

# Unrestricted Document Pack

APOLOGIES Committee Services  
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE  
CHIEF EXECUTIVE  
Fiona Marshall

04 September 2017

Dear Councillor

You are summoned to attend the meeting of the;

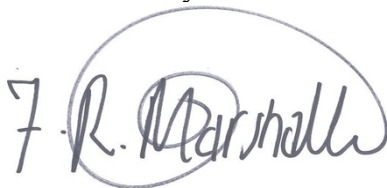
## **APPOINTMENTS COMMITTEE**

on **TUESDAY 12 SEPTEMBER 2017** at **8.30 am** and **FRIDAY 18 SEPTEMBER 2017** at **9:00am**.

in the Training Room - Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fiona Marshall', enclosed within a hand-drawn oval.

Chief Executive

CHAIRMAN OF THE COUNCIL	Councillor H M Bass
LEADER OF THE COUNCIL	Councillor M F L Durham CC
LEADER OF THE OPPOSITION	Councillor B S Beale MBE
CHAIRMAN OF THE PLANNING AND LICENSING COMMITTEE	Councillor Mrs P A Channer CC
COUNCILLORS	A S Fluker Mrs B D Harker

(The Committee is to consist of five Members drawn from the above, politically balanced where possible. In accordance with Procedure Rule 16(6).)

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**AGENDA  
APPOINTMENTS COMMITTEE**

**TUESDAY 12 SEPTEMBER 2017**

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1. **Appointment of Chairman**
2. **Chairman's notices (see overleaf)**
3. **Apologies for Absence**
4. **Minutes of the Last Meeting** (Pages 5 - 8)

To confirm the Minutes of the Appointments Committee held on 12 and 13 April 2017, (copy enclosed).

5. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

7. **Appointment of Director of Planning and Regulatory Services** (Pages 9 - 184)

To consider the report of the Chief Executive, (copy enclosed).

## **NOTICES**

### **Sound Recording of Meeting**

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

### **Fire**

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

### **Health and Safety**

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

### **Closed-Circuit Television (CCTV)**

This meeting is being monitored and recorded by CCTV.



**MINUTES of  
APPOINTMENTS COMMITTEE  
12 APRIL 2017**

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**PRESENT**

Leader of the Council	Councillor Mrs M R Lewis
Leader of the Opposition Party	Councillor B S Beale MBE
Chairman of the Planning and Licensing Committee	Councillor Mrs P A Channer, CC
Councillors	M F L Durham and Mrs B D Harker

**1189. APPOINTMENT OF CHAIRMAN**

**RESOLVED** that Councillor Miss M R Lewis be appointed as Chairman for the meeting.

IN THE CHAIR : COUNCILLOR MISS M R LEWIS

**1190. CHAIRMAN'S NOTICES**

The Chairman drew attention to the list of notices published on the agenda.

**1191. APOLOGY FOR ABSENCE**

An apology for absence was received from Councillor P G L Elliott.

**1192. MINUTES OF THE LAST MEETING**

**RESOLVED** that the Minutes of the meeting of the Committee held on 23 January 2017 be approved and confirmed.

**1193. DISCLOSURE OF INTEREST**

There were none.

**1194. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

**1195. APPOINTMENT OF DIRECTOR OF PLANNING AND REGULATORY SERVICES**

The Committee considered papers circulated prior to the meeting which included a report, job description, application forms, Wave psychometric test reports, curriculum vitae and standard questions.

The Committee then conducted an interview with the first shortlisted candidate for the post of Director of Planning and Regulatory Services.

**1196. ADJOURNMENT OF THE MEETING**

**RESOLVED** that the meeting be adjourned at 2:35pm for lunch.

**1197. RESUMPTION OF BUSINESS IN CLOSED SESSION**

**RESOLVED** that the meeting of the Appointments Committee be resumed at 2:55pm in closed session.

**1198. APPOINTMENT OF DIRECTOR OF PLANNING AND REGULATORY SERVICES CONTINUED**

The Committee continued interviewing the next shortlisted candidate for the post of the Director of Director of Planning and Regulatory Services.

**1199. ADJOURNMENT OF THE MEETING**

**RESOLVED** that the meeting be adjourned at 6:05pm until Thursday 13 April 2017.

**1200. RESUMPTION OF BUSINESS IN CLOSED SESSION**

**RESOLVED** that the meeting of the Appointments Committee be resumed at 10:45am on 13 April 2017 in closed session.

**1201. APPOINTMENT OF DIRECTOR OF PLANNING AND REGULATORY SERVICES CONTINUED**

The Committee continued interviewing the next shortlisted candidate for the post of the Director of Director of Planning and Regulatory Services.

**1202. ADJOURNMENT OF THE MEETING**

**RESOLVED** that the meeting be adjourned at 1:00pm for lunch.

**1203. RESUMPTION OF BUSINESS IN CLOSED SESSION**

**RESOLVED** that the meeting of the Appointments Committee be resumed at 1:25pm in closed session.

**1204. APPOINTMENT OF DIRECTOR OF PLANNING AND REGULATORY SERVICES CONTINUED**

The Committee interviewed the final shortlisted candidate for the post of the Director of Director of Planning and Regulatory Services.

Following conclusion of all interviews, the Committee resolved to appoint Mr Simon Rowberry into the role of Director of Planning and Regulatory Services.

**RESOLVED** that Mr Simon Rowberry be appointed into the role of Director of Planning and Regulatory Services, subject to receipt of a satisfactory medical report and references.

There being no further items of business the Chairman closed the meeting at 6.05 pm

MISS M R LEWIS  
CHAIRMAN

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