



**MINUTES of
ANNUAL MEETING OF THE MALDON DISTRICT COUNCIL
15 MAY 2008**

PRESENT

Presiding Chairman Councillor B H Mead, CC

Councillors J P F Archer, Mrs A M Beale, B S Beale, R C Boyce CC,
A T Cain, Mrs P A Channer, A J Cussen, A R Cheshire,
F A Delderfield, Mrs H E Elliott, P G L Elliott, B E Harker,
D G Horner, Mrs B D Keighley, R C Laurie, Miss M R Lewis,
R J S Long, C A R MacKenzie, R Pratt, N R Pudney, S J Savage,
J B Sears, Mrs A N Warr, D N Williams, M J Wood and
Mrs S M Young.

8. ELECTION OF CHAIRMAN

It was proposed by Councillor R G Boyce and seconded by Councillor Mrs B D Keighley that Councillor B H Mead CC be re-elected Chairman of the Maldon District Council for the ensuing Municipal Year.

In proposing Councillor Mead be re-elected as Chairman Councillor Boyce outlined some of the work done by Councillor Mead in his role as Chairman including:

- Assisting the youth of the district, in particular the Sea Cadets;
- Promotion of SWANS and assistance to secure additional funding.

There being no further nominations it was:

RESOLVED that Councillor B H Mead CC be re-elected Chairman of the Maldon District Council for the ensuing Municipal Year.

**9. CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF
OFFICE**

Councillor B H Mead CC made the Statutory Declaration of Acceptance of the Office of Chairman of the Council.

10. APPOINTMENT OF VICE-CHAIRMAN

It was proposed by Councillor Mrs P A Channer, and seconded by Councillor A T Cain that Councillor Mrs S M Young be re-appointed Vice-Chairman of the Maldon District Council for the ensuing Municipal Year.

There being no further nominations it was

RESOLVED that Councillor Mrs S M Young be re-appointed Vice-Chairman of the Maldon District Council for the ensuing Municipal Year.

11. VICE-CHAIRMAN'S STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Mrs S M Young made the Statutory Declaration of Acceptance of the Office of Vice-Chairman of the Council.

12. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors R P Dewick and D Howse.

13. MINUTES – 3 APRIL 2008

RESOLVED that the Minutes of the meeting of the Council held on 3 April 2008 be approved and confirmed.

14. CHAIRMAN'S ANNOUNCEMENTS

The Chairman of the Council advised Members that he had concerns regarding the Voluntary Services including the problems they have with regards to finance. He informed the Council that he had arranged a meeting with the Volunteer Co-ordinators and Lord Hanningfield next week to discuss this issue.

The Chairman of the Council made a presentation to Councillors R G Boyce and F A Delderfield on behalf of the Council in recognition of their 25 years of service to the Council.

With the permission of the Chairman of the Council, Councillor A R Cheshire made a presentation to Mrs Val Downes to thank her for assisting him in his role as Leader of the Council.

Councillor R G Boyce asked that on the Council's behalf the Parks staff be thanked for the magnificent floral displays both in and outside the Council Chamber.

The Chairman extended a welcome to all Members of the Council and the public and invited them to partake of refreshments after the meeting.

A list of the official engagements attended by the Chairman or Vice-Chairman (VC) since the last meeting of the Council is reproduced below:

11 April	Official Opening of the New Youth Shelter, Latchingdon
12 April	Opening of Lawling Skate Park, rear of Maylandsea School
14 April	Presentation of Compost Bins to Deerlands Nursery, Nth. Fambridge
17 April	Maldon & District CVS AGM (VC)
17 April	ECC Service for Local Government
20 April	Welcome to Essex Bikes, Promenade Park
21 April	Farming & Tourism event (VC)
21 April	Chairman's Annual Barge Trip
21 April	Maldon Town Council Annual Town Meeting (VC)
24 April	Uttlesford Chairman's Reception
25 April	Local Authority Building Control Awards (VC)
26 April	Castle Point Annual Civic Dinner
30 April	Cold Norton Parish Council Meeting
3 May	Opening of Trim Trail, Riverside Park, Burnham
9 May	Robert Lee Developments Opening of West Station Business Park
13 May	Homestart, Maldon – Big Tea Party
14 May	New Garden near Galleon - Visit to see Students work

The Chairman thanked the Vice-Chairman for the work she had done.

