area Planning Committee	23 January
North Western Area Planning Committee	4 February

11. **2019 / 20 Budget and Medium Term Financial Strategy**

To receive a Budget Statement from the Leader of the Council, to consider the following reports of the Director of Resources (copies enclosed) and to determine the level of Council Tax.

Local Government Finance Act 1992

Members' attention is drawn to Procedure Rule 13(5) and the requirement for any vote taken at a budget decision meeting to be recorded in the Minutes.

- a) Discretionary Fees and Charges 2019 / 20 (Pages 95 - 116)
- b) Revised 2018 / 19 and Original 2019 / 20 Budget Estimates and Council Tax 2019 / 20 (Pages 117 - 148)
- c) Council Tax 2019 / 20 (Pages 149 - 158)
- d) Medium Term Financial Strategy 2019 / 20 to 2022 / 23 (Pages 159 - 192)

12. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

13. **Parish of Heybridge - Basin Ward - Community Governance Review** (Pages 193 - 212)

To consider the review of the Director of Strategy, Performance and Governance (copy enclosed).

14. **New Council Structure - Transformation Programme** (Pages 213 - 224)

To consider the report of the Corporate Governance Working Group (copy enclosed).

15. **Corporate Plan 2019 - 23** (Pages 225 - 236)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

16. **Essex Countywide Traveller Unity (ECTU) Contract Renewal** (Pages 237 - 244)

To consider the report of the Director of Service Delivery, (copy enclosed).

17. **Schedule of Meetings 2019 / 20**

To consider the following additions to the 2019 / 20 Schedule of Meetings:

- **Overview and Scrutiny Committee (meeting as the Crime and Disorder Committee):**
 - Wednesday 23 October 2019
 - Wednesday 11 March 2020
- **Central Area Planning Committee:**
 - Wednesday 18 September 2019

18. **Business by reason of special circumstances considered by the Chairman to be urgent**

19. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

20. **Full Council Transformation: Gateway Review** (Pages 245 - 282)

To receive the report of the Director of Strategy, Performance and Governance, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.