**15. MINUTES OF CENTRAL AREA PLANNING COMMITTEE -
19 MARCH 2008**

RESOLVED that the Minutes of the meeting of the Central Area Planning Committee held on 19 March 2008 be received and adopted.

**16. MINUTES OF NORTH WESTERN AREA PLANNING COMMITTEE -
31 MARCH 2008**

Councillor J P F Archer presented these Minutes in the absence of the Chairman and Vice-Chairman of the Committee.

RESOLVED that the Minutes of the meeting of the North Western Area Planning Committee held on 31 March 2008 be received and adopted.

**17. MINUTES OF SOUTH EASTERN AREA PLANNING COMMITTEE -
7 APRIL 2008**

RESOLVED that the Minutes of the meeting of the South Eastern Area Planning Committee held on 7 April 2008 be received and adopted.

**18. MINUTES OF COMMUNITY SERVICE COMMITTEE -
15 APRIL 2008**

RESOLVED

- (i) that the Minutes of the meeting of the Community Services Committee held on 15 April 2008 be received.

Minute 733 – Criteria for the Allocation of £200k Community Fund

Councillor Mrs B D Keighley proposed that recommendations (ii) and (iii) be amended to clarify the decision of the Committee, as follows:

- (ii) That the qualifying criteria for funding be approved as amended by the revised expenditure categories referred to above *and that applications should relate only to capital expenditure proposals*;
- (iii) That the Parish Panel consists of nine representatives of Parish/Town Councils with no representation from the Maldon District Council for Voluntary Service *and that these representatives be allocated five places to the South Eastern Area, three to the North Western Area and one to the Central Area*;

These amendments were duly seconded.

Councillor B E Harker proposed that the distribution of representatives should be changed to allow three from each South Eastern, North Western and Central. He asked what the rationale was for the suggested figures.

Councillor Mrs Keighley advised that there were 17 parishes in the South Eastern Area, 13 in the North Western Area and only two in the Central Area. It would therefore be unequal to divide the distribution of representatives equally.

Councillor Harker's recommendation was duly seconded.

A debate ensued and Councillor Mrs Keighley advised that the proposed distribution of representatives had been discussed with Officers and the Chief Executive.

Councillor B S Beale then proposed that the amendment to recommendation (ii) be agreed along with recommendations (i), (iv), (v) and (vi), therefore deferring the approval of (iii) for further discussion as there were no time limits which applied to some of the recommendations. This proposal was duly seconded.

The Chairman put Councillor Mrs Keighley's proposal to the Council and upon a vote being taken the motion was lost.

Following the loss of Councillor Mrs Keighley's proposal, the Chairman put Councillor B E Harker's proposal to the Council and upon a vote being taken this motion was lost.

Finally the Chairman put Councillor B S Beale's proposition to the Council and upon a vote being taken it was agreed.

RESOLVED

- (ii) that recommendations (i), (ii), (iv), (v) and (vi) be accepted and that (iii) be deferred for further discussion.

In response to a question from Councillor B S Beale regarding an additional paper tabled at the meeting, Councillor Mrs Keighley confirmed that the information was the qualifying criteria referred to as Appendix 1 to the Minutes.

Minute 739 – Environment Services – Enforcement Policy for Regulatory Services

The Council accepted the Committee's recommendations on the above matter.

RESOLVED

- (iii) that the Minutes of the meeting of the Community Services Committee held on 15 April 2008, including the amendments and recommendations referred to above, be adopted.

19. MINUTES OF CENTRAL AREA PLANNING COMMITTEE - 16 APRIL 2008

RESOLVED that the Minutes of the meeting of the Central Area Planning Committee held on 16 April 2008 be received and adopted.

20. MINUTES OF PLANNING AND LICENSING COMMITTEE - 24 APRIL 2008

RESOLVED

- (i) that the Minutes of the meeting of the Planning and Licensing Committee held on 24 April 2008 be received.

Minute 764 – Conservation Area Management Plans: Tolleshunt D'Arcy, Burnham on Crouch and Southminster

The Council accepted the Committee's recommendation on the above matter.

Councillor Beale informed Members that he had attended a meeting regarding public transport and had been advised that it would be impossible to extend the 31X service

onto Broomfield Hospital but that there was a 20 minute service from Chelmsford to Broomfield Hospital onto which passengers on the 31X could link. He advised that this did not mean that the matter may not be discussed at another forum. He informed Members that he had passed onto Essex County Council a letter from the Women's Institute regarding this matter.

RESOLVED

- (ii) that the Minutes of the meeting of the Planning and Licensing Committee held on 24 April 2008, including the recommendation referred to above, be adopted.

21. MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE - 29 APRIL 2008

RESOLVED that the Minutes of the meeting of the Finance and Corporate Services Committee held on 29 April 2008 be received and adopted.

22. MINUTES OF OVERVIEW AND SCRUTINY COMMITTEE (SPECIAL MEETING) - 30 APRIL 2008

RESOLVED that the Minutes of the special meeting of the Overview and Scrutiny Committee held on 30 April 2008 be received and adopted.

23. MEMBERS QUESTIONS TO CHAIRMEN OF COMMITTEES IN ACCORDANCE WITH STANDING ORDER 9(2)(A)

There were no questions.

24. CONVENTIONS

Council considered the report of the Chief Executive presenting in accordance with Standing Order No. 47 the Council's Conventions for approval.

Councillor Mrs P A Channer proposed that paragraph 4 (a) be amended as follows:

"A Member of a Committee shall, if he wishes another Member of the political group to which he belongs to attend a meeting of that Committee in his place, give the Chief Executive **and Leader of the Council** written notice not later than 5.00 p.m. on the day on which the meeting is to be held, that he is unable to attend and that the substitute Member named in the notice will attend in his place."

This amendment was agreed by the Council.

Councillor B S Beale suggested that any reference to 'he' in the document be changed to 'the Member'. This was agreed.

RESOLVED that the revised Conventions attached to these Minutes as **APPENDIX 1** be adopted.

25. LEADERS AND COMPOSITION OF POLITICAL GROUPS

As required by the Local Government and Housing Act 1989, the Chief Executive had been notified that the composition of the political Groups on the Council were as follows:-

Political Group	Number of Members	Leader
Conservative	27	Councillor Mrs P A Channer
Independent	4	Councillor B S Beale

In accordance with the Council's Conventions, Councillor Mrs P A Channer was therefore recognised as Leader-designate.

RESOLVED

- (ii) that the Leader-designate, Councillor Mrs P A Channer, be ratified as Leader of the Council;

Councillor Mrs P A Channer then proposed that Councillor R J S Long be re-elected as Deputy Leader of the Council and this was seconded by Councillor A R Cheshire.

RESOLVED

- (iii) that Councillor R J S Long be elected as Deputy Leader of the Council for the ensuing Municipal Year.

26. APPOINTMENT OF MEMBERSHIP OF COMMITTEES OF THE COUNCIL

The Council considered the report of the Chief Executive, tabled at the meeting.

RESOLVED

- (i) that the allocation of seats to the political groups as set out in the Chief Executive's report be approved and that the allocation of seats on Committees be ratified in the following manner:-

	Con.	Ind.	
Finance and Corporate Services Committee	8	1	
Community Services Committee	8	1	
Planning and Licensing Committee	9	1	
Overview and Scrutiny Committee	7	1	
Standards Committee	3	1	+ 2 Non Councillors + 2 Parish Councillors

- (ii) that having regard to the nominations by the two political groups the Membership of Committees for the ensuing Municipal Year be as follows:-

Finance and Corporate Services Committee	<p>Councillors: J P F Archer Mrs P A Channer A R Cheshire P G L Elliott D Howse C A R MacKenzie J B Sears D M Sismey W J Stichbury</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Deputy Leader of the Council</i> <i>Leader of the Opposition</i></p>
Community Services Committee	<p>Councillors: Mrs A M Beale A T Cain Mrs H E Elliott Mrs B D Keighley B H Mead, CC R Pratt Mrs A N Warr D N Williams M J Wood</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Council</i> <i>Deputy Leader of the Council</i> <i>Leader of the Opposition</i></p>
Planning and Licensing Committee	<p>Councillors: B S Beale R G Boyce, CC A J Cussen F A Delderfield R P Dewick B E Harker D G Horner Miss M R Lewis S J Savage Mrs S M Young</p> <p><i>Plus ex-officio non-voting Members:</i> <i>Leader of the Council</i> <i>Deputy Leader of the Council.</i></p>

Overview and Scrutiny Committee	<p>Councillors: R G Boyce, CC A J Cussen R C Laurie N R Pudney R Pratt D M Sismey Mrs A N Warr D N Williams</p>
Standards Committee	<p>Councillors: J P F Archer R C Laurie Miss M R Lewis Mrs A N Warr</p> <p>Non Members: Mr I Andrews Mrs M Liles</p> <p>Parish Councillors: Councillor B M K Ascott Councillor Mrs R M Pink</p>
Appeals Sub-Committee	<p>Leader of the Council Leader of the Opposition</p> <p>Councillors R G Boyce, CC R J S Long Mrs S M Young</p> <p><i>Substitute Councillors:</i> <i>A T Cain</i> <i>F A Delderfield</i> <i>Mrs B D Keighley</i> <i>R C Laurie</i></p>
Appointments Committee	<p>Chairman of the Council Leader of the Council Leader of the Opposition Councillor R J S Long</p> <p><i>Plus Chairman of appropriate Committee</i></p>

27. ADJOURNMENT OF MEETING

RESOLVED that the meeting be adjourned to allow special meetings to be held as follows:-

Finance and Corporate Services Committee, Community Services Committee, Planning and Licensing Committee, Overview and Scrutiny Committee, Central Area Planning Committee, North-Western Area Planning Committee and the South-Eastern Area Planning Committee.

28. RESUMPTION OF BUSINESS

RESOLVED that the business of the Annual Meeting of the Council be resumed.

29. APPOINTMENT OF REPRESENTATIVES TO LOCAL GOVERNMENT AND OUTSIDE BODIES

The Council considered the report of the Chief Executive listing the nominations of the Leader Designate of the Council, tabled at the meeting.

The Chief Executive advised Members that the list of representatives included two internal working parties of the Council as well as representatives of some Local Strategic Partnership working groups.

RESOLVED that the appointment of representatives on Local Government and outside bodies be as shown in **APPENDIX 2** to these Minutes, be approved.

30. LOCAL GOVERNMENT ASSOCIATION - ANNUAL CONFERENCE AND EXHIBITION 2008

Consideration was given to the appointment of representatives to the Local Government Association Conference and Exhibition to be held in Bournemouth from 1 to 3 July 2008.

RESOLVED that the Leader of the Council and the Deputy Leader of the Council be the Council's representatives at the Local Government Association Annual Conference and Exhibition 2008, and that the Leader of the Council be authorised to vote on behalf of the Council.

The Chairman closed the meeting at 8:23 p.m.

B H MEAD CC
CHAIRMAN

CONVENTIONS*(Effective 15 May 2008)*

Conventions to be adopted by the Council for the purpose of regulating the operation of the political balance provisions of the Local Government and Housing Act, 1989 (Act of 1989)

1. Definitions

- (a) The Leader of the largest political group on the Council in terms of the information supplied to the Chief Executive under the Act of 1989 to be recognised as "Leader-designate of the Council".
- (b) If there is no single largest political group the Chief Executive to be entitled for the purposes of Convention No. 2 below to regard the Leader of whichever of the equal largest groups which was previously the larger as Leader-designate of the Council until the Council by resolution determines otherwise.
- (c) The Leader of the second largest group in terms of the information supplied to the Chief Executive under the Act of 1989 to be recognised as "Opposition Leader".
- (d) If there is more than one group of equal size, which are each the second largest on the Council, then the Leaders of all such groups to be recognised as "Opposition Leaders".

2. Procedure before Annual Meeting of Council

- (a) The Leaders of all groups to submit to the Chief Executive a list of Members of their group as required by the Act of 1989 (or to confirm in a non-election year that the list is unchanged) not less than 7 days prior to the Annual Meeting.
- (b) The Chief Executive to call the Leader-designate of the Council and the Opposition Leader(s) to a meeting not less than 48 hours before the Annual Meeting to discuss the allocation of Committee places.
- (c) The Chief Executive's ruling on the interpretation of the relevant statutory provisions relating to the total number of seats on the Council's Committees to which each group is entitled to be recognised as being final.
- (d) In the event of the Leader-designate of the Council and Opposition Leader(s) failing to agree on the implementation of the allocation of seats between the groups within the scope of the relevant statutory provisions, the Chairman of the Council to arbitrate.
- (e) Not later than Noon on the day of the Annual Meeting the Leader-designate of the Council and Opposition Leader(s) to submit to the Chief Executive a list of their groups' nominations to the Committee places allocated to their groups.

3. Business of Annual Meeting

- (a) The order of business shall be as follows:
 - (i) Election of Chairman
 - (ii) Chairman's Statutory Declaration of Acceptance of Office

- (iii) Appointment of Vice-Chairman
- (iv) Vice-Chairman's Statutory Declaration of Acceptance of Office
- (v) Minutes of the previous Council Meeting
- (vi) Chairman's Announcements
- (vii) Minutes of Committees
- (viii) Members Questions to Chairmen of Committees
- (ix) Motions to Council
- (x) Chief Executive to table for Members information, the Leaders and composition of each political group
- (xi) Council to consider the ratification of the Leader-designate as Leader or to elect the Leader of the Council
- (xii) Appointment of the Deputy Leader
- (xiii) Appointment of Membership to Committees
- (xiv) The Chief Executive to table for approval by Council the nominations of all political parties to the Committee places allocated to their respective groups.
- (xv) The Council to make appointments from among Members not members of any political group.
- (xvi) Adjournment of the Council to allow Committees to proceed to elect the Chairmen of Committees and, in the event of there being an equality of votes, the Council shall decide. The Chairman of the Council to preside at such Committee meetings for the purpose of electing the Chairmen of Committees.
- (xvii) The remaining business of the Annual Meeting to be conducted.

4. Substitutions

- (a) A Member of a Committee shall, if the Member wishes another Member of the political group to which the Member belongs to attend a meeting of that Committee in his place, give the Chief Executive and the Leader written notice not later than 5.00 p.m. on the day on which the meeting is to be held, that the Member is unable to attend and that the substitute Member named in the notice will attend in his place.

A substitution notice may be given by the Leader of a political group.

The effect of a substitution notice shall be that the Member named in the notice shall cease to be a Member of that Committee for the duration of that meeting and that the substitute Member shall be a full Member of the Committee for the same period.

A substitution notice may be revoked at any time preceding the deadline for giving of such notice.

These arrangements shall apply equally in respect of meetings of Sub-Committees, Groups and Panels of all Committees, with the exception of the Licensing Sub Committee and the Area Planning Committees.

- (b) If a political group wishes to terminate the appointment of a Member to a seat allocated to it under the political balance rules, it shall do so by giving notice of its wish in writing to the Chief Executive and to the Member whose appointment it wishes to terminate. The Chief Executive shall report to the Council as soon as possible for the Council to approve the termination of that Member's seat.
- (c) Where a seat allocated to a political group falls vacant the following procedure shall apply:-
 - (i) If the seat has fallen vacant as a result of the death, resignation or disqualification of a Member, the Act and Regulations made there under provide for a review of allocations of seats to groups at the next meeting of the Council following the election of a replacement Member, unless the person elected indicates that the Member does not wish such a review to take place. If in these circumstances a review is to take place, the procedure specified in Conventions 2(c), (d) and (e) and 3 (xv) and (xvi) shall apply in respect of the next ordinary meeting of the Council following the by-election at which the person is elected.
 - (ii) In all other circumstances the group to which the seat is allocated shall give notice of its nomination of a Member to a vacant seat in writing to the Chief Executive. The Chief Executive shall report as soon as possible to the Council for the Council to approve the filling of the vacant seat.

5. Policy Matters and Major Debates

(a) Definitions

An issue before the Council shall be deemed to be a policy matter for the purposes of this convention if it involves

- an alteration, addition to, or removal from, the Council's Strategy Statement or Statement of Values;
- the adoption by the Council of a new function or sphere of activity;
- the cessation by the Council of an existing function or sphere of activity;
- a decision to carry out an existing in-house activity by contract or the resumption in-house of an activity previously contracted out;
- any major or significant change in the Council's activities which the Monitoring Officer in consultation with the Leader of the Council and Opposition Leader(s) rules to be a policy matter.

(b) Leaders' Speech

The Leader's Speech (First meeting following the Statutory Annual meeting) setting out the Council's Report and Programme for the current municipal year and the responses thereto of the Opposition Leader(s) shall exceptionally be time-limited to 15 minutes but the final right of reply to each shall be time-limited in accordance with the Standing Orders of the Council.

(c) **Budget Speech**

The Budget Speech (February meeting) setting out the Council's Budget for the ensuing municipal year and the responses thereto of the Opposition Leader(s) shall exceptionally be time-limited to 15 minutes but the final right of reply to each shall be time-limited in accordance with the Standing Orders of the Council. (SO11)

(d) **Procedure**

The following procedure shall apply to the consideration by the Council of policy matters:-

- (i) the item will be the subject of a specific agenda item at the Council and will not be considered as part of the reception of reports of any Committee;
- (ii) the normal rules of debate to apply and the Chairman of the Committee, if any, with specific responsibility for the subject matter under consideration to have a right of reply to the debate
- (iii) notwithstanding (ii) above, before the conclusion of the debate the penultimate speaker to be the Opposition Leader(s) and the final right of reply to be afforded to the Leader of the Council.
- (iv) the Leader's Speech (First meeting following the Annual Meeting) and the Budget Speech (February Meeting) and the responses thereto of the Opposition Leader(s) shall exceptionally be time-limited to 15 minutes but the final right of reply to each (as per (iii) above) shall be time-limited in accordance with the Standing Orders of the Council. (SO11)

6. Emergency Action

The Chief Executive be authorised to act in emergencies, in consultation with the Leader and Chairman or Chairmen of appropriate Committee(s).

**APPOINTMENT OF REPRESENTATIVES ON LOCAL GOVERNMENT AND
OUTSIDE BODIES
2008-2009**

LOCAL GOVERNMENT BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
East of England Regional Assembly	Councillor R J S Long
Essex County Council – Mid Essex Forum	Councillor Mrs A N Warr Substitute: Councillor Mrs A M Beale
Essex Local Government Association (LGA)	Leader of the Council
Essex Partnership Executive Group (EPG)	Leader of the Council Substitute: Deputy Leader of the Council
Government Office for the East of England (GO-East)	Leader of the Council
Local Government Association (LGA)	Leader of the Council
Local Government Association (LGA) Rural Commission	Councillor Mrs S M Young

The list of Outside Bodies seeking a Member(s) representative has been split into three. The first section covers Outside Bodies with a wide remit covering the whole of the Council's services. The second and third sections of the list cover Outside Bodies with particular remits that are closely aligned with the Community Services Committee and Planning and Licensing Committee respectively. In these instances, Council may feel it is more appropriate to nominate Members who sit on those Service Committees.

OUTSIDE BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
Bradwell Local Community Liaison Council	Councillor B S Beale Councillor A J Cussen Councillor R Pratt Spatial Planning & Implementation Manager
British Red Cross Society – Essex County Branch	Chairman of the Council
Essex Outward Bound Association	Councillor B E Harker
Maldon Citizens' Advice Bureau	Councillor Mrs H E Elliott Councillor Mrs A N Warr Councillor N R Pudney
Maldon District Local Strategic Partnership Steering Group	Leader of the Council
Maldon Harbour Improvement Commissioners	Councillor A R Cheshire
Mid Essex Hospital Services NHS Foundation Trust - Council of Governors	Councillor N R Pudney
Plume Educational Trust	Councillor A T Cain (<i>to May 2011</i>) Councillor A R Cheshire (<i>to May 2009</i>)

APPENDIX 2

OUTSIDE BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
Purleigh Old Peoples' Home Association Limited	Councillor J P F Archer
Recruitment and Retention Working Party	Councillor J P F Archer Councillor Mrs P A Channer Councillor A R Cheshire Councillor B S Beale Councillor F A Delderfield Councillor C A R MacKenzie Councillor N R Pudney
Relate – North Essex and East Herts (Family Services)	Councillor R Pratt
SPARSE	Councillor P G L Elliott
Working Party to Consider Town Development Land Submissions	Chairman or Vice-Chairman of the Finance & Corporate Services Committee, the Planning & Licensing Committee and the Community Services Committee, plus the two Maldon North Ward Members

Outside Bodies aligned with the Community Services Committee's responsibilities.

OUTSIDE BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
Children and Young People's Strategic Partnership for the Maldon District	Councillor Mrs A N Warr
Colne Housing Society Limited	Councillor Mrs A M Beale
Drapers Farm Sports Club Committee	Councillor B E Harker
East Essex Waste Management Joint Committee	Councillor Mrs B D Keighley Substitute: Councillor D N Williams
Essex Waste Management Advisory Board	Councillor Mrs B D Keighley Substitute: Councillor D N Williams
Health, Housing and Social Care Partnership Group (LSP)	Chairman and Vice-Chairman of the Community Services Committee
Maldon and District Community Transport Group (Viking)	Councillor S J Savage
Maldon District Community Safety Partnership	Councillor B S Beale Councillor Mrs P A Channer Councillor A R Cheshire Councillor S J Savage
<u>Moat Homes Ltd.</u>	
Moat Homes Board	Councillor D N Williams (<i>to 31/03/11</i>)
Housing & Customer Services Committee	Councillor S J Savage (<i>to 31/03/11</i>)
New Initiatives Committee Audit Committee	(<i>Appointments made by Moat Homes Ltd. and renewed annually</i>)

APPENDIX 2

OUTSIDE BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
Museums in Essex	Councillor R J S Long
National Parking and Adjudication Service Joint Committee	Councillor Mrs B D Keighley Substitute Councillor Mrs H E Elliott
Supporting People Commissioning Body	Councillor D N Williams Substitute: Councillor R Pratt
Sure Start Maldon Children's Centre and The Dengie Children's Centre Joint Advisory Board.	Councillor R P Dewick Substitute: Councillor J P F Archer
West Maldon Community Association Management Committee	Councillor D N Williams

Outside Bodies aligned with the Planning & Licensing Committee's responsibilities.

OUTSIDE BODIES	NOMINATIONS OF THE LEADER OF THE COUNCIL
Crouch Harbour Authority <i>(representing Chelmsford Borough and Maldon District Councils)</i>	Councillor J P F Archer <i>(to 31/12/10)</i> Deputy: Councillor R Pratt <i>(to 31/12/10)</i>
"Dawn" Sailing Barge Trust Limited	Councillor R G Boyce CC Councillor B H Mead CC
East Essex Transport Forum	Councillor J P F Archer Councillor D G Horner
Economic Development and Environment LSP Sub Group	Councillor F A Delderfield
Essex County Council - Joint Area Highways Member Panel	Councillor F A Delderfield Deputy: Councillor B E Harker
Southend Airport Consultative Committee	Councillor P G L Elliott
Southminster Heritage Economic Regeneration Scheme Steering Group	Councillor Mrs H E Elliott

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